



# Milton Township

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## Unofficial Minutes for Milton Township Board of Trustees Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday October 18, 2016 7:00 P.M.

The meeting was called to order at 7:00pm and the pledge was recited.

**Present:** Supervisor Robert Benjamin, Clerk Steve Sante, Treasurer Susan Flowers, and Trustee Kelly Sweeney

**Absent:** Trustee Eric Renken

### Community Reports:

**Fire Board:** Benjamin reports the Township is working on a contract with the EFD. The current contract is for three years and State law requires it be six years. The Townships of Jefferson, Ontwa, and Milton are working on getting it revised.

**Visiting Officials:** None Present

**Other Committee Chairs:** No Reports Given

**Anyone wishing to speak from to the board:** William Haas and Tim Simpson were present and spoke on their desire to create a medical marijuana facility in the area. They asked that the Township work with them to meet the zoning ordinance requirements for the facility to move forward.

Benjamin suggested that they contact the ZA to see how the new ordinance will effect what they want to do. Benjamin went on to say that they should not focus on the current ordinance as it will be replaced in the coming months.

Sweeney indicates the current zoning allows care givers to service five clients and themselves.

### Board Member Comments:

Sante reports that QuickBooks has been working well since the BOT approved having it repaired.

### Approval of Agenda

#3 Request to discuss landscaping

#4 Construction proposal

### Approval of Previous Minutes

Motion: Flowers made a motion to approve the September 20, 2016 minutes as presented.

Second: Sante

Discussion: Benjamin indicated the minute's show him voting at a meeting he was not present for.

Motion: Benjamin made a motion to amend the original motion to remove his vote from the approval of checks.

Second: Flowers

All Voted Yes

Motion Carried

The amended motion carries with all voting yes.

### **Old Business:**

#### **Rental Updates:**

Flowers reports that seven events have been booked for the Great Hall. Benjamin is working on the contract with SMCAS for their use of the OTH.

**Law Enforcement Pilot Update:** Tabled

### **New Business**

#### **Election:**

Sante discussed the November election and the needs for some additional supplies. Benjamin indicated if needed he would approve the purchase of those supplies on an emergency basis.

#### **Personnel Manual:**

Benjamin indicates the personnel manual is being reviewed by the Township Attorney and plans to have a draft available for review and the next meeting.

Motion: Benjamin made a motion to move oversight of the Grounds Keeper position to Sweeney.

Second: Sante

Discussion: None

All Voted Yes

Motion Carried

#### **Construction Proposal:**

Three proposals to repair damage to the EFIS siding were presented.

Motion: Flowers made a motion to approve the HGR Construction proposal.

Second: Benjamin

Discussion: All three bids were reviewed. Both Sante and Sweeney recommended using the lowest bid.

The motion failed as all voted no

Motion: Flowers made a motion that we approve the bid from Robert Clayton Plastering and Drywall.

Second: Sweeney

All Voted Yes

Motion Carried

### **Financial Report**

#### **Review of Budget:**

Motion Benjamin made budget Resolution 2016-23R:

Computer & Software	+500
Election Legal Notices	+20
Assessor BSA Software	-2,000
Assessor Software	+2,650
Election Mach. Programing	-\$1,500

Second: Sweeney

Discussion: None

Roll Call: Flowers Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

Flowers indicated the township funds total \$516,727.52

**Approval of Checks**

Motion: Sante made a motion to approve checks as written with the following additions

John Dobberteen Inspections	\$140.00
U.S. Postal Service	\$311.70

Second: Benjamin

Discussion: Flowers has additional invoices from Dobberteen to be paid.

Motion: Flowers made a motion to amend the original motion to add a check of \$464 to John Dobberteen Inspections

Second: Sweeney

All Voted Yes

Motion Carried

A roll call voted occurred for the amended motion:

Roll Call: Flowers Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

**Adjournment:**

Motion: Sweeney made a motion to adjourn at 7:49pm

Second: Flowers

Discussion: None

All Voted Yes

Motion Carried