



# Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742  
Email: milton@miltontwp.org Website: www.miltontwp.org

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**Minutes for Milton Township Board of Trustees  
Milton Township Hall - 32097 Bertrand St., Niles, MI  
Tuesday April 21, 2020 7:00 P.M.**

Meeting called to order at 7:00PM.

Members Present: Supervisor Eric Renken, Treasurer Susan Flowers, Clerk Steve Sante, Trustee Paul Romanetz, Trustee Rich Mullin

**Guests:** Township Attorney Catherine Kauffman

Note: Due to the COVID-19 outbreak this meeting was held electronically on Zoom. Members of the public were able to attend.

**Public Comment:** None Made

**Planning Commission Ex-Officio:** Romanetz reported that the P.C. did not meet in April.

Renken reported that there was no April meeting for SMCAS or the Edwardsburg Fire Department.

**Visiting Officials:** None Present

**Board Member Comments:** Romanetz reported that work has begun on the Glenayre Subdivision.

**Approval of Agenda:**

Motion: Renken made a motion to approve the agenda as presented

Second: Sante

Discussion: None

All Voted Yes

Motion Carried

Previous minutes were not approved

**Business With Attendees:** None Present

**Old Business:**

**Zoning Ordinance Amendment-**Tabled

**Kestrel Hills:**

Attorney Kauffman provided a large amount of information on the steps the township can take to set up a taxation district for Kestrel Hills in order to improve their ingress/egress onto Redfield Road.

Motion: Renken made a motion appointing Paul Romanetz to work with the Kestrel Hills Association on the next steps to be taken by both the HOA and the township.

Second: Sante

Discussion: Romanetz questioned the board on what to offer the HOA. No suggestions were made.  
Motion carried unanimously

### **Road Projects:**

Contracts were included in the board packet from the Cass County Road. The board reviewed them and discussed the likelihood of reduced tax revenues as a result of the COVID-19 crisis.

Motion: Flowers made a motion to approve estimate 20-07-02

No Second and motion failed as a result

### **Ambulance SAD**

Attorney Kauffman provided a significant amount of information on the actions the board needs to take to approve the ambulance special assessment district. (SAD) This is a renewal of the SAD that expired in 2019.

Due to the COVID-19 situation the Board chose to begin the process of renewing this SAD un July, as it required public hearings.

### **Glenayre**

Romanetz reported that clearing was being done for the subdivision. He went onto question the Township Attorney on what prevents lot owners from removing trees from the buffer zone along Gumwood. The attorney recommended the zoning administrator contact the developer and ask if there have been any changes to the condominium documents. Further, she should question the developer as to the protections put in place to protect the buffer zone.

Attorney Kauffman left the meeting at this point.

### **2020 Audit**

Motion: Sante made a motion to approve the contract with Kruggel Lawton, CPA for the 2020 audit

Second: Mullin

Discussion: None

Roll Call: Mullin Y, Flowers Y, Sante Y, Romanetz Y, Renken Y

Motion carried unanimously

### **Election Equipment**

Sante questioned on the board regarding election equipment purchases that were approved at a previous meeting. The board felt it was a prudent decision despite the likelihood of declining tax revenues.

### **New Business:**

#### **Accept RFP for Lawn Care**

Motion: Flowers made a motion to approve the contractor proposal from Michiana Finish Grade.

Second: Renken

Discussion: None

Roll Call: Mullin Y, Flowers Y, Sante Y, Romanetz Y, Renken Y

Motion carried unanimously

#### **TruGreen Proposal**

Motion: Sante made a motion to approve the proposal from TruGreen for Lawn care.

Second: Flowers

Discussion: None

Roll Call: Mullin Y, Flowers Y, Sante Y, Romanetz Y, Renken Y

Motion carried

### **Spring Clean**

Motion: Renken made a motion to postpone the spring clean

Second: Sante

Discussion: None

Motion carried unanimously

Motion: Renken made a motion to post a notice on the website and to publish an ad in the Leader Publication indicating the postponement of the spring clean

Second: Sante

Discussion: None

Roll Call: Mullin Y, Flowers Y, Sante Y, Romanetz Y, Renken Y

Motion carried

### **Phone System**

Motion: Renken made a motion to approve the proposal from Ring Central at an approximate monthly cost of \$331.11

Second: Mullin

Discussion: None

Roll Call: Mullin Y, Flowers Y, Sante Y, Romanetz Y, Renken Y

Motion carried

Motion: Renken made a motion to cancel phone service with Comcast once the new service is installed

Second: Flowers

Discussion: None

All Voted Yes

Motion carried

### **Opening Township Hall**

The board discussed opening the township hall. No action was taken

### **Township Budget**

Mullin pointed out that the amount shown in the budget for Trustee Salary is not accurate

### **Financial Reports**

Flowers reports the township funds total \$708,306.59

### **Approval of Checks**

Motion: Sante made a motion to approve the checks with the addition of the following:

Dobberteen Inspections	\$1,235.20
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Second: Renken

Discussion: None

Roll Call: Mullin Y, Flowers Y, Sante Y, Romanetz Y, Renken Y

Motion Carried

### **Adjournment:**

Motion: Flowers made a motion to adjourn at 8:59pm

Second: Mullin

Discussion: None

Motion carried unanimously