

**Milton Township
Regular Board Meeting
August 16, 2010**

The regular monthly meeting of the Milton Township Board was called to order on August 16, 2010 at 7:02 P.M. in the township hall with Supervisor Robert Benjamin presiding.

PRESENT: Supervisor-Robert Benjamin; Treasurer-Linda DeBroka; Deputy Clerk-Michael Layher; Trustee Robert Harvey; Trustee-Sharon Ward.

ABSENT: Clerk-Cindy Ziliak

Letter from clerk was read resigning her position effective immediately and to accept resignation as submitted upon motion by Trustee Harvey and seconded by Treasurer DeBroka. *(Motion carried.)*

Motion by Supervisor Benjamin seconded by trustee Harvey to appoint Michael Layher to clerk position. *(Motion carried.)*

Meeting was recessed at 7:07 P.M. by Supervisor Benjamin to allow new clerk to be sworn in.

Meeting was called back to order at 7:10 P.M.

The minutes from the July 19, 2010 regular Milton Township Board meeting were approved as submitted upon motion by Trustee Ward and seconded by Treasurer DeBroka. *(Motion carried.)*

The minutes from the July 24, 2010 Special Milton Township Board meeting were approved as submitted upon motion by Treasurer DeBroka and seconded by Trustee Harvey. *(Motion carried.)*

COMMITTEE REPORTS:

- Niles/Buchanan/Cass Area Transportation member Paul Boggs reported that the \$66,000 that was previously available to the District was spent in Berrien County.
- Zoning Administrator, Paul Sniadecki, reported a building permit for Fir and Redfield was issued, bringing the total to 3 for the year. Working on a new noise ordinance for the Township and hopes to have available for next meeting.
- Planning Commission Chairman indicated they have completed the objectives of the master plan and should have sample map, both in PDF and paper, available for the next meeting.
- County Commissioner not present, no report.

OLD BUSINESS:

- Insurance-Risk Control recommendations tabled until next meeting.
- Treasurer DeBroka still working on finalizing security measures, but making progress, tabled until next meeting.
- Motion to have planning commission to choose and hire their own secretary at the rate previously voted on made by Treasurer DeBroka seconded by Trustee Harvey. (Supervisor Benjamin-yes; Treasurer-DeBroka-yes; Clerk Layher-yes; Trustee Harvey-yes; Trustee-Ward-No.)*Motion Carried.*
- Deputy salaries were tabled until next meeting.

NEW BUSINESS:

- Snow plow bidding was discussed and board members were asked to review prior year bid and notify Supervisor Benjamin of any changes. Would like to have bid requests posted by September board meeting.
- Selection of new auditor request was made, with one firm presented, but bid policy needs to be reviewed to determine if professional services are exempt. Supervisor Benjamin to call a special meeting on August 23rd at 7:00 P.M. at township hall to make final selection.
- Treasurer DeBroka reviewed current credit cards and requested that township officials and limits be set for card issuance. Motion to obtain credit cards for the clerk and treasurer only with limits not to exceed \$500 made by Clerk Layher and seconded by Treasurer DeBroka. (Supervisor Benjamin-yes; Treasurer DeBroka-yes; Clerk-Layher; Trustee Harvey-yes; Trustee Ward-yes)
(Motion carried.)

TREASURER REPORT:

The treasurer's report for the general fund was presented.

APPROVAL OF BILLS:

Checks #6540 through #6622, with the exception of #6594, which was to be reprocessed with an additional \$3.50 were approved upon motion by Clerk Layher and seconded by Trustee Harvey.
(Motion carried.)

PUBLIC COMMENTS:

None

Meeting adjourned at 8:11.

Next regular board meeting will be held Monday, September 20, 2010 at 7:00 p.m.

Respectfully submitted,



Michael W. Layher
Milton Township Clerk