

Milton Township
Board of Trustees
NOTICE OF ELECTRONIC MEETING

Please take notice that the Milton Township Board of Trustees will hold a regular meeting at **7:00 p.m. on Tuesday, January 19, 2020** through remote electronic access as provided in this Notice. Proceedings conducted at this meeting are being conducted under state agency rules and statute for an in-person meetings to be held. Electronic remote access, in accordance with Michigan law, will be implemented in response to COVID-19 social distancing requirements and limitations on the number of individuals in a meeting hall.

1. Milton Township Board of Trustees will allow participation to the meeting electronically; there will NOT be someone at the Milton Township Hall.
2. Individuals are encouraged to actively participate in the meeting through electronic participation using Ring Central, including providing public comment, through online electronic conferencing and telephone
3. You may join the meeting by computer, smart phone/device using the link or telephone numbers below.
4. **HOW TO PARTICIPATE:**
 - It is recommended that all individuals participate electronically. Participants can access the electronic meeting through the following link:
 1. <https://v.ringcentral.com/join/563300832>
 - If needed participants can access the meeting via telephone by calling
 1. +1 (888) 511-0509
 - The Ring Central Meeting ID is **563 300 832**
5. Persons with disabilities needing accommodations for effective participation in the meeting should contact the Milton Township clerk at (269) 684-7262 at least 4 days in advance of the meeting to request assistance.

Please test your meeting software prior to the meeting. If you are unable to access the software due to technical difficulties, please call Milton Township prior to the scheduled meeting. Every effort will be made to ensure participation in the meeting.



Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742
Email: milton@miltontwp.org Website: www.miltontwp.org

Agenda for Milton Township Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday January 19, 2021 7:00 P.M.

Call to Order/Pledge of Allegiance:

Community Reports:

1. Planning Commission Ex Officio Member
2. Other committee chairs
3. Visiting officials

Anyone Wishing to Speak to the Board: (3 min/person)

Board Member Comments:

Approval of Agenda:

Approval of Previous Minutes:

Business (w/attendees):

Old Business:

New Business:

1. Salary Compensation Committee
2. Board of Review
3. Update Pension Policy Manual
4. Poverty Exemption
5. Vehicle Storage and Repair Ordinance
6. Spring Clean
7. Assessment Notices
8. Semco Ordinance

Financial Report:

1. Review of Township Budget
2. Financial Reports
3. Approval of Checks

Adjournment:



Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742
Email: miltontwp@niles.org Website: www.miltontwp.org

Minutes for Milton Township Regular Board Meeting Virtual Meeting Tuesday December 15, 2020 7:00 P.M.

Call to Order/Pledge of Allegiance:

Meeting called to order at 7:00PM and the pledge was recited.

Members Present: Supervisor Eric Renken, Clerk Tony Floyd, Treasurer Susan Flowers
Trustee Rich Mullin, Trustee Phil Egert

Community Reports:

1. Planning Commission Ex Officio Member
2. Other committee chairs
 - a. December Board of Review met
3. Visiting officials

Anyone Wishing to Speak to the Board: (3 min/person)

1. None

Board Member Comments:

1. Clerk Floyd announced that a deputy clerk has been appointed.
2. Trustee Mullin will join Supervisor Renken for CCRC negotiations

Approval of Agenda:

Motion: Renken made a motion to accept the agenda.

Second: Floyd

Roll Call Vote. Egert, Y. Mullins, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion Carried

Approval of Previous Minutes:

Motion: Renken made a motion to approve the Board of Trustee minutes from 17 Nov 2020 with an amendment to change the adjournment vote method to voice vote.

Second: Floyd

Roll Call Vote. Egert, Y. Mullins, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion Carried

Business (w/attendees):

1. None.

Old Business:

1. None.

New Business:

1. Rezone 29818 Redfield

Motion: Renken made a motion to pass Ordinance 2020-21O as presented.

Second: Mullin seconded.

Roll Call Vote. Egert, Y. Mullins, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

2. Rezone 33331 US 12

Motion: Renken made a motion to pass Ordinance 2020-22O

Second: Floyd seconded.

Roll Call Vote. Egert, Y. Mullins, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

3. 2021 Poverty Exemption

Motion: Renken made a motion to approve the 2021 Milton Poverty Exemptions Income Guidelines and Asset Test and application as presented.

Second: Mullin seconded.

Roll Call Vote. Egert, Y. Mullins, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

4. 2021 BOT Meeting Dates

Motion: Flowers made a motion to accept BOT Meeting Dates for 2021 as presented

Second: Renken seconded.

Roll Call Vote. Egert, Y. Mullins, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

5. 2021 Holiday Schedule

Motion: Mullin made a motion to accept BOT 2021 Holiday Schedule with an amendment to change New Year's Eve to 31 December

Second: Flowers seconded.

Roll Call Vote. Egert, Y. Mullins, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

6. 2021 Fee Schedule

Motion: Flowers made a motion to accept 2021 Fee Schedule Resolution 2021-22R

Second: Renken seconded.

Roll Call Vote. Egert, Y. Mullins, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

7. Appoint ZBA Member

Motion: Renken made a motion to appoint Virginia Kraft as the Planning Commission representative to the ZBA with an expiration date of 6/30/2021.

Second: Mullin seconded.

Roll Call Vote. Egert, Y. Mullins, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

8. Appoint Ex Officio to PC

Motion: Renken made a motion to appoint Trustee Phil Egert as Ex Officio to the Planning Commission.

Second: Mullin seconded.

Roll Call Vote. Egert, connection issues. Mullins, Y. Floyd, Y. Flowers, Y. Renken, Y.
Motion carried.

9. Direct Deposit

Motion: Renken made a motion to approve direct deposit for payroll.

Second: Flowers seconded.

Roll Call Vote. Egert, Y. Mullins, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

10. Computers for Treasurer and Zoning

Motion: Renken made a motion to approve the purchase of 2 computers and 2 docking stations from Dell for an estimated \$3,714.04.

Second: Mullin seconded.

Roll Call Vote. Egert, Y. Mullins, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

Financial Report:

1. Review of Township Budget

Motion: Clerk Floyd made a motion to accept budget resolution 2020-24R to move \$300 from roads to Elections.

Second: Renken

Roll Call Vote. Egert, Y. Mullins, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

2. Financial Reports

a. Treasurer Flowers reported the general fund balance is \$779,098.81

3. Approval of Checks

Motion: Clerk Floyd made a motion to approve all checks.

Second: Renken

Roll Call Vote. Egert, Y. Mullins, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

Adjournment:

Motion: Flowers made a motion to adjourn.

Second: Renken

Voice vote.

Motion carried. Meeting adjourned at 7:55pm.

Group Pension Plan Deposit Policy

Enacted – June 20, 2011

1. Employee Contributions and matching employer contributions will be made on a monthly basis on the last day of every month.

Group Pension Plan Deposit Policy

Enacted – January 19, 2021

1. Employee Contributions and matching employer contributions will be made on a monthly basis during the first half of the month.

DRAFT

Summary of Changes to MCL 211.7u Poverty Exemption in Public Act 253 of 2020

Public Act 253 of 2020 was signed into law on December 23, 2020. The Act made several changes to the poverty exemption statute (MCL 211.7u) that will impact how local units, assessors, and boards of review handle the exemption starting with the 2021 tax year:

- Removes the word “supervisor” from statute, making it clear that only the Board of Review can grant/deny poverty exemption
- Clarifies that the federal income levels used are those adopted in the *prior* tax year (2020 federal levels are used for 2021 exemptions)
- Requires the local unit to make the policy, guidelines and application form available on their website
- Removes the ability for Boards of Review to deviate from the adopted policy/guidelines for “substantial and compelling reasons”
- Local units can adopt a resolution that allows an exemption granted in 2019 or 2020 to carry forward to 2021, 2022 and 2023 for those persons who receive a fixed income solely from public assistance that is not subject to significant annual increases (Federal Supplemental Security Income, Social Security disability or retirement benefits). Local units can also adopt a resolution for any new exemptions in 2021, 2022 or 2023 to remain exempt for up to 3 years for persons who receive a fixed income (MCL 211.7u(6))
- Local units can carry a poverty exemption forward that was granted in 2019 or 2020 for the 2021 tax year, without an application or protest to the Board of Review. **Local units must adopt a resolution by February 15, 2021 to carry the exemption forward** (MCL 211.7u(8))
- If a person meets all eligibility requirements in statute, the Board of Review must grant a full exemption equal to a 100% reduction in taxable value OR a partial exemption equal to a 25% or 50% reduction in taxable value OR any other percentage reduction in taxable value approved by the STC

A person receiving the extended exemption in MCL 211.7u(6) for up to 3 years due to receiving a fixed income is required to file an affidavit rescinding the exemption within 45 days of no longer being eligible for the exemption.

Local units that adopt a resolution to extend the poverty exemption for up to 3 years for those persons who receive a fixed income solely from public assistance **or** local units that carry the 2019/2020 granted poverty exemptions forward to 2021 must implement an audit program and if found ineligible, the person is subject to repayment of the taxes plus interest.

Local units may need to revise their guidelines, policies, etc to implement the changes in statute. This includes revised guidelines that remove any other calculation of the taxable value for approved poverty exemptions, i.e. formulas that take into consideration the homestead tax credit to calculate the property tax liability and revised TV based on that calculated tax liability. The guidelines may only provide for a full exemption equal to a 100% reduction in taxable value (TV of 0) or a partial exemption equal to a 25% reduction or 50% reduction in taxable value, or any other percentage reduction approved by the State Tax Commission.

PA 253 requires the State Tax Commission to issue a bulletin on how to develop and implement the audit program for the extended poverty exemption provisions in MCL 211.7u(6) and (8). The State Tax Commission will also be working to create the statutorily required poverty application form and other necessary forms and guidance.

**Milton Township
Cass County, Michigan**

Resolution # _____

_____, **2021**

**Resolution Extending Poverty Tax Exemptions
First Granted in 2021, 2022 and/or 2023**

WHEREAS, Act 253 of 2020 permits a local assessing unit such as Milton Township to resolve to permit a principal residence exempt from the collection of taxes pursuant to poverty rules in 2021, 2022 and/or 2023 to receive continued exemption for up to three years without the necessity of reapplication, subject to the conditions provided in the Act and any requirements of the local assessing unit; and

WHEREAS, the Milton Township Board wishes to permit such extension of poverty tax exemptions without the need for reapplication or hearing for up to three additional years after the initial year of exempt status, so long as the taxpayer/property owner has submitted an affidavit or statement to the township assessing officer indicating that ownership and poverty status has not changed, and that he/she or they continue to be eligible for a poverty exemption.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Township Board of Milton Township, Cass County, Michigan, hereby grants up to a three-year extension for a principle residence exempt for the first time for taxes in tax year 2021, 2022 and/or 2023, which additional up to three year extension after the initial year of exemption status, to owners of principal residences that were exempt from property taxes due to poverty, subject to the submittal by the owner thereof of a statement or affidavit attesting that conditions have not changed; which statement/affidavit is attached hereto and approved herein.

BE IT FURTHER RESOLVED that the owner of a poverty-exempt property that submits the attached affidavit or statement to the Township Assessor will be granted up to a three-year extension of poverty exemption, beginning after the initial year of exemption status, without the necessity of reapplication or a hearing; and

BE IT FURTHER RESOLVED that a person submitting such statement or affidavit must notify the assessing officer in writing that conditions have changed if they are no longer owner or occupant of the principal residence for which the exemption is extended; and failing to provide such information on change in conditions, will subject such person to the payment of back taxes, penalties and interest, as provided in PA 253 of 2020.

Motion was made by _____ and seconded by _____ to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The Supervisor declared the motion carried and the resolution duly adopted.

MILTON TOWNSHIP

By: _____
Tony Floyd, Clerk

Attest:

Eric Renken, Supervisor

**Milton Township
Cass County, Michigan**

Resolution #_____

_____, **2021**

Resolution Extending Poverty Tax Exemption for 2021

WHEREAS, Act 253 of 2020 permits a local assessing unit such as Milton Township to resolve to permit a principal residence exempt from the collection of taxes pursuant to poverty rules in 2019 or 2020 to receive continued exemption for up to three years without the necessity of reapplication, subject to the conditions provided in the Act and any requirements of the local assessing unit; and

WHEREAS, the Milton Township Board wishes to permit such extension of poverty tax exemptions without the need for reapplication or hearing for the tax year 2021; so long as the taxpayer/property owner has submitted an affidavit or statement to the township assessing officer indicating that ownership and poverty status has not changed, and that he/she or they continue to be eligible for poverty exemption.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Township Board of Milton Township, Cass County, Michigan, hereby grants a one-year extension for the tax year 2021 to owners of principal residences that were exempt from property taxes due to poverty in the tax year 2019 or 2020, subject to the submittal by the owner thereof of a statement or affidavit attesting that conditions have not changed; which statement/affidavit is attached hereto and approved herein.

BE IT FURTHER RESOLVED that the Milton Township Board recognizes its authority to permit poverty exemptions for up to three years, either as a continuation of economic realities due in part by the COVID-19 public health crisis or in future years, by resolution and it declines to do so at this time.

BE IT FURTHER RESOLVED that the owner of a poverty-exempt property that submits the attached affidavit or statement to the Township Assessor will be granted a one-year extension of poverty exemption for the tax year 2021 without the necessity of reapplication or a hearing; and

BE IT FURTHER RESOLVED that a person submitting such statement or affidavit must notify the assessing officer that conditions have changed if they are no longer owner or occupant of the principal residence for which the exemption is extended; and failing to provide such information on change in conditions, will subject such person to the payment of back taxes, penalties and interest, as provided in PA 253 of 2020.

Motion was made by _____ and seconded by _____ to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The Supervisor declared the motion carried and the resolution duly adopted.

MILTON TOWNSHIP

By: _____
Tony Floyd, Clerk

Attest:

Eric Renken, Supervisor

**Milton Township
Cass County, Michigan**

Resolution # _____

_____, 2021

Resolution Extending Poverty Tax Exemption for 2021, 2022 and 2023

WHEREAS, Act 253 of 2020 permits a local assessing unit such as Milton Township to resolve to permit a principal residence exempt from the collection of taxes pursuant to poverty rules in 2019 or 2020 to receive continued exemption for up to three years without the necessity of reapplication, subject to the conditions provided in the Act and any requirements of the local assessing unit; and

WHEREAS, the Milton Township Board wishes to permit such extension of poverty tax exemptions without the need for reapplication or hearing for the tax years 2021, 2022 and/or 2023, so long as the taxpayer/property owner has submitted an affidavit or statement to the township assessing officer indicating that ownership and poverty status has not changed, and that he/she or they continue to be eligible for a poverty exemption.

NOW THEREFORE, BE IT HEREBY RESOLVED that the Township Board of Milton Township, Cass County, Michigan, hereby grants a three-year extension for the tax years 2021, 2022 and 2023 to owners of principal residences that were exempt from property taxes due to poverty in the tax years 2019 or 2020, subject to the submittal by the owner thereof of a statement or affidavit attesting that conditions have not changed; which statement/affidavit is attached hereto and approved herein.

BE IT FURTHER RESOLVED that the owner of a poverty-exempt property that submits the attached affidavit or statement to the Township Assessor will be granted up to a three-year extension of poverty exemption for the tax years 2021, 2022 and/or 2023 without the necessity of reapplication or a hearing; and

BE IT FURTHER RESOLVED that a person submitting such statement or affidavit must notify the assessing officer in writing that conditions have changed if they are no longer owner or occupant of the principal residence for which the exemption is extended; and failing to provide such information on change in conditions, will subject such person to the payment of back taxes, penalties and interest, as provided in PA 253 of 2020.

Motion was made by _____ and seconded by _____ to adopt the foregoing Resolution.

Upon roll call vote the following voted "Aye":

The following voted "Nay":

The Supervisor declared the motion carried and the resolution duly adopted.

MILTON TOWNSHIP

By: _____
Tony Floyd, Clerk

Attest:

Eric Renken, Supervisor

MILTON TOWNSHIP
AFFIDAVIT/STATEMENT OF CONTINUED ELIGIBILITY
FOR POVERTY EXEMPTION FOR TAX YEARS 2021, 2022 and/or 2023
AND/OR FOR THREE YEARS AFTER FIRST YEAR OF EXEMPTION 2021, 2022 or 2023

Owner(s): _____

Tax Parcel No: _____

Principal Residence of: _____

Prior poverty exemption(s) granted to: _____ (name)

- ☐ Partial (percentage: _____)
- ☐ Full

Exemption Years

- ☐ 2019
- ☐ 2020
- ☐ Both

I/we owners of the real property described herein certify that the statements made on this form are correct and factual and I/we wish to extend the property tax exemption granted by the Township to the 2021, 2022 and/or 2023 tax years (indicate all that apply) in accordance with the _____, 2021 Resolution of the Milton Township Board, pursuant to PA 253 of 2020. I understand that by signing this document, I will not be required to reapply for poverty tax exemption for the tax year 2021, 2022 and/or 2023 and I make these statements on my own personal knowledge.

I/we further certify that

- ☐ There has been no change in ownership of the principal residence
- ☐ There has been no change in occupancy status of the person eligible for the poverty exemption
- ☐ I/we receive a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of inflation, such as federal SSI or SSD or retirement benefits.

I/we further understand and agree that I/we will notify the Township in writing to rescind the exemption as extended by this document within 45 days of either of the following events:

- I/we no longer own or occupy the principal residence for which the exemption was extended; or
- I/we experience a change in household assets of income that defeats eligibility for the exemption.

I/we furthermore understand that failure to file a recission within 45 days of the occurrence of either of the above referenced events, that repayment of taxes with interest will be imposed by the Township.

Witnessed by:

Owner(s):

Print Name

Print Name

MILTON TOWNSHIP
CASS COUNTY, MICHIGAN
ORDINANCE NO.
VEHICLE STORAGE & REPAIR

Adopted: January __, 2021

Effective: February __, 2021

An Ordinance to secure the public peace, health, safety and welfare of the residents and property owners of Milton Township, Cass County, Michigan, a municipal corporation, by the regulation of the outdoor parking, storage and repair of vehicles, including any conveyance, trailer, boat, aircraft and new or used parts or junk therefrom, within said Township of Milton; to provide civil sanctions and remedies for the violation of this Ordinance; and to repeal any Ordinance or parts of Ordinances in conflict herewith.

THE TOWNSHIP OF MILTON
CASS COUNTY, MICHIGAN

ORDAINS:

SECTION I

NAME

This Ordinance shall be known and may be cited as the Milton Township Vehicle Storage and Repair Ordinance.

SECTION II

PURPOSE AND DEFINITIONS

- (1) **PURPOSE.** The purpose of this Ordinance is to limit and restrict the outdoor storage, parking, repair or unreasonable accumulation of junk, unused, partially dismantled or nonoperating vehicles, including any conveyance, trailer, boat,

aircraft or new or used parts thereof upon premises within the Township; to provide restrictions concerning the repairing of said vehicles; to avoid injury and hazards to children and others attracted to such vehicles; and to minimize the devaluation of property and the psychological ill effects of the presence of the same upon adjoining residents and property owners.

(2) **DEFINITIONS.** As used in this Ordinance the following words and phrases shall have the following meaning:

- A. "Vehicle" means any vehicle, motorized or not, operated or designed to be operated on public highways, streets or roads.
- B. "Machinery" means any machine, motorized or not, operated or designed to be operated for the purpose of agriculture, manufacturing, processing, construction or transportation.
- C. "Main Component Parts" means fenders, hood, radiator, motor, windows, doors, muffler, transmission, wheels, clutches, pulleys, and safety guards or any other parts required by State law or by necessity for its operation upon a public roadway, waterway or airway.
- D. "Inoperable" means a vehicle or machinery with any of the following conditions in existence:
 - 1. Where it is being dismantled for the sale, salvage, repair or reclamation of parts thereof.
 - 2. Where it does not have all of its main component parts properly attached.
 - 3. Where any other or additional conditions exist which cause the vehicle to be incapable of being driven under its own power, lawfully, upon the public streets.
 - 4. Where any other or additional conditions exist which cause the machinery to be incapable of being used for the purpose for which it was designed.

SECTION III

REGULATIONS

- (A) No person, firm or corporation shall park or store or permit to be parked or stored upon any premises within Milton Township any vehicle, including

any conveyance, boat, aircraft, or trailer of any kind or new or used parts therefrom unless one or more of the following conditions exist:

1. Such parking or storage is located within a fully-enclosed building or in an area that is totally obscured from adjacent premises or adjacent roads or highways by natural land contours, evergreen screening or fencing;
2. A special permit is first obtained therefor for a period of not to exceed 60 days from the Supervisor of Milton Township or such other officer or official as the Township Board may designate to be granted only in special hardship cases beyond the control of the applicant, where special or peculiar circumstances exist, where no adjoining property owner is adversely affected thereby and where the spirit and purpose of these regulations are still observed. If a 60 day special permit is granted, the Township Board shall schedule a status review after the first 30 days of the granting of the permit;
3. Such vehicle or conveyance is licensed and registered in accordance with the statutes and administrative rules of the State of Michigan or of any state when actual ownership or control of that vehicle can be established by a corporation or resident of that state, is an operable vehicle or conveyance, has all of its main component parts attached, as hereinafter defined, and is, in fact, regularly operated for its designed purpose.
4. Such vehicles, boats, trailers, aircraft or conveyances are located in a duly licensed and properly zoned junkyard, salvage yard, new or used car dealer's lot, automobile repair facility or storage yard where such uses or operations are legally authorized under the Township Zoning Ordinance;
5. Such vehicle or vehicles are awaiting repairs or delivery to owners at an authorized service station, garage, paint shop, or body shop registered with the State of Michigan pursuant to 1974 PA 300, as amended, provided such vehicle or vehicles are locked, licensed and registered by the State of Michigan, and are not a public nuisance;
6. Such vehicle, boat, trailer, aircraft or conveyance, although temporarily inoperable because of minor mechanical failure, has substantially all of its main component parts attached as hereinafter defined; is, where subject to a license or registration, licensed or registered by the State of Michigan; is not in any manner a

dismantled vehicle; and the premises do not contain any such vehicle, boat, aircraft, trailer or conveyance for more than 14 days in any one calendar year.

- (B) No repairing, redesigning, modifying or dismantling work or operations shall be allowed upon any vehicle, boat, trailer, aircraft or conveyance or parts thereof upon any public right-of-way or public property (except for emergency minor repairs not exceeding one hour in duration) or upon any property not zoned for such purpose except such occasional minor work by the owner thereof as may infrequently be required to maintain the same in normal operating condition and as shall be accomplished within fully enclosed buildings; will not constitute a nuisance or annoyance to adjoining property owners or occupants; and does not violate any provisions of the Milton Township Zoning Ordinance.
- (C) The foregoing shall not be construed to prohibit the storage of farm machinery, vehicles, equipment and material used for agricultural purposes upon an operating farm of not less than twenty (20) acres. Farm equipment not in use but stored for parts shall be stored in an area totally obscured from adjacent premises and roads.

SECTION IV

NUISANCE

Any parking, storage, placement or operations in violation of the provisions of this Ordinance are hereby declared to be a public nuisance which may be enjoined or which may subject the violator to the fines and penalties herein provided for.

SECTION V

SEVERABILITY

The provisions of this Ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is declared void or unenforceable for any reason by any court of competent jurisdiction, it shall not affect any portion of this Ordinance other than said part or portion thereof.

SECTION VI

SANCTIONS

Any person, firm, association, partnership, corporation or governmental entity who violates any of the provisions of this Ordinance shall be deemed to be responsible

for a municipal civil infraction as defined by Michigan Statute which shall be punishable by a civil fine determined in accordance with the following schedule:

	<i>Minimum Fine</i>	<i>Maximum Fine</i>
- 1st Offense within 3-year period*	\$ 75.00	\$500.00
- 2nd Offense within 3-year period*	150.00	500.00
- 3rd Offense within 3-year period*	325.00	500.00
- 4th or More Offense within 3-year period*	500.00	500.00

*Determined on the basis of the date of commission of the offense(s).

Additionally, the violator shall pay costs which may include all expenses, direct and indirect, to which Milton Township has been put in connection with the municipal civil infraction. In no case, however, shall costs of less than \$10.00 nor more than \$500.00 be ordered. In addition, the Township shall have the right to proceed in any court of competent Jurisdiction for the purpose of obtaining an injunction, restraining order, or other appropriate remedy to compel compliance with this Ordinance. Each day that a violation exists shall constitute a separate offense.

SECTION VII

REPEAL AND SAVINGS CLAUSE

Any and all ordinances or parts of ordinances in conflict herewith are hereby repealed. Legal proceedings presently pending on an Ordinance which is hereby repealed may proceed to judgment or decision and shall not be affected by this Ordinance.

SECTION VIII

EFFECTIVE DATE

This Ordinance shall take effect thirty days after the date of its publication.

Milton Township
Tony Floyd
32097 Bertrand Street
Niles, MI 49120

Service Quotation

Eric Renken
Milton Township
32097 Bertrand Rd
Niles, MI 49120
Ph:

Fax:

Quote#: 221703.
Date January 11, 2021

Project

Assessment Notices 2021

Per your request are the related charges to auto fold and insert the one page assessment notices into the provided by Marana Group large view window envelopes, to seal, sort, process and mail at presorted first class rates. Pick requested for February 19th. Drop date requested by February 22nd. Forward Customer. CC is on account.

Components

Envelope, Taxes

Quantity of 1,720

Services	Quantity	Setup	Rate	per	Price
NCOA Link MPE Forward	1,720	\$6.00			\$6.00
Lg View Env Mailings Made Easy	1,720		\$0.050	ea	\$86.00
Tax Mailings Made Easy	1,720		\$0.092	ea	\$158.24
Special Pickup/Return - Van	1		\$35.000	ea	\$35.00

Total Cost for Services **\$285.24**

Estimated Postage	Pieces	Rate	Postage
Presorted First Class Rates	1,720	0.43900	\$755.08000

Total Estimated Postage **\$755.08000**

Total Estimated Project Cost **\$1,040.32**

Thank you for the opportunity to quote on this project. If you would like to schedule service or have questions, please contact:

Letty Block

Customer Service Specialist
Phone: (269) 383-9333 ext. 202
Fax: (269) 383-0790
Email: lblock@maranagroup.com

Accepted :

Milton Township ('CLIENT')

By _____

Name _____

Title _____

Date _____

Acceptance of this service quotation or use of any service provided by Marana Group constitutes acceptance of its Service Customs. Marana Group's Service Customs, as may be updated, can be found here:

<https://maranagroup.com/admin/wp-content/uploads/2019/02/Marana-Group-Service-Customs-Revised-02122019.pdf>.

Collection and delivery charges start at \$35.00 per run. Collection and delivery charges DO NOT apply to customers for whom Marana Group provides Daily Mail Service.

Special Production Mailings may require separate deliveries to the U.S. Postal Service. A transportation fee of \$8.50 will be charged to cover delivery of production mailings.

The above total excludes all applicable taxes, which will be charged if applicable.

MILTON TOWNSHIP

ORDINANCE NO. _____

SEMCO ENERGY GAS COMPANY GAS FRANCHISE ORDINANCE

ADOPTED: _____

EFFECTIVE: _____

An Ordinance granting a non-exclusive franchise to SEMCO Energy Gas Company to use local public ways and provide a local gas business.

MILTON TOWNSHIP

CASS COUNTY, MICHIGAN

ORDAINS:

SECTION I

GRANT OF NON-EXCLUSIVE RIGHTS

A. Grant and Term. The Township of Milton, Cass County, Michigan ("Township"), grants to SEMCO Energy Gas Company, a division of SEMCO Energy, Inc., a Michigan Corporation, (Grantee), its successors and assigns, subject to the terms and conditions set forth below, the non-exclusive right, power and authority to construct, maintain and operate gas mains, pipes and services (hereinafter "Gas System") on, along, across, over and under the public highways, streets, alleys, bridges and waterways (hereinafter also referred to as "Public Ways") and to do a local gas business, within the Township for a period of ten (10) years.

B. Consideration. In consideration of the rights, power and authority hereby granted, said Grantee shall faithfully perform all things required by the terms hereof.

C. Extensions. Grantee shall construct and extend its Gas System within the Township, and shall furnish gas service to applicants residing therein in accordance with applicable laws, rules and regulations and its tariffs.

SECTION II

USE OF PUBLIC RIGHTS-OF-WAY BY GRANTEE

A. **No Burden on Public Ways.** Grantee and its contractors, subcontractors and the Grantee's Gas System shall not unduly burden or interfere with the present or future use of any of the Public Ways within the Township. Grantee shall install and maintain its Gas System so as to cause minimum interference with the use of the Public Ways. No Public Way shall be obstructed longer than necessary during the work of construction or repair to the Gas System. Grantee's structures and equipment shall be buried so as to not endanger or injure persons or property in the Public Ways. Grantee will use its best efforts to not unreasonably interfere with or disrupt any public utility apparatus or facilities operated by the Township and, to the extent Grantee interferes with or disrupts any such public utility apparatus or facilities, Grantee shall restore such apparatus or facilities to as good order and condition as when Grantee commenced work.

B. **Restoration of Public Ways.** Grantee and its contractors and subcontractors shall within a reasonably practical time or a time mutually agreed upon by Grantee and the Township restore, at Grantee's sole cost and expense, any portion of the Public Ways that is in any way disturbed, damaged, or injured by the construction, operation, maintenance or removal of the Gas System to as good or better condition than that which existed prior to the disturbance. In the event that Grantee, its contractors or subcontractors fail to make such repair within a time mutually agreed upon by Grantee and the Township, the Township shall, among other remedies, be entitled to have the repair completed and Grantee shall pay the costs for such repair.

C. **Easements.** Any easements over or under property owned by the Township other than the Public Ways shall be separately negotiated with the Township.

D. **Compliance with Laws.** Grantee shall comply with all applicable laws, statutes, ordinances, rules and regulations regarding its Gas System, whether federal, state or local, now in force or which hereafter may be promulgated.

E. **Street Vacation.** Grantee accrues no rights under this franchise which would impair the rights of the Township to vacate or consent to the vacation of a Public Way.

F. **Maps.** Upon request by Township and without expense to the Township, Grantee shall provide the Township with maps showing its Gas System or portions thereof within the Township, but only to the extent (1) such maps do not contain proprietary information and (2) providing such information would not be inconsistent with the Homeland Security Act of 2002, as amended, or other laws governing the disclosure of information on natural gas facilities.

G. **Company Representative.** The Grantee shall designate an employee to act as a representative to respond to inquiries from the Township regarding the administration of this franchise and the obligations and services herein. The Grantee shall provide the Township with the person's name and telephone number.

H. Notice. Before commencing the construction or repair work on its Gas System which will require excavation in or the closing of any street, alley, bridge, waterway or other public place, the Grantee shall provide the Township with notice, including a description of the work to be performed, in advance of such work. This notice requirement shall not apply to the installation of gas services on privately owned property nor to any other work performed on such privately owned property. Nothing herein shall preclude the Grantee from immediately commencing construction or repair work within any street, alley, bridge, waterway or other public place when deemed necessary to prevent danger to life or property, and in such case, the Grantee shall notify the Township of such work as soon as reasonably practical.

SECTION III

HOLD HARMLESS

The Grantee shall at all times keep and save the Township free and harmless from all loss, costs, and expense caused by the Grantee in its construction, maintenance and operation of the Gas System hereby authorized. In the event that any loss, cost, or expense is caused by the Township, its employees, its contractors, or third parties that are not party to this franchise, this hold harmless obligation shall not apply. In case any action is commenced against the Township on account of the permission herein granted, said Grantee shall, upon notice, defend the Township and save it free and harmless from all loss, cost and damage arising out of said permission. Provided, however, that this Section shall not apply to any loss, cost, damage or claims caused by the Township, its employees, its contractors, or third parties that are not party to this franchise. Notwithstanding any provision contained in this Ordinance, nothing in this Ordinance shall impair any liability protection afforded the Township pursuant to law.

SECTION IV

REVOCATION

The franchise granted by this Ordinance is subject to revocation upon sixty (60) days written notice by the party desiring such revocation.

SECTION V

RATES

Grantee shall be entitled to charge the inhabitants of the Township for gas furnished at the rates approved by the Michigan Public Service Commission, to the extent it or its successors, have authority and jurisdiction to fix and regulate gas rates and promulgate rules regulating such service in the Township. Such rates and rules shall be subject to review by the Michigan Public Service Commission at any time upon complaint being made by the Township acting through the Township Board or an application by Grantee.

SECTION VI

TOWNSHIP JURISDICTION

Grantee shall be and remain subject to all ordinances, rules and regulations of the Township now in effect, or which might subsequently be adopted for the regulation of land uses or for the protection of the health, safety and general welfare of the public; provided however, that (1) nothing herein shall be construed as a waiver by Grantee of any of its existing or future rights under State or Federal Law and (2) that to the extent that Grantee's tariff addresses a particular subject, Grantee's tariff shall govern. The Township shall provide written notice to the Grantee of any new ordinances, rules, or regulation relating to the subject matter of this franchise that are adopted after the adoption of this franchise.

SECTION VII

MICHIGAN PUBLIC SERVICE COMMISSION

A. Jurisdiction. Grantee shall, as to all other conditions and elements of service not addressed or fixed by this Ordinance, remain subject to the rules and regulations applicable to gas service by the Michigan Public Service Commission, or its successor bodies to the extent such jurisdiction applies.

B. Filing. Upon request, Grantee shall provide the Township with copies of all documents which Grantee sends to the Michigan Public Service Commission and copies of all orders, decisions, or correspondence Grantee receives from the Public Service Commission, which in any way pertain to the provision of gas service within the Township.

SECTION VIII

ASSIGNMENT OF FRANCHISE

Except where the Michigan Public Service Commission has granted any required approval of the acquisition, transfer of control, merger or encumbrance transaction underlying the assignment of this Franchise, if the Grantee desires to assign this Franchise to any other person, firm, or corporation, before consummating the assignment, the Grantee shall provide written notice to the Township and allow the Township to consider and object to such assignment for a period of forty-five (45) days from the date of such notice. The Township shall not unreasonably object to an assignment if the Assignee is financially able to carry out the Grantee's obligations under this Franchise. The assignment of this Franchise to a subsidiary, division, or affiliated corporation of Grantee or its parent corporation shall not be considered an assignment requiring the consent of the Township Board.

SECTION IX

SEVERABILITY

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court or administrative agency of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

SECTION X

REPEAL OF CONFLICTING ORDINANCES

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION XI

EFFECTIVE DATE

This Ordinance shall take effect thirty (30) days after adoption by the Township Board, provided, however, it shall cease and be of no effect after thirty (30) days from its adoption unless and until within said period Grantee files an acceptance in writing with the Township Clerk.

Ayes: _____

Nays: _____

Date Passed: _____

**Attested, by Order of the Township of
Milton, Cass County, Michigan:**

Tony Floyd, Milton Township Clerk

Eric Renken, Milton Township Supervisor

ACCEPTANCE

This Franchise, being Ordinance No. _____ of the Ordinances of Milton Township is hereby accepted by the SEMCO Energy Gas Company on _____, 20____, pursuant to the terms and conditions set forth in the foregoing Franchise.

SEMCO ENERGY GAS COMPANY

By: _____

Its: _____

MILTON TOWNSHIP

BUDGET VS. ACTUALS: FY2020-2021 - FY21 P&L

April 2020 - March 2021

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Income			
A TAXES			
430 Milton Allocated	9,817.54	145,000.00	-135,182.46
447 Summer	6,415.31	4,700.00	1,715.31
450 Admin Fee	27,598.57	38,000.00	-10,401.43
Total A TAXES	43,831.42	187,700.00	-143,868.58
B LICENSES & PERMITS			
472 Comcast	15,604.65	31,500.00	-15,895.35
477 Building	12,211.00	22,500.00	-10,289.00
477.1 Electrical	7,762.55	11,000.00	-3,237.45
477.2 Mechanical	7,387.00	11,000.00	-3,613.00
477.3 Plumbing	2,696.00	4,400.00	-1,704.00
Total B LICENSES & PERMITS	45,661.20	80,400.00	-34,738.80
C STATE GRANTS & SHRED REVENUE			
574 State Grants & Shared Revenue	337.77		337.77
	226,343.77	290,000.00	-63,656.23
Total C STATE GRANTS & SHRED REVENUE	226,681.54	290,000.00	-63,318.46
D CHARGES FOR SERVICES			
628 Zoning	14,814.50	6,000.00	8,814.50
Total D CHARGES FOR SERVICES	14,814.50	6,000.00	8,814.50
E RENTALS			
669 Room Rentals	2,101.55	9,500.00	-7,398.45
Total E RENTALS	2,101.55	9,500.00	-7,398.45
F OTHER REVENUES			
665 Interest	3,443.52	7,000.00	-3,556.48
675 Donations		2,500.00	-2,500.00
676 Other Revenues	16,565.63	11,000.00	5,565.63
676.2 SMCAS Annual Contract	1,250.00	160.00	1,090.00
678 Reimbursement-Elections	2,125.97	7,500.00	-5,374.03
678.3 Employee Deductions		3,000.00	-3,000.00
Total F OTHER REVENUES	23,385.12	31,160.00	-7,774.88
Total Income	\$356,475.33	\$604,760.00	\$ -248,284.67
GROSS PROFIT	\$356,475.33	\$604,760.00	\$ -248,284.67
Expenses			
A TOWNSHIP BOARD			
101-101-710 SALARY-AA (deleted)	2,009.28		2,009.28
101-136.5 Building Note Payment		128,345.00	-128,345.00
101-136.6 Extra Bldg. Note Payment		8,000.00	-8,000.00
101-702 Trustee Salary	4,800.00	4,620.00	180.00
101-710 Salary-AA	31,308.06	32,635.00	-1,326.94
101-710.1 Secretary Wages	2,759.80	5,608.00	-2,848.20
101-710.2 Accrued Wags	1,043.28	4,500.00	-3,456.72

MILTON TOWNSHIP

BUDGET VS. ACTUALS: FY2020-2021 - FY21 P&L

April 2020 - March 2021

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
101-725.1 Amb/Fire Board Meet	30.00	1,080.00	-1,050.00
101-725.2 NATS Meetings	0.00	200.00	-200.00
101-725.3 FOIA Expense		20.00	-20.00
101-726 Office Expense	4,050.38	4,000.00	50.38
101-728 Postage Expense	3,989.03	4,500.00	-510.97
101-731 Publications Exp.	2,002.58	525.00	1,477.58
101-813 MTA Dues	272.50	3,200.00	-2,927.50
101-813.1 NATS Membership	90.00	1,850.00	-1,760.00
101-815 Computer/Software/Equipment	3,174.99	5,000.00	-1,825.01
101-861.2 Committee Mileage & Training		2,000.00	-2,000.00
101-901 Legal Notices	526.96	750.00	-223.04
Total A TOWNSHIP BOARD	56,056.86	206,833.00	-150,776.14
B SUPERVISOR			
171-702 Salary	13,500.00	16,200.00	-2,700.00
171-702.1 Deputy		500.00	-500.00
Total B SUPERVISOR	13,500.00	16,700.00	-3,200.00
C ELECTIONS			
191-705 Wages Elect Inspec	5,829.21	4,500.00	1,329.21
191-726 Election - Supplies	1,551.72	2,000.00	-448.28
191-901 Legal Notices	409.12	175.00	234.12
191-931.1 Elect Mach Progm	1,030.00	1,500.00	-470.00
191-933 Elect Machine Maint		400.00	-400.00
191-970 Equipment, New	3,005.08	2,900.00	105.08
191-975 Elec Meal Reimb	360.51	500.00	-139.49
Total C ELECTIONS	12,185.64	11,975.00	210.64
D CLERK			
215-702 Salary	18,182.00	21,840.00	-3,658.00
215-702.1 Deputy Wages		500.00	-500.00
Total D CLERK	18,182.00	22,340.00	-4,158.00
E ACCOUNTING EXPENSES			
202-802 Accounting Fees	8,805.00	9,400.00	-595.00
Total E ACCOUNTING EXPENSES	8,805.00	9,400.00	-595.00
F BOARD OF REVIEW			
247-725 Wages	440.00	2,000.00	-1,560.00
247-731 Publications		100.00	-100.00
247-802.1 BOR Training		628.00	-628.00
247-861 Mileage		75.00	-75.00
247-864 Meals	75.92	150.00	-74.08
247-901 Legal/Notices		120.00	-120.00
Total F BOARD OF REVIEW	515.92	3,073.00	-2,557.08
G TREASURER			
101-253-702.1 (Deputy Wages)	597.38		597.38

MILTON TOWNSHIP

BUDGET VS. ACTUALS: FY2020-2021 - FY21 P&L

April 2020 - March 2021

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
253-702 Salary-Treasurer	17,200.00	20,640.00	-3,440.00
253-702.1 Wages-Deputy	55.35	1,000.00	-944.65
253-734 Service Fees		50.00	-50.00
253-815 Computer		300.00	-300.00
253-816 Tax Roll Printing	5,715.75	6,200.00	-484.25
253-861 Mileage		50.00	-50.00
66900 253-956 Recon Discrepancy		100.00	-100.00
Total G TREASURER	23,568.48	28,340.00	-4,771.52
H ASSESSOR			
257-815.1 Assessor Software	1,530.00	2,100.00	-570.00
257-817 Assessor Wages	23,380.00	28,056.00	-4,676.00
Total H ASSESSOR	24,910.00	30,156.00	-5,246.00
I TOWNSHIP HALL			
265-850 Internet & Telephone	3,767.71	5,000.00	-1,232.29
265-921.2 Electric	5,573.51	5,200.00	373.51
265-923.1 Gas	387.67	5,000.00	-4,612.33
265-924 Security	2,623.58	1,250.00	1,373.58
265-931.3 Mowing & Snow Removal	7,152.00	5,800.00	1,352.00
265-931.4 TH Cleaning	281.01	250.00	31.01
265-933.2 Maintenance	4,680.44	4,445.00	235.44
Total I TOWNSHIP HALL	24,465.92	26,945.00	-2,479.08
J RENTAL EXP.			
265-710 Event Manager Pay		2,500.00	-2,500.00
265-710.1 Event Security		800.00	-800.00
265-726 Supplies		500.00	-500.00
265-970 Equipment	35.44	500.00	-464.56
Total J RENTAL EXP.	35.44	4,300.00	-4,264.56
K WEATHER SIRENS			
265-934 Siren Maint.		1,500.00	-1,500.00
265-970 Siren Equipment		200.00	-200.00
265-970.2 Electric	1,152.71	900.00	252.71
Total K WEATHER SIRENS	1,152.71	2,600.00	-1,447.29
L ATTORNEY COSTS			
266-826 Legal	6,939.00	10,000.00	-3,061.00
Total L ATTORNEY COSTS	6,939.00	10,000.00	-3,061.00
M INSPECTORS			
371-702.3 Mechanical	7,879.60	8,800.00	-920.40
371-724 Electrical	3,970.60	8,800.00	-4,829.40
371-724.2 Building	12,068.00	18,000.00	-5,932.00
371-724.3 Building Maintenance	2,000.00	3,000.00	-1,000.00
371-724.4 Plumbing	886.78	3,520.00	-2,633.22

MILTON TOWNSHIP

BUDGET VS. ACTUALS: FY2020-2021 - FY21 P&L

April 2020 - March 2021

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Total M INSPECTORS	26,804.98	42,120.00	-15,315.02
N ROADS & MUP			
446-969 Roads & MUP	20,535.14	66,700.00	-46,164.86
Total N ROADS & MUP	20,535.14	66,700.00	-46,164.86
O STREET LIGHTS			
448-820 Street Lights	8,959.93	9,000.00	-40.07
Total O STREET LIGHTS	8,959.93	9,000.00	-40.07
P Spring Cleaning			
528-943 Spring Clean		2,000.00	-2,000.00
Total P Spring Cleaning		2,000.00	-2,000.00
Q PLANNING COMMISSION & ZBA			
410-725 PC Wages	2,110.00	5,000.00	-2,890.00
410-812 Consultants		2,500.00	-2,500.00
410-826 Legal		1,040.00	-1,040.00
410-901 Notices	166.08	100.00	66.08
Total Q PLANNING COMMISSION & ZBA	2,276.08	8,640.00	-6,363.92
R ZONING			
410-705.2 Salaries	16,020.83	19,224.00	-3,203.17
410-861.2 Mileage	191.41	500.00	-308.59
410-970 Cell Phone	300.00	600.00	-300.00
Total R ZONING	16,512.24	20,324.00	-3,811.76
S PARK & RECREATION			
751-931 Maintenance	1,365.00	1,600.00	-235.00
Total S PARK & RECREATION	1,365.00	1,600.00	-235.00
T OTHER			
850-822 FICA - Match		600.00	-600.00
850-822.1 Pension Match	18,025.11	24,000.00	-5,974.89
850-822.2 Medicare Match	3,217.37	6,000.00	-2,782.63
850-822.3 Pension Fees		800.00	-800.00
850-860 Payroll Expenses		325.00	-325.00
850-860.1 Employee Deductions	2,222.46	3,000.00	-777.54
850-860.2 Employee Medical	7,031.28	6,000.00	1,031.28
850-910 Insurance	13,710.00	15,500.00	-1,790.00
850-921 Sheriff Patrol	2,653.22	8,000.00	-5,346.78
Total T OTHER	46,859.44	64,225.00	-17,365.56
U OTHER			
850-822.1 Pension Match	12,668.75		12,668.75
850-822.2 Medicare Match	1,031.09		1,031.09
Total U OTHER	13,699.84		13,699.84
Total Expenses	\$327,329.62	\$587,271.00	\$ -259,941.38
NET OPERATING INCOME	\$29,145.71	\$17,489.00	\$11,656.71

MILTON TOWNSHIP

BUDGET VS. ACTUALS: FY2020-2021 - FY21 P&L

April 2020 - March 2021

	ACTUAL	TOTAL	
		BUDGET	OVER BUDGET
Other Income			
101-991-000 Transfers in	-70,093.08		-70,093.08
101-995-000 Transfers out	70,093.08		70,093.08
Total Other Income	\$0.00	\$0.00	\$0.00
Other Expenses			
Reconciliation Discrepancies	-683.65		-683.65
Total Other Expenses	\$ -683.65	\$0.00	\$ -683.65
NET OTHER INCOME	\$683.65	\$0.00	\$683.65
NET INCOME	\$29,829.36	\$17,489.00	\$12,340.36



Milton Township

General Fund Balance

Treasurer Flowers

12/31/20

UFCU		
Checking		\$274,543.45
Money Market		\$180,262.22
CD		\$106,483.33
In Transit Revenue Share		\$65,169.00
CHEMICAL BANK:		
CD		\$39,965.28
CD		\$169,951.18
Escrow Funds		\$3,000.17
Transit Account for Credit Cards		\$2,405.09
Petty Cash		\$93.72
Treasurers Cash Box		\$150.00
Secretary Cash Box		\$100.00
Admin Assistant Cash Box		\$200.00
Insurance Escrow	\$1.93	
Ambulance Account	\$2,658.37	
Fire Account	\$11,497.51	
Building Loan Balance		
ENDING BALANCE	TOTAL	\$842,323.44

MILTON TOWNSHIP

TRANSACTION LIST BY DATE

December 16, 2020 - January 19, 2021

DATE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
12/16/2020	2643	Amber L. Benjamin	Pay Period: 11/30/2020-12/13/2020	-Split-	-127.86
12/16/2020	2644	Blue Cross Blue Shield of Michigan		T OTHER:850-860.2 Employee Medical	-660.50
12/18/2020	2645	Cintas		I TOWNSHIP HALL:265-931.4 TH Cleaning	-46.48
12/18/2020	2646	Kruggel, Lawton & Company, LLC		E ACCOUNTING EXPENSES:202-802 Accounting Fees	-105.00
12/31/2020	2647	Susan D. Botts-Flowers	Pay Period: 12/15/2020-12/31/2020	-Split-	-700.14
12/31/2020	2648	Phillip D. Egert	Pay Period: 12/15/2020-12/31/2020	-Split-	-96.54
12/31/2020	2649	William M. Gibert	Pay Period: 12/15/2020-12/31/2020	-Split-	-946.75
12/31/2020	2650	W. Eileen Glick	Pay Period: 12/15/2020-12/31/2020	-Split-	-640.16
12/31/2020	2652	Richard J. Mullin	Pay Period: 12/15/2020-12/31/2020	-Split-	-95.72
12/31/2020	2653	Eric R. Renken	Pay Period: 12/15/2020-12/31/2020	-Split-	-583.08
12/24/2020	2654	Cori L. Buchar	Pay Period: 12/14/2020-12/27/2020	-Split-	-
					1,501.41
12/24/2020	2655	John E. Dalrymple	Pay Period: 12/17/2020-12/23/2020	-Split-	-48.46
12/24/2020	2656	Whitney A. Glass	Pay Period: 12/17/2020-12/23/2020	-Split-	-48.45
12/24/2020	2657	Roger K. Kempton	Pay Period: 12/17/2020-12/23/2020	-Split-	-48.45
12/24/2020	2658	Thomas R. Talley	Pay Period: 12/17/2020-12/23/2020	-Split-	-48.46
01/04/2021	2659	Janice L. Woolverton	Pay Period: 12/14/2020-12/27/2020 Secretary: 28.5x\$12, \$342, Cleaning: 2.5x\$20, \$50	-Split-	-357.32
01/04/2021	2660	Jeremy L. Clanton	Pay Period: 12/03/2020-12/09/2020	-Split-	-48.45
01/04/2021	2661	Virginia M. Kraft	Pay Period: 12/03/2020-12/09/2020	-Split-	-48.45
01/04/2021	2662	Paul E. Romanetz	Pay Period: 12/03/2020-12/09/2020 PC Secretary	-Split-	-95.75
01/04/2021	2663	Karen J. Shirk	Pay Period: 12/03/2020-12/09/2020 PC Chair	-Split-	-88.10
01/08/2021	2666	Amber L. Benjamin	Pay Period: 12/28/2020-01/10/2021	-Split-	-118.93
01/19/2021	2667	ADT Security Services		I TOWNSHIP HALL:265-924 Security	-276.06
01/19/2021	2668	Bauckhm, Sparks, Thall, Seeber, Kaufman, P.C.		L ATTORNEY COSTS:266-826 Legal	-
					1,760.00
01/19/2021	2669	Cass County Equalization Department		G TREASURER:253-816 Tax Roll Printing	-25.85
01/19/2021	2670	Dobberteen Inspections		M INSPECTORS:371-702.3 Mechanical	-
					2,461.60
01/19/2021	2671	Drain Commissioner, Cass County		N ROADS & MUP:446-969 Roads & MUP	-
					1,715.70
01/19/2021	2672	Johnny M. Hamilton		M INSPECTORS:371-724 Electrical	-804.00
01/19/2021	2673	Leader Publications		-Split-	-214.14
01/19/2021	2674	Michiana Finish Grade LLC		I TOWNSHIP HALL:265-931.3 Mowing & Snow Removal	-870.00
01/19/2021	2675	office360		A TOWNSHIP BOARD:101-726 Office Expense	-55.00

MILTON TOWNSHIP

TRANSACTION LIST BY DATE

December 16, 2020 - January 19, 2021

DATE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
01/19/2021	2676	Prideprint		A TOWNSHIP BOARD:101-726 Office Expense	-160.00
01/19/2021	2677	Spectrum Printers		C ELECTIONS:191-726 Election - Supplies	-180.00
01/19/2021	2678	Wayne Hardin, Inspector		M INSPECTORS:371-724.2 Building	-5,126.40
12/30/2020	ACH	Semco Energy		I TOWNSHIP HALL:265-923.1 Gas	-92.38
12/31/2020	ACH	JOHN HANCOCK, USA		T OTHER:850-822.1 Pension Match	-6,708.66
01/04/2021	ACH	Aspire Financial Services		T OTHER:850-822.1 Pension Match	-350.00
01/12/2021	ACH	Midwest Energy & Communications		O STREET LIGHTS:448-820 Street Lights	-415.00
01/12/2021	ACH	Midwest Energy & Communications		K WEATHER SIRENS:265-970.2 Electric	-51.88
12/31/2020	DD	Anthony D. Floyd	Pay Period: 12/15/2020-12/31/2020	-Split-	684.35
12/31/2020	DD	Anthony D. Floyd	Pay Period: 12/15/2020-12/31/2020	Direct Deposit Payable	-684.35
01/15/2021	DD	Richard J. Mullin	Pay Period: 01/01/2021-01/14/2021	-Split-	95.72
01/15/2021	DD	Richard J. Mullin	Pay Period: 01/01/2021-01/14/2021	Direct Deposit Payable	-95.72
01/15/2021	DD	W. Eileen Glick	Pay Period: 01/01/2021-01/14/2021	-Split-	640.16
01/15/2021	DD	W. Eileen Glick	Pay Period: 01/01/2021-01/14/2021	Direct Deposit Payable	-640.16
01/15/2021	DD	Phillip D. Egert	Pay Period: 01/01/2021-01/14/2021	-Split-	96.54
01/15/2021	DD	Phillip D. Egert	Pay Period: 01/01/2021-01/14/2021	Direct Deposit Payable	-96.54
01/15/2021	DD	Anthony D. Floyd	Pay Period: 01/01/2021-01/14/2021	-Split-	691.91
01/15/2021	DD	Anthony D. Floyd	Pay Period: 01/01/2021-01/14/2021	Direct Deposit Payable	-691.91
01/15/2021	DD	Susan D. Botts-Flowers	Pay Period: 01/01/2021-01/14/2021	-Split-	701.39
01/15/2021	DD	Susan D. Botts-Flowers	Pay Period: 01/01/2021-01/14/2021	Direct Deposit Payable	-701.39
01/15/2021	DD	Eric R. Renken	Pay Period: 01/01/2021-01/14/2021	-Split-	583.08
01/15/2021	DD	Eric R. Renken	Pay Period: 01/01/2021-01/14/2021	Direct Deposit Payable	-583.08
01/15/2021	DD	William M. Gibert	Pay Period: 01/01/2021-01/14/2021	-Split-	947.56
01/15/2021	DD	William M. Gibert	Pay Period: 01/01/2021-01/14/2021	Direct Deposit Payable	-947.56
01/15/2021	DD	Cori L. Buchar	Pay Period: 01/11/2021-01/24/2021	-Split-	1,385.28
01/15/2021	DD	Cori L. Buchar	Pay Period: 01/11/2021-01/24/2021	Direct Deposit Payable	-1,385.28
12/21/2020	ach	Indiana Michigan Power		I TOWNSHIP HALL:265-921.2 Electric	-683.75
12/23/2020	ach	Indiana Michigan Power		O STREET LIGHTS:448-820 Street Lights	-153.92
12/31/2020		Wayne Hardin	Pay Period: 12/15/2020-12/31/2020	-Split-	0.00
01/04/2021				Uncategorized Asset	-29.39
01/15/2021		Wayne Hardin	Pay Period: 01/01/2021-01/14/2021	-Split-	0.00



Niles Charter Township Fire Department Monthly Report to Milton Twp. Board - 2020

Monthly Report to Milton Twp. Board - 2020

Type of Incidents	Niles Twp.		Milton Twp	
	December	YTD Total	December how many of these calls were for Milton Twp.	YTD calls Milton Twp.
Accident	9	98	2	24
Alarm / False Call	5	53		6
Burn Complaint	2	64		4
Carbon Monoxide Alarm	1	8		1
Commercial	2	12		0
Controlled Burn		2		0
Grass / Brush		19		0
Hazardous Condition	1	40		4
Medical Assist	2	15	1	3
Residential		28		0
Rescue / Extrication		8		2
Service Call	2	23		0
Shed / Garage / Barn	1	6		1
Smoke/Odor Investigation		18		0
Trash / Rubbish		3		1
Vehicle		12		1
Wash Down		0		0
Total Monthly Incidents	25	409	3	47
Non Dispatched Calls Handled by Career Staff Only (count included In Total Monthly Incidents)	4	48		

Total Firefighters responding to all Incidents	145	2567
Average firefighters per run	5.8	6.3
Total Firefighters That Reponded To Dispatched Calls	137	2168
Average Firefighters That Responded To Dispatched Calls	6.5	6.0
Burning Permits Sta. #1	26	292
Burning Permits Sta. #2	50	1262

Mutual Aid Given to:	December	Year Total
Bertrand Twp	1	7
Buchanan City		4
Buchanan Twp		0
Clay Twp		2
Howard Twp	1	9
Niles City	1	15
Other		3
Total	3	40

Mutal Aid Reveived From:		
Bertrand Twp		2
Buchanan City	1	1
Buchanan Twp		3
Clay Twp		1
Howard Twp		5
Niles City	2	22
Other		3
Total	3	37

Monthly Trainings	2	8
Volunteer Perf. Stand.	0	2
Engineer Perf. Stand.	0	0
Career Shift Trainings	0	0
Career Perf. Stand.	0	0
Station Tours/Public Ed & Community Activities	1	4

Chief Gary Brovold	12/31/20
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Email: ntfd@mail.com

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