



# Milton Township

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## Minutes for Milton Township Board of Trustees Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday July 10, 2018 7:00P.M.

Meeting called to order at 7:00pm and the pledge was recited.

Members Present: Supervisor Robert Benjamin, Treasurer Susan Flowers,  
Clerk Steve Sante, Trustee Eric Renken, Kelly Sweeney

### Community Reports:

Sweeney reports that Abonmarche has completed cost estimates for phase four construction. These estimates can be used to obtain grants.

There will be a public hearing on Hidden Hills on July 19<sup>th</sup> at 6:00pm. There will also be another hearing for re-zoning of the Simpson property at 6:30.

Kraft questioned the owners name on the re-zoning request.

Flowers questioned when the BOT will vote on the master-plan.

Benjamin asked if there was a report from the planner of record on Hidden Hills.

**SMCAS:** Renken reports that SMCAS was \$113,000 in the "black" for the prior year. Also, he indicated that the new ambulance has likely been delivered.

**Election Commission:** The election commission met prior to the BOT meeting and approved election workers for the August Election.

**Visiting Official:** Bob Zilliak indicated that the county was working on the preliminary budget with approval likely coming in September. IT would be effective October 1st.

**Public Comment:** Virginia Kraft questioned if building permits had to be on display for all construction projects in the township.

### Approval of Agenda:

- #1 Move to business with attendees
- Add #3 Legal Fund
- Add # 4 Park Updates

**Board Member Comments:** None

**Business With Attendees:** Dustin Moore, whom is with Burnham and Flower Agency, Inc., presented a lengthy discussion on the township insurance policies.

Motion: Benjamin made a motion to approve the quote from our insurance agent as follows:

Michigan Township Participating Package	\$9,871.00
Add: Casualty Limited Terrorism Coverage	\$32.00
Add: Property Limited Terrorism Coverage	\$61.00
Add: Cyber & Privacy Liability Coverage	\$1,558.00

Second: Sweeney  
Discussion: None  
Roll Call: All Yes  
Motion Carried

Motion: Benjamin made a motion to request our agent to add bonding coverage for the administrative assistant (\$15,000) and the building inspector (\$5,000) at a cost not to exceed \$500.

Second: Renken  
Discussion: None  
Roll Call: All Yes  
Motion Carried

**Approval of Previous meeting minutes:**

Motion: Sweeney made a motion to approve the 6/12/18 minutes as presented

Second: Flowers  
Discussion: None  
Motion Carried Unanimously

**OLD BUSINESS**

**Noise/Nuisance Ordinance Reviews:** Renken proposed to increase allowable noise levels from 25 to 85 decibels. No change to firearms is recommended.

**Law Enforcement:** A discussion occurred in regard to placing a millage request on the November 2018 ballot for police protection in the township. The board generally agreed to move forward with this.

**Smith's Chapel Contracting:** The Smiths Chapel Society is no longer able to run the property. The township will begin doing this in full. However, the society will continue to do fund raising, organize open houses, and check on the property on a routine basis.

**NEW BUSINESS**

**Review Credit Card Policy:** Limits need to be raised to allow the clerk to pay certain bills. Clerk to determine if township is responsible for unpaid balances. If so, board action at next meeting is needed to raise limits.

**Purchase New Election Supplies/Equipment:**

New privacy sleeves are needed, as the old are two wide for the new machine.

Motion: Sante made a motion to purchase 200 sleeves at a cost not to exceed \$800.

Second: Sweeney

Discussion: None

Roll Call: All Yes

Motion Carried

**Storm Drain Agreement With Drain Commissioner:**

Motion: Benjamin made a motion to approve resolution 2018-20R which is a storm drain agreement with the City of Niles Drain Commissioner

Second: Sweeney

Discussion: Reason for agreement was discussed. Hidden Hills to fall under this agreement

Roll Call: All Yes

Motion Carried

**Legal Fund:**

Motion: Benjamin made a motion to set up a legal fund under the Treasurer’s control.

Second: Sweeney

Discussion: None

Roll Call: All Yes

Motion Carried

**Park Updates:**

Motion: Benjamin made a motion to purchase mulch for the trees and sealant for wood benches, tables, etc. in the park.

Second: Sweeney

Roll Call: All Yes

Motion Carried

**2018-2019 Budget**

Motion: Benjamin made budget resolution 2018-21R to be as follows:

Election Programing	\$1,500.00
Treasurer Reconciliation	\$100.00
Assessor Software	\$100.00
Electrical Labor	\$3,500.00
Electrical Permits	-\$3,125.00
General Fund	-\$1,875.00

Second: Sweeney

Discussion: None

Roll Call: All Yes

Motion Carried

**Financial Reports:**

Flowers reports the township funds total \$626,323.21

**Approval of Checks**

Motion: Sante made a motion to approve the checks as written

Second: Sweeney

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion carried

**Adjournment:**

Motion: Flowers made a motion to adjourn at 8.49pm

Second: Sweeney

Discussion: None

Motion carried unanimously

UNOFFICIAL