



Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742
Email: milton@miltontwp.org Website: www.miltontwp.org

Agenda for Milton Township Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday October 09, 2018 7:00 P.M.

Call to Order/Pledge of Allegiance:

Community Reports:

1. Planning Commission Ex Officio Member
2. Other committee chairs
3. Visiting officials

Anyone Wishing to Speak to the Board: (3 min/person)

Board Member Comments:

Approval of Agenda:

Approval of Previous Minutes:

Business (w/attendees):

1. Sound System

Old Business:

1. Law Enforcement

New Business:

1. Speed Sign
2. Rezoning Gumwood
3. Snow Removal RFP
4. Computer Equipment

Financial Report:

1. Review of Township Budget
2. Financial Reports
3. Approval of Checks

Adjournment:



Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742
Email: milton@miltontwp.org Website: www.miltontwp.org

Minutes for Milton Township Board of Trustees Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday September 11, 2018 7:00P.M.

Meeting called to order at 7:00pm and the pledge was recited.

Community Reports:

Ex-Officio: Sweeney reports that a re-zoning request was discussed by the P.C. for a property on Bebee Road. Further, the Hidden Hills and Adams Road Development properties were discussed.

SMCAS: Renken reports that SMCAS is in the early stages of its new budget cycle. They have approximately \$400,000 in the bank. Also, a new ambulance was placed into service.

Flowers reports there is no update for NATS.

Public Comment: None Noted

Board Member Comments: None

Approval of Agenda:

#7 Masterplan Approval

Approval of Previous Minutes

Renken made a motion to approve the 8/14 minutes as presented

Second: Sweeney

Discussion: None

All Voted Yes

Motion Carried

Old Business

Hidden Hills

The planning commission has referred the Hidden Hills Subdivision to the BOT. The applicant wishes to waive the 30 day requirement for the board to act.

Motion: Sweeney made a motion to table the Hidden Hills Application until the November Meeting per letter.

Second: Renken

Discussion: None

All Voted Yes

Motion Carried

2017-2018 Yearly Audit

The auditor, whom is Mike Layher, with Kruggel and Lawton presented the yearly audit for 2017-2018 fiscal year. The general fund shows a balance of \$686,751 which is up \$73,835 from the previous year.

Mr. Layher indicated the switch to Quickbooks on-line would be seamless. His estimate of time was 1-2 hours at \$100 per hour. The board discussed with him the switch.

Motion: Sante made a motion to start using Quickbooks On-Line at a cost not to exceed \$1,250 per year

Second: Flowers

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

Motion: Sante made a motion to pay for up to three hours of consulting time with Kruggel & Lawton at \$100 per hour.

Second: Sweeney

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

Noise/Nuisance Ordinance Review

Renken reports that the only change in the ordinance is to allow 85 decibels of noise between 7am and 10pm. There is no change between 10pm and 7am.

Public Comment: A member of the public pointed out that the hours had been changed from 6am to 11pm. Renken pointed out that this was in error. The hours should be 6am to 11pm.

Motion: Renken made a motion to approve ordinance 2018-220 to only change the decibels to 85 for all zones.

Second: Sweeney

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

Direct Deposit: No action Taken

NEW BUSINESS

69580 Bebee Road

The board held a discussion on the re-zoning of the property at 69850 Bebee Road.

Motion: Sweeney made a motion to approve the re-zoning of the Smith's property at 69850 Bebee Road to rural residential.

Second: Renken

Discussion: None

All Voted Yes

Motion Carried

Computer Purchases

Flowers made a motion appointing Sweeney as meeting moderator, as Benjamin has a conflict of interest.

Second: Sante

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

Motion: Renken made a motion to approve a quote from Dell Computers in the amount of \$1,392 for a new computer for the administrative assistant.

Second: Sante

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y

Motion Carried

Motion: Renken made a motion to approve a quote from Dell Computers in the amount of \$1,189 for a new computer for the clerk's office.

Second: Flowers

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y

Motion Carried

Motion: Renken made a motion to approve a quote from Dell Computers in the amount of \$1,358.90 for a new computer for the supervisor's office.

Second: Sante

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y

Motion Carried

Milton Township Group Insurance Plan Ordinance

Motion: Benjamin made a motion to approve resolution 2018-24R

Second: Sweeney

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

Motion: Benjamin made a motion to approve Dental Select PPO 100/80/50

Second: Sweeney

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

Motion: Benjamin made a motion to approve Blue Vision Voluntary

Second: Sweeney

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

Motion: Benjamin made a motion to approve HSA PPO Gold
Second: Flowers
Discussion: None
Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y
Motion Carried

Motion: Benjamin made a motion that the clerk and or supervisor are to set up an HSA account at their discretion.
Second: Sweeney
Discussion: None
Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y
Motion Carried

Motion: Benjamin made a motion setting the plan year to run from April 1 to March 31 and the first year is to begin October 1, of 2018.
Second: Sweeney
Discussion: None
Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y
Motion Carried

Motion: Benjamin made a motion setting open enrollment to January 1.
Second: Flowers
Discussion: None
Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y
Motion Carried

Flu Shots

Motion: Benjamin made a motion to approve up to eight flu shots at a cost of \$15 each for employees.
Second: Renken
Discussion: None
Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y
Motion Carried

Master Plan Approval

The board had a lengthy discussion on the master plan, which was forwarded from the P.C. for review.
Motion: Benjamin made a motion to send the master plan back to the P.C. to review the commercial zoning designation in the master plan.
Second: Renken
Discussion: None
All Voted Yes
Motion Carried

2018-2019 Budget

Motion: Benjamin made a motion to approve resolution 2018-25R as follows:

Consulting Board	\$300.00
Assessor Software	\$100.00
Insurance	<u>\$614.00</u>
General Fund	-\$1,194.00

Second: Renken

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

Financial Reports:

Flowers reports the township fund balances total \$684,697.63

Approval of Checks

Motion: Sante made a motion to approve the amended checks list as written

Second: Sweeney

Discussion: None

Roll Call: Flowers Yes, Renken Yes, Sweeney Yes, Benjamin Yes

Motion Carried

Adjournment:

Motion: Sweeney made a motion to adjourn at 8:29pm

Second: Flowers

Discussion: None

Motion carried unanimously

ALL TRAFFIC
SOLUTIONS



Connected Solutions for
Better Traffic Safety Outcomes

SPEEDALERT RADAR MESSAGE SIGN



AllTrafficSolutions.com

SpeedAlert Radar Message Sign Product Highlights

By combining radar feedback with variable messages, our SpeedAlert family of radar message signs provide drivers with speed feedback, messages specific to vehicle speeds or dedicated messages. This hybrid of features makes the SpeedAlert an extremely versatile tool for both traffic calming and messaging.

SIMPLE, UNIVERSAL MOUNTING

Mount this sign almost anywhere—post, pole, trailer or vehicle—in about a minute.

DURABLE CONSTRUCTION

The welded aluminum enclosure, concealed mounting hardware, shatterproof Lexan and graffiti-resistant powder coating make it super tough.



SPEED-DEPENDENT MESSAGING

Slow traffic by using the sign as a large speed display and show custom messages directed toward drivers at specific speeds.

MESSAGING VERSATILITY

Go beyond basic messages with a full-matrix sign that makes it easy to display multiple screens of text, chevrons or custom images.

Plus, conditional sensor messaging allows different messages to be displayed based on live inputs, including time to destination, road surface or air temperatures, timer values, vehicle weights, high winds, and available parking spaces.





CLOUD-BASED REPORTING AND ACCESSIBILITY

Access traffic data, generate reports and share with your constituents from any Internet-ready device. Identify hot spots and prioritize resources. No more traffic data file management!

Easily sync messages across mobile devices over the Internet and instantly share messages with others.

Our enhanced TrafficCloud™ features and always-current user interface will keep you in contact with your signs and all your traffic management equipment and data.

Make your traffic management system more productive and effective.

Product Specs

SPEEDALERT 18

- o Speed - 2 or 3 digits; 18" H
- o Text - 1 Line; 4 Characters; 10" H
- o Text - 2 Line; 6 Characters; 7" H

Dimensions: 20" H x 30" W x 2.96" D

Weight: 25 lbs

SPEEDALERT 24

- o Speed - 2 or 3 digits; 24" H
- o Text - 1 Line; 4 Characters; 24" H
- o Text - 2 Line; 8 Characters; 11" H
- o Text - 3 Line; 12 Characters; 7" H

Dimensions: 28" H x 60" W x 1.6" D

Weight: 43 lbs

COMMON HARDWARE OPTIONS

Bluetooth, Datalogging, Pictures and Metric.



Trade In. Trade Up! Receive at Least 50% Credit

Upgrade your old, used equipment – **regardless of manufacturer or condition** – and get access to the latest features and a perpetual warranty on a new, TrafficCloud™ enabled sign so you'll never have to worry again.

- Extreme Portability
- Maximum Awareness
- Simpler Operation
- Cloud-based Convenience

CONTACT ALL TRAFFIC SOLUTIONS FOR MORE DETAILS.
ALLTRAFFICSOLUTIONS.COM

*Offer applies to display only.
Trailer and power supplies are not included.*

All Your Traffic Safety Program Data In One Place

TraffiCloud is our secure, web-based ecosystem for managing all your traffic safety data and equipment.

View dashboards and reports of all collected data. Make more insightful decisions based on data analytics from all your program components. Save time by managing the status of connected devices and dynamic messaging all from one central location. TraffiCloud functionality includes:



PREMIERCARE

Get a perpetual warranty and remote diagnostics for the duration of your subscription.

- 50% discount on accidental damage
- Real-time remote diagnostic monitoring



IMAGE MANAGEMENT

Achieve greater awareness with alarms or by requesting generated images.

- Capture images based on speeds, tampering, time intervals or upon request*
- Review, edit, print and act on useful images



REPORTING

Save time collecting, organizing, compiling and distributing information.

- Automated, daily uploads of new data into a centralized, SAS70-certified environment
- Identify trends to allocate resources and be proactive
- Schedule reports for regular delivery to your inbox



ENFORCEMENT

Automate the collection of Lidar captures.

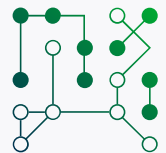
- Ensure data accuracy
- Minimize data collection time



MAPPING

Manage your entire program through an intuitive visual interface.

- Interactive map provides a window to all system information



EQUIPMENT MANAGEMENT

Stop wasting time driving to equipment to update and monitor it.

- Check status and change settings from any Internet-connected device
- Send single message to multiple signs at once
- Respond immediately to changing situations



ALERTS

Specify when and whom to notify upon occurrence of certain conditions.

- Receive email or text as events happen
- Be aware of low batteries, high speeds, tampering, congestion and more



*Images can be used to identify vehicle make and color but are not ALPR quality.

Take a demo of TraffiCloud, our secure, web-based traffic management and reporting solution that manages all your traffic safety devices and data remotely! Call **866.366.6602** or email sales@alltrafficsolutions.com



A sign of the future.™

All Traffic Solutions Inc.
12950 Worldgate Dr.,
Ste 310
Herndon, VA 20170
Phone: 814-237-9005
Fax: 814-237-9006

Tax ID: 25-1887906

QUOTE Q-38372

DATE/TIME: 10/3/2018
10:12:59 AM

PAGE
NO:
1

Questions contact:
MANUFACTURER:
All Traffic Solutions

Julie Styskin
(866) 366-6602
Ext. 250
jstyskin@alltrafficsolutions.com

Independent Sales Rep:

Mail Purchase

Orders to:

3100 Research Dr.
State College, PA
16801

BILL TO:

Milton Township
3209 Bertrand Street
Niles, MI 49120

SHIP TO:

Milton Township
3209 Bertrand Street
Niles, MI 49120

Attn: Robert Benjamin

PAYMENT TERMS: Net 30
CUSTOMER: 247606
CONTACT: (269) 684-7262

ITEM NO:	DESCRIPTION:	QTY:	EACH:	EXT. PRICE:
4000741	SpeedAlert 18 Radar Message Sign (RMS); base unit w/ mounting bracket	1.00	\$3,600.00	\$3,600.00
4000647	App, Traffic Suite (12mo); Equip Mgmt, Reporting, Image Mgmt, Alerts, Mapping and PremierCare	1.00	\$1,500.00	\$1,500.00
4000767	Base Model CREDIT, speed display; requires min 1 yr TrafficCloud Traffic Suite	1.00	(\$600.00)	(\$600.00)
4000874	All Options Activation: Bluetooth, Traffic Data, Violator Alert, Pictures, (\$3000 Value, requires Traffic or Message Suite)	1.00	\$0.00	\$0.00
4000793	Violator Strobe, Dual; Hardware for SpeedAlert 18, flash helps draw attention to the driver's speed. Requires color assignment PN.	1.00	\$300.00	\$300.00
4000826	Violator Strobe, Red and Blue for SpeedAlert 18, Requires 4000793 Dual Violator Strobe	1.00	\$0.00	\$0.00
4000744	LFP Power kit, 16Ah battery (2), internal power controller, charger w/connector	1.00	\$795.00	\$795.00
4000750	App, Mobile User Interface perpetual license (only 1 req'd per account)	1.00	\$0.00	\$0.00
4000641	Shipping Common Carrier	1.00	\$70.00	\$70.00

Special Notes:

SALES

\$5,665.00

SA18 –Combined Radar and message sign- (2) LFP
batteries with charger – mount plate – “YOUR SPEED”
sign – All features activated perpetually (Bluetooth – Data
– and Imaging) – 1 year of web services (TraffiCloud) to
all 6 Apps (Remote Management – Imaging – Data –
Alerts, Mapping and Premier Care warranty) – shipping
and training. Red/Blue Flashers.

AMOUNT:
SHIPPING:
TOTAL:

\$5,665.00

Duration: This quote is good for 60 days from date of issue.

Shipping Notes: Unless shipping charges are specifically indicated, prices are FOB Destination. Shipping charges may apply

Taxes: Taxes are not included in quote. Please provide a tax exempt certificate or sales tax will be applied.

Warranty: Unless otherwise indicated, all products have a one year warranty from date of sale. Warranty extensions are a component of some applications that are available at time of purchase. A Finance Charge of 1.5% per month will be applied to overdue balances. GSA GS-07F-6092R

Authorization: By Signing below I indicate that I am authorized to commit my organization to the above.

Print Name, Title

Signature

Date

NOTICE OF PUBLIC HEARING

Proposed Property Rezoning

MILTON TOWNSHIP, CASS COUNTY, MI
32097 Bertrand Street
Niles, MI 49120

To: The residents and property owners of Milton Township, Cass County Michigan and any other interested parties.

PLEASE TAKE NOTICE the Milton Township Planning Commission will hold a Public Hearing during its regular monthly meeting on Tuesday, September 4, 2018, at 7:00 p.m., at the Milton Township Hall, 32097 Bertrand Street, Niles, MI 49120, for the purpose of considering an application submitted by Adams Road Development, 51013 Gumwood Road, Granger, IN 46530, to rezone three (3) parcels of land, pursuant to Chapter 18, Section 18.06 (b) of the Milton Township Zoning Ordinance.

The Applicant wishes to rezone the following parcels from the Rural Residential District to the Single Family Residential District: (These properties are all located South of Redfield Street, East of Gumwood Road, West of Fir Road and North of the Stateline)

Parcel ID Number:	14-070-021-001-01
Owned by:	Gumwood Holdings
Interested Party:	Adams Road Development
Legal Description:	Part of the Northeast ¼ of the Northeast ¼ of Section 21 40 Acres
Parcel ID Number:	14-070-021-010-00
Owned by:	Gumwood Holdings
Interested Party:	Adams Road Development
Legal Description:	The Southeast ¼ of the Northeast fractional ¼ of Section 21 42 Acres
Parcel ID Number:	14-070-021-002-20
Owned by:	Michael & Alice Blakesley
Interested Party:	Adams Road Development
Legal Description:	Commencing East 666.36 Feet from North ¼ corner, thence East 150 feet, South 0 degrees 14 minutes 21 seconds East 652.47 feet, East 351.91 feet, South 0 degrees 14 minutes 21 seconds East 672.39 feet, South 89 degrees 40 minutes, 39 seconds West 501.24 feet, North 0 degrees 16 minutes 4 seconds West 1327.67 feet to beginning. Section 21 10 Acres

Written comments will be taken from any interested persons concerning these proposed map amendments, at the Milton Township Hall, at the address above, until the night of the meeting. Persons interested in this rezoning are invited to attend the Public Hearing. Copies of the Application to Rezone and applicable maps are available for inspection at the Milton Township Hall during regular business hours. If you are planning to attend this hearing, and require auxiliary aids or services, should contact the Township Clerk by calling 269-684-7262 as soon as possible.

Milton Township Planning Commission

August 15, 2018

MILTON TOWNSHIP PLANNING COMMISSION
32097 Bertrand St
Niles, MI 49120

ATTENTION: MEMBERS OF THE MILTON TOWNSHIP PLAN COMMISSION

RE: REZONING REQUEST – 3 PARCELS TOTALLING 92 ACRES IN SECTION 21

Dear Plan Commission Members,

Abonmarche Consultants, on behalf of Adams Road Development II, is pleased to present the attached application for rezoning 3 parcels of land totaling 92 acres in Section 21 of Milton Township from the existing RR Rural Residential zoning classification to SFR Single Family Residential classification. These parcels are being included as part of a proposed 160 lot, 262 acre site condominium development, as outlined in the drawing attached as Exhibit B.

Specifically, the following parcels are being included in this Rezoning Application:

- Parcel ID #14-070-021-001-01; 40 acres in the NE Quarter of Section 21
- Parcel ID #14-070-021-010-00; 42 acres in the SE Quarter of Section 21
- Parcel ID #14-070-021-002-20; 10 acres in the NE Quarter of Section 21

Adams Road Development II is the owner of Parcel ID #14-070-021-001-01 and ID #14-070-021-010-00. Additionally, Adams Road Development II has a signed purchase contract for Parcel ID #14-070-021-002-20. Legal descriptions and boundary sketches are attached as Exhibit A.

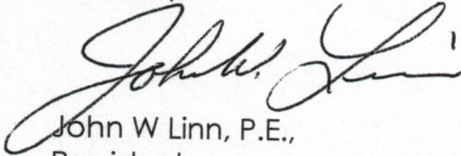
With the exception of these three (3) parcels, all of the remaining parcels included in the proposed site condominium development are currently zoned SFR. This rezoning would bring the entire proposed development site into consistent SFR zoning classification. Additionally, there are residential development immediately adjacent to the proposed development to the West that are zoned SFR.

The proposed SFR zoning being requested is consistent with the future land use map included in the current Milton Township Master Plan. The Milton Township Master Plan has identified all three (3) of these parcels as SFR as far back as the 2011 map. The future land use plan identifies SFR zoning beyond these parcels to the east to Brush Rd, and north of these parcels on the North side of Redfield Rd.

Finally, the proposed lot area of the development that will include these parcels will average 1.65 acres, which exceeds the SFR requirement of 1 acre. This is a lower density than is required in the SFR zoning classification. The proposed development will be served by individual well and septic systems.

We appreciate your consideration of our Rezoning request. We look forward to working with you to address any additional questions or comments that you may have related to this matter.

Sincerely,



John W Linn, P.E.,
President

Cc: David H. Eckrich, President
Adams Road Development II





Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742
Email: milton@miltontwp.org Website: www.miltontwp.org

Application for Rezoning

Property Location/Address: **42 acres in the SE Quarter of Section 21**

Parcel/Property ID#: **14-070-021-010-00**

Name of Owner: **Gumwood Holdings**

Name of Applicant: **Adams Rd Development Corp.**

Phone: **(574) 277-7660**

Address of Applicant: **51013 Gumwood Rd, Granger IN 46530**

Applicant's Interest in the Property if not the Owner:

Signature of Applicant:  Date: **8/14/18**

Reason for Rezoning Request, Including a Description of the Proposed Uses for the Property:

This parcel is included in Applicant's proposed 260 acre site condominium development. The proposed site is currently split into SFR Single Family Residential and RR Rural Residential zoning districts. Rezoning this parcel would bring the entire development site into the SFR Residential zoning classification, which is consistent with the Township's future Land Use Plan in the current Master Plan.

Description of Sewage Disposal and Water Supply Facilities and Proposed Surface Drainage:

This proposed Site Condominium Development will be served by well & septic.

Please attach a legal description of the property and a site plan drawn to scale showing the dimensions of the property and the location of all existing improvements. (Note: Fees as listed on the Milton Township Schedule of Fees must accompany this application.)

For Office Use Only

Date of Review by Zoning Administrator/Application Complete: _____
Recommendations: _____

Date of Public Hearing: _____

Date of Planning Commission Review: _____

Recommendations: _____

Date of Board Action: _____

Reason for Board Action: _____

Approved/Denied and Date: _____



Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742
Email: miltontwp@niles.org Website: www.miltontwp.org

Application for Rezoning

Property Location/Address: **40 acres in the NE Quarter of Section 21**
Parcel/Property ID#: **14-070-021-001-01**
Name of Owner: **Gumwood Holdings**
Name of Applicant: **Adams Rd Development Corp.**
Phone: **(574) 277-7660**
Address of Applicant: **51013 Gumwood Rd, Granger IN 46530**
Applicant's Interest in the Property if not the Owner: **Owner**
~~Signature of Applicant:~~ _____ Date: **8/14/18**

Reason for Rezoning Request, Including a Description of the Proposed Uses for the Property:

This parcel is included in Applicant's proposed 260 acre site condominium development. The proposed site is currently split into SFR Single Family Residential and RR Rural Residential zoning districts. Rezoning this parcel would bring the entire development site into the SFR Residential zoning classification, which is consistent with the Township's future Land Use Plan in the current Master Plan.

Description of Sewage Disposal and Water Supply Facilities and Proposed Surface Drainage:

This proposed Site Condominium Development will be served by well & septic.

Please attach a legal description of the property and a site plan drawn to scale showing the dimensions of the property and the location of all existing improvements. (Note: Fees as listed on the Milton Township Schedule of Fees must accompany this application.)

For Office Use Only

Date of Review by Zoning Administrator/Application Complete: _____
Recommendations: _____

Date of Public Hearing: _____
Date of Planning Commission Review: _____
Recommendations: _____
Date of Board Action: _____
Reason for Board Action: _____
Approved/Denied and Date: _____



Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742
Email: miltontwp@miltontwp.org Website: www.miltontwp.org

Application for Rezoning

Property Location/Address: **10 acres in the NE Quarter of Section 21**

Parcel/Property ID#: **14-070-021-002-20**

Name of Owner: **Michael & Alice Blakesley**

Name of Applicant: **Adams Rd Development Corp.**

Phone: **(574) 277-7660**

Address of Applicant: **51013 Gumwood Rd, Granger IN 46530**

Applicant's Interest in the Property if not the Owner: **Purchase Agreement**

Signature of Applicant:  Date: **8/14/18**

Reason for Rezoning Request, Including a Description of the Proposed Uses for the Property:

This parcel is included in Applicant's proposed 260 acre site condominium development. The proposed site is currently split into SFR Single Family Residential and RR Rural Residential zoning districts. Rezoning this parcel would bring the entire development site into the SFR Residential zoning classification, which is consistent with the Township's future Land Use Plan in the current Master Plan.

Description of Sewage Disposal and Water Supply Facilities and Proposed Surface Drainage:

This proposed Site Condominium Development will be served by well & septic.

Please attach a legal description of the property and a site plan drawn to scale showing the dimensions of the property and the location of all existing improvements. (Note: Fees as listed on the Milton Township Schedule of Fees must accompany this application.)

For Office Use Only

Date of Review by Zoning Administrator/Application Complete: _____
Recommendations: _____

Date of Public Hearing: _____
Date of Planning Commission Review: _____
Recommendations: _____
Date of Board Action: _____
Reason for Board Action: _____
Approved/Denied and Date: _____



Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742
Email: miltontwp.org Website: www.miltontwp.org

Planning Commission Members

Jeremy Clanton, Ken Filipek, Roger Kempton, Scott Kretchman, Paul Romanetz, Karen Shirk, Kelly Sweeney

Draft Minutes for Milton Township Planning Commission Meeting Milton Township Hall – 32097 Bertrand St., Niles, MI PLANNING COMMISSION MEETING September 4, 2018 7:00 P.M.

Call to Order/Pledge of Allegiance:

1. Meeting was call to order at 7:02 PM
2. Pledge of Allegiance was recited
3. All were present.

Approval of Agenda:

- Ken made a motion to approve the agenda as presented
- Paul seconded the motion.
- Discussion.
- Motion passed.

Approval of Previous Minutes:

- Kelly made a motion to approve the previous minutes as submitted
- Roger seconded the motion.
- Discussion.
- Motion passed

Anyone Wishing to Speak to the Planning Commission: (limited to 3 minutes per person and not related to the public hearing topics)

- No one from the audience chose to speak.

Community Reports:

1. Zoning Administrator – Submitted her report (attached)
2. Township Board Representative -- Trustee Sweeney gave his report stating that the Board appreciates the work that the Planning Commission is doing. The board is looking forward to the Planning Commission feedback on the many items before them especially the Master Plan update.
3. Zoning Board of Appeals Representative – No new business before the ZBA.

Public Hearings:

Note: All comments by the public, staff and Planning Commission members shall be directed to the chairperson and shall relate to the subject of the public hearing: unrelated comments shall be ruled out-of-order by the chairman. Comments shall be limited to 3 minutes per person.

1. Hidden Hills

- Chairperson opened the public hearing and announced the subject of the continuation of the Public Hearing on Hidden Hills.
- Paul Romanetz stated that he had a conflict of interest and removed himself from the PC table.
- Chairperson summarized the procedures/rules to be followed during the hearing.
- Township planner/engineer/other consultants presented their reports and recommendations
 - a. Township Planner – gave his report (attached)
 - b. Township Attorney – gave her report and would like to work directly with the Hidden Hills attorney on wording for the bylaws, and the condominium documents etc.
 - c. Township Zoning Administrator – The Zoning Administrator gave her report
- Applicant presents the main points of the application.
 - a. Burne Miller, planner/engineer for Hidden Hills, gave his presentation on the sub-division.
 - b. Asked for the PC to recommend approval to the Township Board with the necessary stipulations that the PC deems appropriate
- Persons speaking in support of the application are recognized.
 - a. JT McDonald 71357 Sanderling Drive VP Kestrel Hills Homeowners association
 - i. Read a prepared statement (attached)
- Persons speaking in opposition to the application are recognized.
 - a. Paul Churches 71382 Sanderling Drive
 - i. Had some concerns with increased traffic on the public roads and exiting the sub-division
 - b. Janet Leaseburg 71454 Song Sparrow
 - i. In agreement with the concerns raised by Mr. Church.
 - c. Devetta Farrow 34143 Redfield
 - i. We have a 10 acre property and everything around me is being developed. This will greatly impact how we live. We also concerned about the impact on wildlife, water quality, and the value of my property.
 - d. Rex Miltenberger 71346 Gumwood Rd
 - i. Concerned that the Northern Road comes close to the property line and there is a deep ravine. How will this subdivision plan and accommodate this situation.
 - ii. Is also concerned about screening so he doesn't have to look at the sub-division.
- Chairperson closed the public hearing and returned to the regular/special meeting.
 - a. Attorney explained the Site Condominium Ordinance
 - i. Attorney recommended that the developers enter into a Section 433 Agreement between the developer and the Drain commission to pay for future drainage issues.
 - ii. Attorney will review and revise the Master Deed, Condominium Bylaws, and the Private Road Maintenance Agreement and provide final comments to the board
 - b. The development discussed 13.07 and stated that the Development does not intend to have sidewalks, additional shade trees, bike racks, nature trail and/or communal space.
- Planning Commission had their deliberation and arrived at a decision with specified reasons for the decision.
 - a. Kelly made a motion to send the preliminary plan on to the Township Board with the following conditions:
 - i. The Developer gains the appropriate approval of the condominium development plans from all of the required agencies as listed in Section 1.03(B) of the Condominium Development

Ordinance. The development plans have been submitted to all agencies and the applicant is still awaiting approval from the Cass County Health Department, the Cass County Road Commission.

- ii. Township Attorney will review and revise the Master Deed, Condominium Bylaws, and the Private Road Maintenance Agreement and provide final comments to the board
- iii. That the applicant will preserve existing trees as much as possible
- b. Jeremy seconded the motion
- c. Discussion
- d. Role Call Vote:
 1. Roger Yes
 2. Jeremy Yes
 3. Ken Yes
 4. Scott Yes
 5. Kelly Yes
 6. Karen Yes
- ii. Motion carries

2. Rezoning of parcels 14-070-021-001-01, 14-070-021-010-00, and 14-070-021-002-20

- Chairperson opened the public hearing and announced the subject of the Public Hearing on Rezoning of parcels 14-070-021-001-01, 14-070-021-010-00, and 14-070-021-002-20.
- Chairperson summarized the procedures/rules to be followed during the hearing.
- Township planner/engineer/other consultants presented their reports and recommendations
 - a. Township Planner – gave his report (attached)
 - b. Township Attorney – gave her report
 - c. Township Zoning Administrator – gave her report
- Applicant presents the main points of the application.
 - a. John Linn, planner/engineer from Abonmarche gave his presentation on the rezoning.
 - b. Asked for the PC to recommend the rezoning of the 3 parcels from Rural Residential to Single Family
- Persons speaking in support of the application are recognized.
- Persons speaking in opposition to the application are recognized.
 - a. Paul Churches 71382 Sanderling Drive
 - i. Had some concerns with increased traffic on the public roads and believe without a traffic study this change is very premature
 - b. Devetta Farrow 34143 Redfield
 - i. We have a 10 acre property and everything around me is being developed. This will greatly impact how we live. We also concerned about the impact on wildlife, water quality, and the value of my property.
 - c. Rex Miltenberger 71346 Gumwood Rd
 - i. Concerned about the buffer because he lives just to the north of the sub-division. He wants to make sure the buffer does not block his vision to the South when he pulls out of his driveway.
 - d. Connie Guard 68982 Beebe Rd
 - i. With the change to SFR that will create a lot of wells and septic systems and will lead to polluted wells etc....just like what they have in Granger
- Chairperson closed the public hearing and returned to the regular/special meeting.
- Planning Commission had their deliberation and arrived at a decision with specified reasons for the decision.
 - a. Kelly made a motion to Rezone the parcels 14-070-021-001-01, 14-070-021-010-00, and 14-070-021-002-20 from Rural Residential to Single Family Residential based on the information provided above
 - b. Jeremy seconded the motion

- c. Discussion
- d. Role Call Vote:

- 1. Roger Yes
- 2. Jeremy Yes
- 3. Ken Yes
- 4. Scott No
- 5. Kelly Yes
- 6. Karen No

ii. Motion carries

3. Milton Township newly revised Master Plan

- Chairperson opened the public hearing and announced the **subject of the Public Hearing** on the revised Master Plan
 - Chairperson summarized the procedures/rules to be followed **during the hearing**
 - Township planner/engineer/other consultants **presented their reports and recommendations**
 - a. Township Planner – presented the resolution
 - b. Township Zoning Administrator – gave her report
 - Applicant presents the main points of the application.
 - a. None
 - Persons speaking in support of the application are recognized.
 - a. None
 - Persons speaking in opposition to the application are recognized.
 - a. None
 - Chairperson closed the public hearing **and returned to the regular/special meeting.**
 - Planning Commission **had their deliberation and arrived at a decision with** specified reasons for the decision.
 - a. Kelly made a motion to Adopt resolution No 2018-01PC (attached) recommending approval of the amended Milton Township Master Plan to the township board and constituting Planning Commission approval of such Master Plan.
 - b. Paul seconded the motion
 - c. Discussion
 - d. Role Call Vote:
 - 1. Roger Yes
 - 2. Jeremy Yes
 - 3. Ken Yes
 - 4. Scott Yes
 - 5. Kelly Yes
 - 6. Karen Yes
- ii. Motion carries

New Business:

1. Preliminary site review for proposed development by Adams Road Development Corporation.
 - John Linn from Abonmarche presented the Proposed site condominium development on behalf of Adams Road Development.
 - David Eckrich also presented additional information about the proposed site condominium development
 - Planning Commission participated in a discussion out the proposed site condominium

Old Business:

1. Planning Commission Bylaw revisions

Proposed change to Section 8: Amendments to read "These bylaws may be amended at any meeting by a vote of the majority of the membership of the planning commission".

- a. Kelly made a motion to change Section 8 of the Planning Commission Bylaws to read:
"these bylaws may be amended at any meeting by a vote of the majority of the Membership of the planning commission."
- b. Roger seconded the motion
- c. Discussion
- e. Motion carries

Board Member Comments:

Announcements:

Adjournment

- 1) Jeremy made a motion to adjourn
- 2) Ken seconded the motion
- 3) Motion Carries meeting was adjourned at 9:37 PM



Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742
Email: milton@miltontwp.org Website: www.miltontwp.org

REQUEST FOR PROPOSAL

2018-2019 Snow Removal

The Township of Milton, Cass County Michigan, is requesting proposal from qualified contractors for Snow Removal services for the 2018-2019 season.

Proposals must be completed on the **Contractor Proposal Form** provided by Milton Township (attached). Additional copies of the proposal forms are available at the Milton Township Hall at 32097 Bertrand Street, Niles, MI 49120 or at www.miltontwp.org.

Milton Township reserves the right to waive any informality in the request for proposals, to reject any or all proposals and to award the contract in a manner which it considers to be in the best interest of the township. The Township reserves the right to use whatever reasonable and sensible evaluation techniques it deems appropriate.

SECTION 1 –Snow Removal Service Specifications

The prices submitted on the **Contractor Proposal Form** should be calculated on a “per service” basis. After a Contractor has been selected, said Contractor and Township may jointly determine any changes to the components of each type of service. The Contractor and the Township may also jointly define and determine additional service arrangements as necessary.

Snow Removal

- A. Milton Township Hall and SMCAS Building 32097 Bertrand St. Niles, MI 49120
 - Plow and salt main parking lot and driveway only if **3 or more inches** of snow have accumulated in a 24-hour period.
 - Clear and salt all sidewalks and walkways including the SMCAS Building.
 - Plow the area directly behind the SMCAS Building to access overhead door.
- B. Smith’s Chapel 29858 Redfield Street Niles, MI 49120
 - Plow Parking lot and driveways (but not the cemetery road) and salt all walkways upon request only.
 - Requests are made by Kelly Sweeney.

SECTION 2 – General Requirements & Payments

- Must provide proof of general liability. In addition, Contractor shall carry Workers Compensation Insurance and provide evidence of said coverage to the Township. The Contractor shall also carry comprehensive property damage insurance coverage and shall provide evidence of said coverage to the Township.
- Invoices shall be submitted monthly. If received the first Tuesday, no later than 5:00 PM to the Clerk's office, your invoice will be considered submitted for payment. The board approves and pays vendors at the monthly meeting, usually occurring on the 2nd Tuesday of the month.
- Invoices shall have dates, times and services performed
 - If special request are requested, the name of the person shall be included on the invoice.
 - Extra services requested by the Township will be itemized separately.
- Prices which differ from those quoted will not be paid unless prior consent is given in writing by the Township.
- The Township is classified as a tax-exempt governmental organization, and as such does not pay sales tax.
- The contractor shall take all necessary precautions to conduct the work in a safe manner, to prevent injury to persons or damage to property. Any damage caused by the contractor to the Township's property, will require restitution for repairs to same. This shall include, but not be limited to, such items fences, signs, posts, buildings, automobiles, etc.
- The contractor agrees to hold harmless and indemnify the Township for all damage, costs, and attorney fees that arise out of harm caused to the contractor's employees, subcontractor's employees, and other third parties, known and unknown, by the performance or lack of performance of the specified work.
- Township hours: Monday through Friday 9am-5pm.
- Smith Chapel hours are as needed depending on events booked.
- The contract may be cancelled by either party upon 30 days written notice.

SECTION 3 – Bid Process

- The Township will select a vendor through a review of: RFP submittals; reference verification; total estimated costs; and/or interviews prior to the selection.
- Proposals must include a per plowing fee for the Township Hall and Smith Chapel Properties.
- The Township Board is the only body who may legally commit the Township to the expenditure of funds for a contract resulting from this solicitation. No costs chargeable to the proposed contract may be incurred before receipt of a fully executed contract.

- The Township also reserves the right at its sole discretion, to waive informalities and/or errors in the bidding process.
- The Township reserves the right to accept any bid deemed to be in the best interest of the township, including bids that are not for the lowest amount.
- Faxed proposals are not acceptable. The vendor is responsible for the timely delivery of the proposal.
- Any proposal received after the deadline will not be considered.
- Sealed bids shall be submitted to the Milton Township Clerk at the Milton Township Hall, 32097 Bertrand St., Niles, MI 49120.
- **Sealed bids shall be marked on the outside, “Sealed Bid for Milton Township Snow Removal”.**

Hold Harmless

The Contractor shall, at its own expense, protect, defend, indemnify, save and hold harmless the Township and its elected and appointed officers, employees and agents from all claims, damages, lawsuits, costs and expenses including, but not limited to, all cost from administrative proceedings, court costs and attorney fees that the Township and its elected and appointed officers, employees and agent may incur as a result of the acts, omissions or negligence of the contractor or its employees agents or subcontractors that may arise out of the agreement.

Deadline for submission

Sealed Proposals must be submitted to and be on file with the Milton Township Clerk on or before Friday, November 9th, 2018 at 5:00pm. Bids will be opened on November 13th, 2018 at 6:30pm by the Board of Trustees. Late bids will not be accepted.

Attachments

1. Provide the name and credentials of all personnel employed by the contractor.
2. Provide at least two (2) client references for similar work.
3. Provide certificates of insurance for liability and workers compensation coverage.

MILTON TOWNSHIP, CASS COUNTY, MICHIGAN

CONTRACTOR PROPOSAL FORM

Snow Removal Services

Proposal Submitted by Name: _____

Address: _____

Phone: _____

The undersigned (individual) (partnership) (corporation), duly organized under the laws of the State of Michigan), having carefully read and considered the terms and conditions of the Request For Proposal (RFP) for Snow Removal Services, does hereby offer to perform such services on behalf of the Township of Milton. The type of service and quality of service performed in the manner described is the RFP and subject to and in accordance with the terms and conditions set forth in the RFP at the rates hereinafter set forth.

Further, the undersigned:

- a) Proposes to furnish all labor, equipment and materials necessary to perform the Contract requirements.
- b) Agrees to perform all required work in accordance with all elements of this Proposal.
- c) Submits this Proposal in good faith and without fraud or collusion.
- d) Submits the Proposal based solely upon the undersigned own independent business judgment.

The undersigned submits the Unit Prices herein for contracted Snow Removal services for the Township of Milton.

Plowing Service	Plow Parking Lot and Driveways	Salt Parking Lot and Driveways	Clear Sidewalks and Walkways	Salt Sidewalks and Walkways
Milton Township Hall and SMCAS	\$	\$	\$	\$
Smith's Chapel	\$	\$	\$	\$

IRAN ECONOMIC SANCTIONS ACT

Pursuant to Public Law 2012, c.25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the Department of Treasury as a person or entity engaging in investment activities in Iran. If the Director finds a person or entity to be in violation of the principles which are not the subject of this law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the person or entity.

I certify, pursuant to Public Law 2012, c. 25, that the person or entity listed above for which I am authorized to bid/renew:

_____ Is not providing goods or services of \$20,000.00 or more in the energy sector of Iran, including a person or entity that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran,
AND

_____ is not a financial institution that extends \$20,000 of more in credit to another person or entity, for 45 days or more, if that person or entity will use the credit to provide goods or services in the energy sector in Iran.

In the event that a person or entity is unable to make the above certification because it or one of its parents, subsidiaries, or affiliates has engaged in the above-referenced activities, a detailed, accurate and precise description of the activities must be provided to the Township Board, under penalty of perjury. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

UNDERSIGNED PROPONENTS SIGNATURE
By:
Date:
Title:
Company Name:
Address:
Telephone Number:

4:34 PM

10/04/18

Cash Basis

Milton Township
Profit & Loss Budget vs. Actual
 April 2018 through March 2019

	Apr '18 - Mar 19	Budget	\$ Over Budget
Income			
A BEGINNING FUND BALANCE (For Budgeting only)	0.00	553,198.69	-553,198.69
A TAXES			
403 REAL TAXES - CURRENT	0.00	133,912.25	-133,912.25
414 DELIQ. INTEREST / PENALTY	1,635.61		
430 MILTON ALLOCATED TAXES (Milton Allocated Taxes Received)	6,980.23		
447 SUMMER TAX (REIMBURSEMENT - SUMMER TAX)	4,107.50	4,800.00	-692.50
450 ADMIN FEE	4,154.10		
Total A TAXES	16,877.44	138,712.25	-121,834.81
B LICENSES & PERMITS			
472 COMCAST FRANCHISE (COMCAST FRANCHISE REIMBURSEMENT)	8,285.82	26,000.00	-17,714.18
477 BUILDING PERMITS	14,148.00	14,000.00	148.00
477.1 ELECTRICAL PERMITS	10,545.00	10,125.00	420.00
477.2 MECHANICAL PERMITS	4,794.00	5,000.00	-206.00
477.3 PLUMBING PERMITS	2,030.80	3,200.00	-1,169.20
Total B LICENSES & PERMITS	39,803.62	58,325.00	-18,521.38
C STATE GRANTS			
574 STATE SHARED REVENUE (STATE SHARED REVENUE)	155,865.00	307,643.00	-151,778.00
575 METRO FUNDS	3,138.78	3,000.00	138.78
Total C STATE GRANTS	159,003.78	310,643.00	-151,639.22
D CHARGES FOR SERVICES			
626 CONDITIONAL USE APPLICATION	1,000.00	300.00	700.00
627 FOIA FEES	40.95	20.00	20.95
628 SITE PLAN REVIEW	6,635.00	500.00	6,135.00
628.3 REZONING REQUEST APPL.	3,850.00		
628.4 LAND SPLIT / DIVISION FEE	1,750.00		
629 ZBA HEARINGS ((ZBA - APPEAL HEARINGS))	0.00	500.00	-500.00
629.1 PLANNING COMM SP HEARING	1,046.14		
631 PTAF	11,701.40	55,000.00	-43,298.60
Total D CHARGES FOR SERVICES	26,023.49	56,320.00	-30,296.51
E INTEREST AND RENTS			
665 INTEREST INCOME (Interest Income)	551.00	600.00	-49.00
667 RENTAL - SMITH CHAPEL (RENTAL - SMITH CHAPEL)	500.00	1,000.00	-500.00
669 Township Room Rentals	7,543.00	5,000.00	2,543.00
670 Table & Chair Rental	148.00	20.00	128.00
Total E INTEREST AND RENTS	8,742.00	6,620.00	2,122.00
F OTHER REVENUES			
675 DONATIONS & GRANTS (DONATIONS & GRANTS)	2,477.00	15,000.00	-12,523.00
676 OTHER REVENUES (OTHER REVENUES)	2,910.91		
676.2 SMCAS ANNUAL CONTRACT (SMCAS ANNUAL CONTRACT)	0.00	1,250.00	-1,250.00
678 REIMBURSEMENT - ELECTIONS (REIMBURSEMENT - ELECTIONS)	1,282.54	5,000.00	-3,717.46
678.2 REIMB. FROM FIRE FUND	3,015.30		
Total F OTHER REVENUES	9,685.75	21,250.00	-11,564.25
Total Income	260,136.08	1,145,068.94	-884,932.86
Gross Profit	260,136.08	1,145,068.94	-884,932.86
Expense			
A TOWNSHIP BOARD			
101-101-136.5 BUILDING NOTE PMT	0.00	128,344.28	-128,344.28
101-101-702 Trustee Salary	2,864.50	5,500.00	-2,635.50
101-101-710 SALARY-AA	17,210.66	34,632.00	-17,421.34
101-101-710.1 SECRETARY WAGES	3,345.00	6,240.00	-2,895.00
101-101-710.2 ACCRUED WAGES	233.10	741.00	-507.90
101-101-725.1 Amb. Board Meet	150.00	360.00	-210.00
101-101-725.2 NATS Meetings	120.00	360.00	-240.00
101-101-725.3 FOIA Expense	10.90	20.00	-9.10
101-101-725.4 FIRE BOARD MEETIN	210.00	720.00	-510.00
101-101-726 Office Expense	2,148.45	3,000.00	-851.55
101-101-728 Postage Expense (Postage Expense)	1,692.42	3,000.00	-1,307.58
101-101-731 Publications Exp.	1,620.26	2,000.00	-379.74
101-101-812 Consultant Board	300.00	300.00	0.00
101-101-813 MTA Dues	3,097.09	3,100.00	-2.91
101-101-813.1 NATS Membership	1,800.00	1,850.00	-50.00
101-101-815 Computer & Software	3,148.89	4,200.00	-1,051.11
101-101-816 Permit Fees	180.00		
101-101-850 Telephone	3,465.19	6,000.00	-2,534.81
101-101-850.1 Internet	1,349.75	3,620.00	-2,270.25
101-101-861.2 Committee Mileage	0.00	100.00	-100.00
101-101-861.3 Admin/Sec.Mileage	0.00	100.00	-100.00
101-101-901 Legal Notices	291.38	800.00	-508.62
101-101-970 Equipment/Furniture	260.21	500.00	-239.79
Total A TOWNSHIP BOARD	43,497.80	205,487.28	-161,989.48

Milton Township
Profit & Loss Budget vs. Actual
 April 2018 through March 2019

	Apr '18 - Mar 19	Budget	\$ Over Budget
B SUPERVISOR			
101-171-702 (Salary) (Supervisor Salary)	7,875.00	15,750.00	-7,875.00
101-171-702.1 (Deputy Salary) (Deputy Supervisor Wages)	0.00	312.00	-312.00
Total B SUPERVISOR	7,875.00	16,062.00	-8,187.00
C ELECTIONS			
101-191-705 Wages Elect Inspec	1,922.16	4,200.00	-2,277.84
101-191-726 Election - Supplies	977.42	2,000.00	-1,022.58
101-191-901 Legal Notices (Election - Legal Notices)	159.38	200.00	-40.62
101-191-931.1 Elect Mach Prog	1,260.00	2,300.00	-1,040.00
101-191-933 Elect Machine Maint	0.00	245.00	-245.00
101-191-975 Elec Meal Reimb	196.92	400.00	-203.08
Total C ELECTIONS	4,515.88	9,345.00	-4,829.12
D CLERK			
101-215-702 Salary-Clerk (Salary-Clerk)	10,625.04	21,250.00	-10,624.96
101-215-702.1 Wages - Deputy (Wages - Deputy)	235.12	1,000.00	-764.88
101-215-802.1 (Clerk Training) (Clerk Training)	0.00	200.00	-200.00
101-215-815 Computer Software (Computer Software)	1,034.00	1,300.00	-266.00
101-215-902 Forms (Forms)	0.00	250.00	-250.00
Total D CLERK	11,894.16	24,000.00	-12,105.84
E EXTERNAL AUDITS			
101-202-802 Other Acct Fees	0.00	9,100.00	-9,100.00
101-202-802.1 Consulting Svcs	3,900.00		
Total E EXTERNAL AUDITS	3,900.00	9,100.00	-5,200.00
F BOARD OF REVIEW			
101-247-725 (Wages) (BOR - per diem)	220.00	1,980.00	-1,760.00
101-247-731 (Publications) (BOR - Publications)	0.00	100.00	-100.00
101-247-802.1 (BOR Training) (BOR Training)	0.00	552.50	-552.50
101-247-861 (Mileage) (BOR - mileage)	0.00	75.00	-75.00
101-247-864 (Meals) (BOR - Meals & Lodging)	141.31	150.00	-8.69
101-247-901 (Legal/Notices) (BOR - Legal notices)	0.00	120.00	-120.00
Total F BOARD OF REVIEW	361.31	2,977.50	-2,616.19
G TREASURER			
101-253-702 (Salary) (Treasurer Salary)	9,999.96	20,000.00	-10,000.04
101-253-702.1 (Deputy Wages) (Deputy Treasurer Wages)	600.75	1,000.00	-399.25
101-253-734 (Service Fees) (Treasurer Bank Service Fees)	0.00	50.00	-50.00
101-253-802.1 (Treasurer Train) (Treasurer Training)	0.00	200.00	-200.00
101-253-815 (Computer) (Treasurer - computer/software)	134.63	200.00	-65.37
101-253-816 (Tax Roll Printing) (Treasurer - Tax Roll Mnt/Prt)	5,979.14	6,200.00	-220.86
101-253-861 (Mileage) (Treasurer - mileage)	0.00	50.00	-50.00
101-253-970 (Equipment) (Treasurer/New Equipment)	0.00	300.00	-300.00
66900 - 101-253-956 Recon Discrepancy (Discrepancies between bank statements and company records)	100.00	100.00	0.00
Total G TREASURER	16,814.48	28,100.00	-11,285.52
H ASSESSOR			
101-257-728 POSTAGE EXPENSE	0.00	2,200.00	-2,200.00
101-257-809 ASSESSOR TRAINING	0.00	500.00	-500.00
101-257-815 BSA SOFTWARE	0.00	700.00	-700.00
101-257-815.1 ASSESSOR SOFTWARE	500.00	500.00	0.00
101-257-817 ASSESSOR WAGES	13,356.00	26,712.00	-13,356.00
Total H ASSESSOR	13,856.00	30,612.00	-16,756.00
I SMITH'S CHAPEL			
101-265-726 SC Supplies	0.00	100.00	-100.00
101-265-921.2 SC Electric	309.13	600.00	-290.87
101-265-923.2 SC Heat	0.00	600.00	-600.00
101-265-933 (SC-Maintenance) (Smith Chapel Main.Bldg.)	841.45	500.00	341.45
101-265-933.2 (SC-Equip Maint) (Sm Chpl - Equipment Maint)	0.00	200.00	-200.00
101-265-933.3 Mow Svcs	200.00	1,000.00	-800.00
101-265-933.4 Snow Rem Svcs	0.00	600.00	-600.00
101-265-940 (SC-Rent Commission) (Sm Chpl - Rental Commission)	0.00	400.00	-400.00
Total I SMITH'S CHAPEL	1,350.58	4,000.00	-2,649.42
J TOWNSHIP HALL			
101-265-921.2 TH Electric	3,540.66	5,000.00	-1,459.34
101-265-923.1 TH Gas	384.30	1,100.00	-715.70
101-265-924 TH Security	584.10	1,250.00	-665.90
101-265-931.3 Mow Svcs	2,319.00	4,800.00	-2,481.00
101-265-931.4 TH Cleaning	85.57	250.00	-164.43
101-265-931.5 Snow Svcs	0.00	3,000.00	-3,000.00
101-265-933 TH Equip. Maint.	311.13	800.00	-488.87
101-265-933.2 TH Maintenance	4,939.29	5,000.00	-60.71
101-265-934 Decorations	0.00	500.00	-500.00
Total J TOWNSHIP HALL	12,164.05	21,700.00	-9,535.95

Milton Township Profit & Loss Budget vs. Actual

April 2018 through March 2019

	Apr '18 - Mar 19	Budget	\$ Over Budget
J.1 OLD TWSP HALL			
101-265-921 ELECTRIC	576.35	500.00	76.35
101-265-923.2 HEAT	95.29	400.00	-304.71
101-265-931.5 CLEANING	0.00	100.00	-100.00
101-265-933.3 MAINT.	0.00	500.00	-500.00
Total J.1 OLD TWSP HALL	671.64	1,500.00	-828.36
J.2 RENTAL EXP.			
101-265-710 Event Manager Pay	1,582.20	3,000.00	-1,417.80
101-265-710.1 SECURITY SERVICES	50.00	600.00	-550.00
101-265-726 SUPPLIES	0.00	500.00	-500.00
101-265-970 EQUIPMENT	0.00	500.00	-500.00
101.265.970.1 RENTAL EQUIP	0.00	500.00	-500.00
Total J.2 RENTAL EXP.	1,632.20	5,100.00	-3,467.80
J.3 WEATHER SIRENS			
101-265-934 Siren Maint.	1,470.48	1,500.00	-29.52
101-265-970 SIREN EQUIP	0.00	200.00	-200.00
101-265-970.2 WEATHER SIREN ELE	303.30	650.00	-346.70
Total J.3 WEATHER SIRENS	1,773.78	2,350.00	-576.22
K ATTORNEY COSTS			
101-266-826 LEGAL	8,460.04	10,000.00	-1,539.96
Total K ATTORNEY COSTS	8,460.04	10,000.00	-1,539.96
L INSPECTORS			
101-371-702.3 MECHANICAL LABOR (Mechanical Inspector Wages)	3,353.60	4,000.00	-646.40
101-371-724 ELECTRICAL LABOR (Electrical Inspector Wages)	8,984.00	9,100.00	-116.00
101-371-724.2 BUILDING WAGES (Building Inspector Wages)	12,823.29	11,200.00	1,623.29
101-371-724.3 BUILD MAINT. WAGE	1,100.00	3,000.00	-1,900.00
101-371-724.4 PLUMBING LABOR (Fees Plumbing Inspector)	1,543.20	2,560.00	-1,016.80
101-371-726 INSPECTOR SUPPLIES (Inspector Office Supplies)	0.00	700.00	-700.00
101-371-802 CONFERENCES (Inspector - conf & workshops)	0.00	300.00	-300.00
Total L INSPECTORS	27,804.09	30,860.00	-3,055.91
M ROADS			
101-446-969 ROADS	73,911.48	74,360.96	-449.48
101-446-969.2 STRIPING	1,860.10	3,300.00	-1,439.90
101-446-969.3 MUP CONST	0.00	22,000.00	-22,000.00
101-446-969.5 MUP DESIGN	3,430.12	38,900.00	-35,469.88
101-446-969.5 MUP INSPECTION	0.00	15,000.00	-15,000.00
101-446.969.1 SIGNS	200.00		
Total M ROADS	79,401.70	153,560.96	-74,159.26
N STREET LIGHTS			
101-448-820 STREET LIGHTS - ALL	4,211.01	9,600.00	-5,388.99
Total N STREET LIGHTS	4,211.01	9,600.00	-5,388.99
O Spring Cleaning			
101-528-943 TRASH CONTAINER	2,505.70	3,000.00	-494.30
O Spring Cleaning - Other	507.76		
Total O Spring Cleaning	3,013.46	3,000.00	13.46
P PLANNING COMMISSION			
101-410-725 (PC-Wages) (Planning Commission Wages)	1,735.00	6,650.00	-4,915.00
101-410-726 (PC-supplies) (Plan comm - Office Supplies)	0.00	200.00	-200.00
101-410-802 (PC-Conferences) (Plan Com Conf & Workshop)	0.00	600.00	-600.00
101-410-812 (PC-consultants) (Plan comm - Consultant)	3,432.25	4,000.00	-567.75
101-410-826 (PC-Legal) (Plan comm - Legal Services)	2,666.00	1,000.00	1,666.00
101-410-901 (PC-Legal/Notices) (Plan comm - Legal Notices)	453.04	400.00	53.04
Total P PLANNING COMMISSION	8,286.29	12,850.00	-4,563.71
Q ZBA			
101-410-725.1 (ZBA WAGES) (ZBA Wages)	0.00	400.00	-400.00
101-410-726.1 (ZBA SUPPLIES) (ZBA - Office Supplies)	0.00	100.00	-100.00
101-410-826.1 (ZBA-LEGAL) (ZBA - Legal Services)	0.00	100.00	-100.00
101-410-861.1 (ZBA-MILEAGE) (ZBA - Mileage)	0.00	100.00	-100.00
101-410-901.1 ZBA-LEGAL NOTICE (ZBA - Legal Notices)	0.00	100.00	-100.00
Total Q ZBA	0.00	800.00	-800.00
R ZONING			
101-410-705.2 SALARIES	9,156.00	18,312.00	-9,156.00
101-410-802.3 ZA TRAINING	0.00	300.00	-300.00
101-410-826.2 LEGAL	100.86	500.00	-399.14
101-410-861.2 ZA - MILEAGE	151.24	200.00	-48.76
101-410-970 CELL PHONE REIMB.	300.00	600.00	-300.00
101-410-970.1 EQUIPMENT	5.34	200.00	-194.66
Total R ZONING	9,713.44	20,112.00	-10,398.56

Milton Township Profit & Loss Budget vs. Actual

April 2018 through March 2019

	Apr '18 - Mar 19	Budget	\$ Over Budget
S PARK & RECREATION (PARK & RECREATION)			
101-751-931 PARK -MAINTENANCE (Park - Bldg Gr Maint)	111.07	500.00	-388.93
101-751-931.1 PORTA POTTY	1,365.00	1,365.00	0.00
101-751-931.2 PARK-IMPROVEMENT	2,477.00	30,000.00	-27,523.00
Total S PARK & RECREATION (PARK & RECREATION)	3,953.07	31,865.00	-27,911.93
T OTHER			
101-850-822 FICA - MATCH (Employer - FICA Matching Share)	215.56	800.00	-584.44
101-850-822.1 PENSION - MATCH (Twp Bd - Pension matching (ERCON))	8,415.33	18,000.00	-9,584.67
101-850-822.2 MEDICARE - MATCH (Employee - Medicare Match Share)	1,385.42	2,800.00	-1,414.58
101-850-822.3 PENSION - FEES (Twp Bd - Pension costs)	0.00	2,200.00	-2,200.00
101-850-860 PAYROLL EXPENSES	142.50	200.00	-57.50
101-850-860.2 EMPLOYEE MEDICAL	0.00	240.00	-240.00
101-850-910 INSURANCE (Twp Bd - Insurance)	13,542.00	12,614.00	928.00
101-850-921 SHERIFF'S PATROL	0.00	24,960.00	-24,960.00
101-850-921.1 SMCAS PROJECT	0.00	2,700.00	-2,700.00
T OTHER - Other	142.50		
Total T OTHER	23,843.31	64,514.00	-40,670.69
Total Expense	288,993.29	697,495.74	-408,502.45
Net Income	-28,857.21	447,573.20	-476,430.41



Milton Township

General Fund Balance

Treasurer Flowers

9/31/2018

FIFTH THIRD		
Checking		\$271,113.79
		\$0.00
MUTUAL BANK		\$37,235.73
		\$100,000.00
CHEMICAL BANK:		
CD		\$39,054.48
CD		\$159,028.53
Escrow Funds		\$3,476.44
Transit Account for Credit Cards		\$0.91
Petty Cash		\$97.52
Treasurers Cash Box		\$150.00
Admin Assistant Cash Box		\$200.00
Insurance Escrow	12,539.89	\$0.00
Ambulance Account	83.05	
Fire Account	19.31	
Building Loan Balance	\$1,191,307.34	
ENDING BALANCE	TOTAL	\$610,357.40

Milton Township
Transaction List by Date
September 12 through October 9, 2018

Date	Num	Name	Memo	Account	Amount
Sep 12 - Oct 9, 18					
09/13/2018	ACH	AMERICAN ELECT...		001.3 GENERAL F...	-73.27
09/13/2018	11969	Indiana Michigan P...	acct # 047-65...	001.3 GENERAL F...	-188.20
09/13/2018	11970	First Bankcard		001.3 GENERAL F...	-587.14
09/13/2018	11971	First Bankcard	election meal...	001.3 GENERAL F...	-20.91
09/13/2018	11988	Cintas	acct # 336-06...	001.3 GENERAL F...	-87.58
09/13/2018	11989	Kruggel, Lawton & ...	inv # 90782 f...	001.3 GENERAL F...	-2,800.00
09/13/2018	11990	Comcast Business	acct # 90609...	001.3 GENERAL F...	-783.44
09/13/2018	11991	West Shore Service...	inv # 25500 a...	001.3 GENERAL F...	-1,275.00
09/13/2018	11992	Bauckham Sparks ...	inv #'s 826;8...	001.3 GENERAL F...	-2,556.20
09/13/2018	E-pay	EFTPS	38-1861254 ...	001.3 GENERAL F...	-1,434.92
09/13/2018	11993	State of Michigan.	38-1861254	001.3 GENERAL F...	-346.27
09/14/2018	ACH	COMCAST CABLE-...		001.3 GENERAL F...	-107.09
09/14/2018	11954	Benjamin, Robert W	VOID:	001.3 GENERAL F...	0.00
09/14/2018	11955	Botts-Flowers, Sus...	VOID:	001.3 GENERAL F...	0.00
09/14/2018	11956	Gibert, William M	VOID:	001.3 GENERAL F...	0.00
09/14/2018	11957	Glick, W. Eileen	VOID:	001.3 GENERAL F...	0.00
09/14/2018	11958	Hardin, Wayne	VOID:	001.3 GENERAL F...	0.00
09/14/2018	11959	Renken, Eric R	VOID:	001.3 GENERAL F...	0.00
09/14/2018	11960	Sante, Steve W.	VOID:	001.3 GENERAL F...	0.00
09/14/2018	11961	Sweeney, Kelly	VOID:	001.3 GENERAL F...	0.00
09/14/2018	11962	Clanton, Jeremy L.	VOID:	001.3 GENERAL F...	0.00
09/14/2018	11963	Filipek, Kenneth H.	VOID:	001.3 GENERAL F...	0.00
09/14/2018	11964	Kempton, Roger K	VOID:	001.3 GENERAL F...	0.00
09/14/2018	11965	Kretchman, Scott A	VOID:	001.3 GENERAL F...	0.00
09/14/2018	11966	Romanetz, Paul E	VOID:	001.3 GENERAL F...	0.00
09/14/2018	11967	Shirk, Karen J	VOID:	001.3 GENERAL F...	0.00
09/14/2018	11968	Sante, Steve W.		001.3 GENERAL F...	-71.06
09/14/2018	11972	Benjamin, Robert W		001.3 GENERAL F...	-476.16
09/14/2018	11973	Botts-Flowers, Sus...		001.3 GENERAL F...	-677.22
09/14/2018	11974	Clanton, Jeremy L.		001.3 GENERAL F...	-50.80
09/14/2018	11975	Filipek, Kenneth H.		001.3 GENERAL F...	-48.45
09/14/2018	11976	Gibert, William M		001.3 GENERAL F...	-901.72
09/14/2018	11977	Glick, W. Eileen		001.3 GENERAL F...	-586.25
09/14/2018	11978	Hardin, Wayne		001.3 GENERAL F...	-957.02
09/14/2018	11979	Kempton, Roger K		001.3 GENERAL F...	-50.80
09/14/2018	11980	Kretchman, Scott A		001.3 GENERAL F...	-50.80
09/14/2018	11981	Renken, Eric R		001.3 GENERAL F...	-100.94
09/14/2018	11982	Romanetz, Paul E		001.3 GENERAL F...	-50.79
09/14/2018	11983	Shirk, Karen J		001.3 GENERAL F...	-92.35
09/14/2018	11984	Stewart, Revie R		001.3 GENERAL F...	-199.86
09/14/2018	11985	Svoboda, Richard J		001.3 GENERAL F...	-100.77
09/14/2018	11986	Sweeney, Kelly		001.3 GENERAL F...	-183.05
09/14/2018	11987	Buchar, Cori L		001.3 GENERAL F...	-1,087.49
09/14/2018	ACH	JOHN HANCOCK, ...	54424	001.3 GENERAL F...	-463.01
09/14/2018	ACH	JOHN HANCOCK, ...		001.3 GENERAL F...	-687.05
09/14/2018	ACH	Aspire Financial Ser...		001.3 GENERAL F...	-50.00
09/21/2018	ACH	AMERICAN ELECT...		001.3 GENERAL F...	-76.19
09/21/2018	ACH	AMERICAN ELECT...		001.3 GENERAL F...	-659.27
09/21/2018	ACH	AMERICAN ELECT...		001.3 GENERAL F...	-37.11
09/25/2018			Deposit	001.3 GENERAL F...	5,651.40
09/25/2018			Deposit	001.3 GENERAL F...	411.00
09/26/2018	11997	Semco Energy		001.3 GENERAL F...	-15.25
09/26/2018	ACH	Semco Energy		001.3 GENERAL F...	-14.81
09/26/2018	11510	State of Michigan.	38-1861254	001.3 GENERAL F...	-59.26
09/26/2018	11511	State of Michigan.	38-1861254	001.3 GENERAL F...	-306.41
09/26/2018	E-pay	EFTPS	38-1861254 ...	001.3 GENERAL F...	-134.44
09/26/2018	E-pay	EFTPS	38-1861254 ...	001.3 GENERAL F...	-1,188.16
09/26/2018	11512	Glick, Eileen		001.3 GENERAL F...	-246.45
09/26/2018	ACH	JOHN HANCOCK, ...	54424	001.3 GENERAL F...	-390.19
09/26/2018	ACH	JOHN HANCOCK, ...		001.3 GENERAL F...	-578.98
09/26/2018	ACH	Aspire Financial Ser...		001.3 GENERAL F...	-50.00
09/28/2018	11994	Buchar, Cori L		001.3 GENERAL F...	-1,134.50
09/28/2018			table chair re...	001.3 GENERAL F...	48.00
09/28/2018			9/28 D Bertra...	001.3 GENERAL F...	100.00
09/28/2018			Deposit	001.3 GENERAL F...	1,046.14
09/30/2018			Interest	001.1.1 Mutual Bank	4.28
09/30/2018			Interest	001.1c CDxxxx2759	54.01

4:35 PM

10/04/18

Milton Township
Transaction List by Date
September 12 through October 9, 2018

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
09/30/2018			Interest	001.1a CDXXX770	16.58
10/01/2018	11501	Benjamin, Robert W		001.3 GENERAL F...	-476.15
10/01/2018	11502	Botts-Flowers, Sus...		001.3 GENERAL F...	-677.23
10/01/2018	11505	Hardin, Wayne		001.3 GENERAL F...	0.00
10/01/2018	11507	Sante, Steve W.		001.3 GENERAL F...	0.00
10/01/2018	11508	Stewart, Revie R		001.3 GENERAL F...	-278.13
10/01/2018	11509	Sweeney, Kelly		001.3 GENERAL F...	-100.95
10/01/2018	11503	Gibert, William M		001.3 GENERAL F...	-901.72
10/01/2018	11504	Glick, W. Eileen		001.3 GENERAL F...	-586.26
10/01/2018	11506	Renken, Eric R		001.3 GENERAL F...	-100.95
10/01/2018	11513	Milton Township		001.3 GENERAL F...	-70,000.00
10/09/2018	11995	Williams & Works		001.3 GENERAL F...	-1,102.50
10/09/2018	11996	All Points Fire & Saf...		001.3 GENERAL F...	-72.00
10/09/2018	11998	Leader Publications		001.3 GENERAL F...	-66.10
10/09/2018	11999	Leader Publications		001.3 GENERAL F...	-375.62
10/09/2018	12000	Accident Fund Co.		001.3 GENERAL F...	-928.00
Sep 12 - Oct 9, 18					