

Milton Township

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Planning Commission Members

Kara Boyles, Jeremy Clanton, Richard Hebard, Scott Kretchman, Geoff Klopenstine, Karen Shirk, Kelly Sweeney

Unofficial Minutes for Milton Township Planning Commission Meeting

Milton Township Hall – 32097 Bertrand St., Niles, MI

PLANNING COMMISSION MEETING

November 04, 2014 7:00 P.M.

Call to Order/Pledge of Allegiance:

- Meeting was called to order at 7:00 PM
- Pledge of Allegiance was recited.
- All were present except Geoff Klopenstine (excused)

Anyone Wishing to Speak to the Planning Commission: (3 min/person)

- Dave DeBroka spoke about the updated Zoning Ordinance and the need to ensure that we appropriately address “Motorcycle Tracks” etc. as we work through the final stages of the Zoning Ordinance.

Approval of Agenda:

Motion: Jeremy made a motion to approve the agenda.
Seconded: Karen
Discussion: None

Motion passed

Approval of Previous Minutes:

Motion: Kelly made a motion to approve the previous minutes as presented.
Seconded: Jeremy
Discussion:

Motion passed

Community Reports:

1. Zoning Administrator – Zoning Administrator was ill and unable to attend the meeting. We should receive the written report shortly to include in our meeting minutes. Kelly agreed to follow up with ZA to make sure the report is attached
2. Township Board Representative – Kelly gave an update on Board activities. Minutes from the meeting are online but he is pleased to announce the new Milton Township Hall is open and we have order furniture which should arrive by the end of the month.
3. Zoning Board of Appeals Representative – No meeting was held and there is no additional information.

Old Business:

1. None

New Business:

1. Completion of the Zoning Ordinances (ZO).
 - a. Several changes and discussions about the ZO we made on printed copies and has been forwarded on to the Administrative Assistant to be incorporated into the final version.
 - b. Once completed this final version will be forward to the attorney for a Legal Review.

Board Member Comments:

- Kelly recommends that we have schedule a Special Meeting for the Planning Commission to review Legal and Board comments on the Zoning Ordinance Book on December 16th, 2014 at 6:30 PM.
- We need to print of and sign a new “Code of Conduct” for the new Planning Commission. Kelly will provide the document for signature at the next meeting.
- Administrative Assistant should update the Address List for the Planning Commission to reflect the new members. Kelly will follow up with the Administrative Assistant.

Announcements:

- Special Meeting for the Planning Commission is call on December 16, 2014 at 6:30 PM

Adjournment:

Motion: Jeremy made a motion to adjourn the meeting
Seconded: Kara
Motion passed

Meeting was adjourned at 8:28 PM
Minutes respectfully submitted by Kelly Sweeney