



# Milton Township

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## Minutes for Milton Township Board of Trustees Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday September 19th, 2017 7:00P.M.

Meeting called to order at 7:00pm and the pledge was recited.

Members Present: Supervisor Robert Benjamin, Treasurer Susan Flowers, Clerk Steve Sante, Trustee Eric Renken,

Members Absent: Trustee Kelly Sweeney

### Community Reports:

Benjamin indicates that Sweeney should report on comments received at the master plan public hearing.

### Visiting Officials:

Bob Ziliak indicates the county is still discussing future plans for the historic courthouse.

Gary Brovold, whom is with the Niles Charter Township Fire Department, indicates the department is looking at replacing a fire truck.

**Board Member Comments:** Benjamin reports that Ann Brown, whom was a long-time resident of the township, passed away.

**Public Comment:** None

### Approval of Agenda:

Add QuickBooks/Payroll under New Business.

### Approval of Previous meeting minutes:

Motion: Renken made a motion to approve the 8/15/17 minutes as written

Second: Flowers

Discussion: None

Motion Carried Unanimously

**Auditor Report:** Brian Hake, whom is from Kruggel Lawton, CPAs, presented a draft copy of the audit report. A lengthy discussion occurred.

**Public comment on audit report:** None

Motion: Sante made a motion to approve the contract with Kruggel Lawton CPAs in the amount of \$8000.  
Second: Benjamin  
Discussion: None  
Roll Call: Flowers Y, Renken Y, Sante Y, Benjamin Y  
Motion Carried

**Rental Update:**

Benjamin reports the flooring in the great hall is complete. The trim is yet to be completed.

**Smiths Chapel:**

A lengthy discussion occurred regarding the future of the Smits Chapel. No action taken with the board agreeing that it would be discussed further during the next meeting.

**Great Hall Pricing**

Motion: Benjamin made a motion to approve the pricing for the great hall as included in the board packet  
Second: Renken  
Discussion: Flowers questioned if the new rates would be merged into the current rental agreement  
Motion Carried Unanimously

Motion: Benjamin made a motion to approve the new policy regarding rental of the great hall by board members and employees.

Second: Renken  
Discussion: None  
Roll Call: Flowers N, Renken Y, Sante N, Benjamin Y  
Motion Failed

**New Business**

**QuickBooks:** Sante sought input from the board on switching to on-line QuickBooks and using a payroll service. A lengthy discussion followed. The feeling of the board was that the clerk should put proposals together for review at a future meeting.

**Review of Township Budget**

Motion: Benjamin made budget resolution 2017-14R

Security Services	\$600
OTH Electric	\$400
OTH Heat	\$200

Second: Sante  
Discussion: None  
Roll Call: Flowers Y, Renken Y, Sante Y, Benjamin Y  
Motion Carried

**Financial Reports:**

Flowers reports that the township funds total \$602,142.88

**Approval of Checks**

Motion: Sante made a motion to approve the checks as written with the addition of one check to the CCPD in the amount of \$200.

Second: Renken

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Benjamin Y

Motion Carried

**Adjournment**

Motion: Benjamin made a motion to adjourn at 8:02pm.

Second: Flowers

Discussion: None

Motion carried unanimously

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