



# Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262

Email: [milton@miltontwp.org](mailto:milton@miltontwp.org) Website: [www.miltontwp.org](http://www.miltontwp.org)

## Application for Building Permit and Plan Examination

**Authority:** 1972 PA 230  
**Completion:** Mandatory to obtain permit  
**Penalty:** Application must be completed, signed and proper fee enclosed or permit will not be issued

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

### Applicant to Complete All Items in Sections

**Note: Separate Applications Must be Completed for Plumbing, Mechanical and Electrical Work Permits**

LOCATION OF BUILDING		
ADDRESS		
NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED	COUNTY	ZIP CODE
<b>Milton Township</b>	<b>Cass</b>	<b>49120</b>
BETWEEN	AND	
PARCEL NUMBER:	ZONING NUMBER:	PERMIT NUMBER:

IDENTIFICATION			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)
ARCHITECT OR ENGINEER			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)
LICENSE NUMBER			EXPIRATION DATE
CONTRACTOR			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)
BUILDERS LICENSE NUMBER			EXPIRATION DATE
FEDERAL EMPLOYER ID NUMBER (or reason for exemption)			
WORKERS COMP INSURANCE CARRIER (or reason for exemption)			
UNEMPLOYMENT INSURANCE AGENCY EMPLOYER ACCOUNT NUMBER (or reason for exemption)			
TYPE OF IMPROVEMENT			
<input type="checkbox"/> NEW BUILDING	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> DEMOLITION	<input type="checkbox"/> FOUNDATION ONLY
<input type="checkbox"/> ADDITION	<input type="checkbox"/> REPAIR	<input type="checkbox"/> MOBILE HOME SET-UP	<input type="checkbox"/> PRE MANUFACTURE
			<input type="checkbox"/> RELOCATION
			<input type="checkbox"/> SPECIAL INSPECTION

**PROPOSED USE OF BUILDING**

**RESIDENTIAL – SHOW MOST RECENT USE**

<input type="checkbox"/> ONE FAMILY	<input type="checkbox"/> TOWNHOUSE UNITS	<input type="checkbox"/> DETACHED GARAGE
<input type="checkbox"/> TWO OR MORE FAMILY NO. OF UNITS _____	<input type="checkbox"/> ATTACHED GARAGE	<input type="checkbox"/> OTHER _____

**NON-RESIDENTIAL – SHOW MOST RECENT USE**

<input type="checkbox"/> AMUSEMENT	<input type="checkbox"/> SERVICE STATION	<input type="checkbox"/> SCHOOL, LIBRARY, EDUCATIONAL
<input type="checkbox"/> CHURCH, RELIGION	<input type="checkbox"/> HOSPITAL INSTITUTIONAL	<input type="checkbox"/> STORE, MERCANTILE
<input type="checkbox"/> INDUSTRIAL	<input type="checkbox"/> OFFICE, BANK, PROFESSIONAL	<input type="checkbox"/> TANKS, TOWERS
<input type="checkbox"/> PARKING GARAGE	<input type="checkbox"/> PUBLIC UTILITY	<input type="checkbox"/> OTHER

**Alteration, repairs and additions** - Provide a description of the work to be covered by the building permit. As examples; 20,000 square foot school roof covering, building a 2,300 square foot school addition, replace 5 exterior doors, renovate basement in a residence, etc.

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**SELECTED CHARACTERISTICS OF BUILDING**

**PRINCIPAL TYPE OF FRAME**

<input type="checkbox"/> MASONRY, WALL BEARING	<input type="checkbox"/> WOOD FRAME	<input type="checkbox"/> STRUCTURAL STEEL	<input type="checkbox"/> REINFORCED CONCRETE	<input type="checkbox"/> OTHER
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**PRINCIPAL TYPE OF HEATING FUEL**

<input type="checkbox"/> GAS	<input type="checkbox"/> OIL	<input type="checkbox"/> ELECTRICITY	<input type="checkbox"/> COAL	<input type="checkbox"/> OTHER
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**TYPE OF SEWAGE DISPOSAL**

<input type="checkbox"/> PUBLIC OR PRIVATE COMPANY	<input type="checkbox"/> SEPTIC SYSTEM
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**TYPE OF WATER SUPPLY**

<input type="checkbox"/> PUBLIC OR PRIVATE COMPANY	<input type="checkbox"/> PRIVATE WELL
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**TYPE OF MECHANICAL**

WILL THERE BE AIR CONDITIONING? <input type="checkbox"/> YES <input type="checkbox"/> NO	WILL THERE BE AN ELEVATOR? <input type="checkbox"/> YES <input type="checkbox"/> NO
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**DIMENSIONS**

NUMBER OF STORIES _____	FLOOR AREA: 1 <sup>ST</sup> & 2 <sup>ND</sup> FLOOR _____
	3 <sup>RD</sup> – 10 <sup>TH</sup> FLOOR _____
TOTAL LAND AREA (SQUARE FEET) _____	TOTAL AREA _____

**NUMBER OF OFF STREET PARKING SPACES**

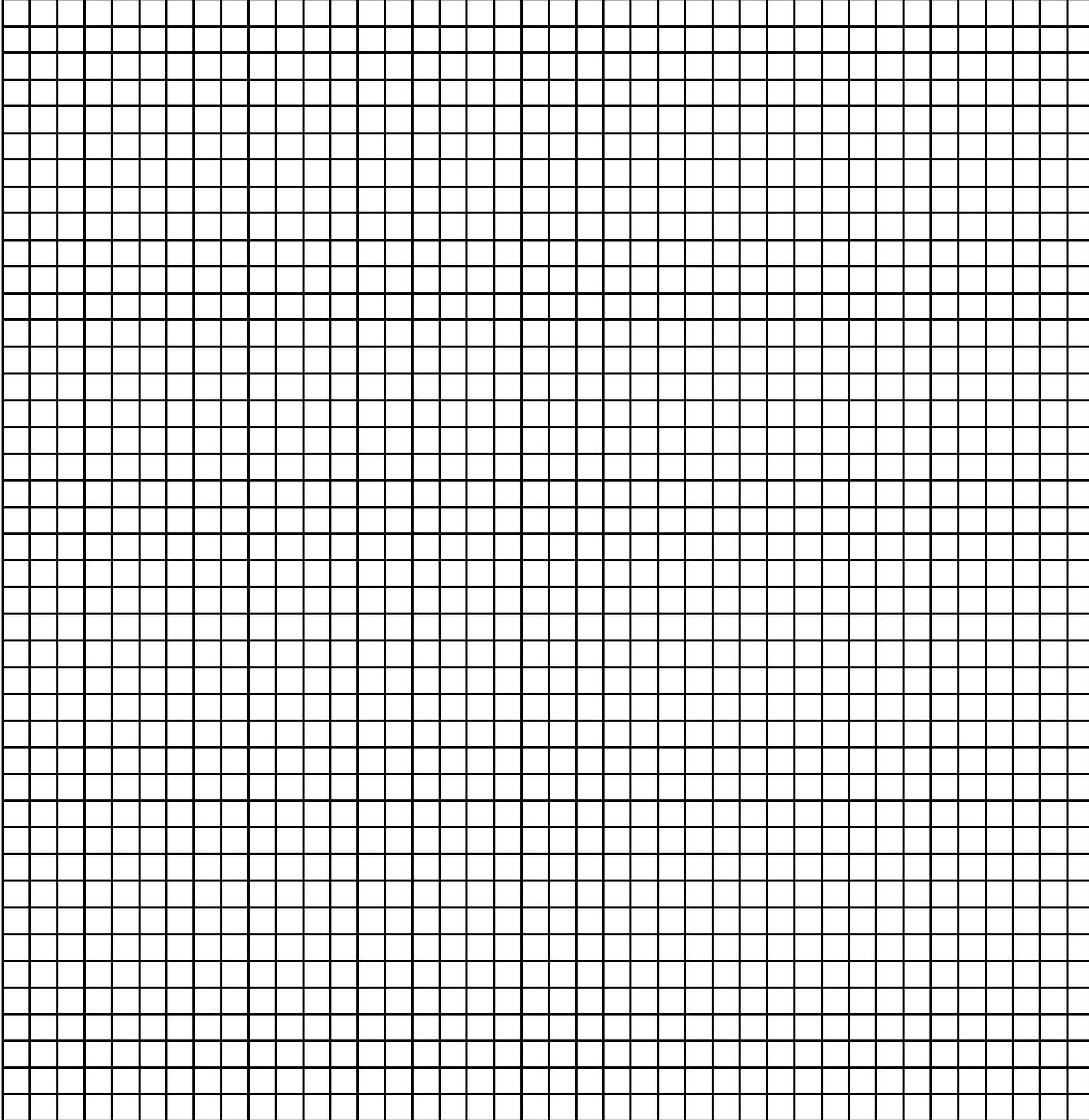
ENCLOSED _____	OUTDOORS _____
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<b>APPLICANT INFORMATION</b>	
APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION:	
NAME	PHONE
ADDRESS	
FEDERAL ID NUMBER/SOCIAL SECURITY NUMBER	
I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.	
Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.	
<b>FEE ENCLOSED:</b>	<b>OR STATE ACCOUNT NUMBER:</b>
SIGNATURE OF APPLICANT:	TYPE OR PRINT

VII. Local Governmental Agency to Complete This Section					
ENVIRONMENTAL CONTROL APPROVALS					
	REQUIRED?	APPROVED	DATE	NUMBER	BY
<b>A - Zoning</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No				
<b>B - Fire District</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No				
<b>C - Pollution Control</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No				
<b>D - Noise Control</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No				
<b>E - Soil Erosion</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No				
<b>F - Flood Zone</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No				
<b>G - Water Supply</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No				
<b>H - Sewer</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No				
<b>I - Variance Granted</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No				
<b>J - Other</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No				

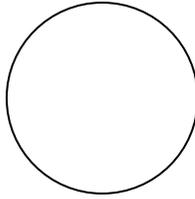
Validation - For Department Use Only	
NOTES:	
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BUILDING PERMIT NUMBER	
ISSUE DATE	APPROVAL SIGNATURE
PERMIT FEE	TITLE

**SITE OR PLOT PLAN – FOR APPLICANT USE**



**Expiration of Permit:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

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**Make Checks Payable To:  
Milton Township**