



Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742
Email: milton@miltontwp.org Website: www.miltontwp.org

Milton Township Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday, March 17th, 2015 7:00 P.M.

The meeting was called to order at 7:04pm and the pledge of Allegiance was recited

Present: Supervisor Robert Benjamin, Treasurer Susan Flowers, Clerk Steve Sante, Trustee Kelly Sweeney, Trustee Eric Renken

Community Reports:

Planning Commission Ex Officio Member

Sweeney: RFP was submitted by Paul Sniadecki to complete a zoning ordinance review. The Planning Commission asked for additional help from him to complete the new zoning ordinance.

Benjamin reported that the Board of Review is completed with its work for the March meetings and the decisions have been mailed.

Renken: SMCAS No report

Robert Ziliak - Cass County Commissioner - District 5-Not Present

Other committee chairs and visiting officials.-None Present

Anyone Wishing to Speak to the Board: Virginia Kraft questioned why there is a fire truck sign at US 12/Gumwood.

Board Member Comments:

Benjamin: In the 2015-2016 proposed budget there are funds for street lights at the Gumwood and U.S. 12 intersection as well as the Ironwood Road and Washington Street intersection.

Flowers: Reiterated need for additional lighting at Gumwood Road and U.S. 12 intersection.

Approval of Agenda:

Add: Change April Meeting date

Approval of Previous Minutes:

Motion: Sante made a motion to approve the 2/17/15 meeting minutes as written.

Second: Renken

Discussion: None

Motion Carried

Motion: Sweeney made a motion to approve the 2/24/15 meeting minutes as presented.

Second: Renken

Discussion: None

Motion Carried

Old Business:

Employee Policy Manual update

Township Attorney reported the new employee policy has not been full reviewed. It will be completed for the next meeting. No action taken.

New Business:

Domestic and Sexual Abuse Services

The agreement from Domestic and Sexual Abuse Services was reviewed and discussed. No action taken

Multi-use Path

Benjamin provided a report on the multi-use path. The State of Michigan may be willing to contribute \$14,000 to the project. Therefore the costs for budget year 2015-2016 (Phase 1) will be as follows:

Design:	\$6,500
Construction:	\$71,241
Inspection	\$5,000
Grant	-\$43,207
State Cont.	<u>-\$14,000</u>
Township Cost	\$25,534

The Notre Dame Cycling Club will be using township Roads to host a race on April 25. An E-mail was provided for review. No action was taken on this matter.

Code Library

Benjamin reported he has not executed the contract for the new building code library, as Cass County is considering building one. This would be more convenient for our inspectors.

Office Flags

There is need for flags in the Bertrand Road. The Board Members are encouraged to find better alternatives for what is presented in the board packet.

Website Design

Renken: Our server crashed and there is need to move to a different server. In the process the Township Web-Site needs to be redesigned.

Township Security Committee

There are issues with buildings that need to be addressed. The Township Board cannot go into closed session to discuss them. Benjamin recommends we form a committee to review security concerns. Sante & Renken volunteered to serve on this committee.

Township Credit Card

Benjamin suggests we change credit card companies and suggested Chemical Bank may be a good alternative. Sante agreed to begin the process.

Planning Commission Resignation and Appointment

Sweeney offered resignation as he may be moving out of state.

Motion: Benjamin made a motion to approve the resignation of Sweeney.

Second: Flowers

Discussion: None

Motion Carried

Motion: Benjamin made a motion to approve Renken to serve on the Planning Commission.

Second: Sweeney

Benjamin Y, Flowers Y, Renken Y, Sante Y, Sweeney Y

Motion Carried

Planning Commission Planner Request

Letters from Karen Shirk & and a proposal were forwarded to the board from Richard Hebard & Karen Shirk.

Hebard indicated he thought it would be best to have Paul Sniadecki complete a review of the zoning ordinance. A long discussion ensued.

Motion: Flowers made a motion directing the planning commission to contact Williams & Works to discover what their costs and timelines would be to review the zoning ordinance.

Second: Sweeney

Discussion: Sweeney: Planner of record is W & W and we should use them. Cost not only issue. Perhaps W&W not as expensive as anticipated.

Motion Carried

Zoning Board of Appeals Appointment

Patti Carr term has expired Sante agreed to contact her to see if interested in continuing to serve

Pricing for chair and table rentals

Benjamin presented proposed pricing for the rental of township chairs and tables outside of township property.

Motion: Benjamin made a motion to set the pricing as follows:

	Non-Resident	Resident
Rents Chairs	\$1.25	\$1.00
6' Table	\$6.00	\$5.00
8' Table	\$7.00	\$6.00

Second: Sweeney
Discussion: None
Motion Carried

Blinds for Township Hall

Tabled

Ball diamond rentals

Leagues have reserved the diamond in the past. Last year that stopped due to construction. Board was unwilling to take action so previous policies are in effect. No action taken old policies still in effect.

2015-2016 Budget and support resolutions

Motion: Benjamin made a motion to set a special meeting on 3/26/15 at 7:00 for the purposes of reviewing the present budget and support resolutions.

Second: Renken

Discussion: None

Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

Yearly Employee Evaluations

Motion: Benjamin made a motion approving the supervisor to conduct yearly employee evaluations

Second: Renken

Discussion: None

Motion Carried

Changing April Meeting Date:

Alternative dates discussed but ultimately no action was taken

Financial Report:

Review of Township Budget

No action taken as this will be done at the special meeting.

Treasurer's Report

Flowers presented a financial report. Total funds held by the township are \$416,240. This does not include recent tax payments or revenue sharing from the state.

Approval of Checks

Motion: Sante made a motion to approve the checks as written.

Second: Sweeney

Discussion: None

Renken Y, Sante Y, Sweeney Y, Benjamin Y, Flowers Y

Motion Carried

Adjournment:

Motion: Flowers made a motion to adjourn at 9.58pm.

Second: Sante

Discussion: None

Motion Carried

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