



# Milton Township

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## Minutes for Milton Township Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday, October 19th, 2021 7:00 P.M.

### Call to Order/Pledge of Allegiance:

Meeting called to order at 7:00PM and the pledge was recited.

Members Present: Clerk Tony Floyd, Treasurer Susan Flowers, Trustee Rich Mullin, Trustee Phil Egert

Motion: Mullin made a motion to designate Tony Floyd the chair of the October 19<sup>th</sup>, 2021 BOT Regular Board Meeting.

Second: Flowers

Motion Carried

### Community Reports:

#### 1. Planning Commission Ex Officio Member

- a. Working on site condo ordinance amendments with a focus on buffer zones and open spaces.

#### 2. Other committee chairs

#### 3. Visiting officials

### Anyone Wishing to Speak to the Board: (3 min/person)

1. None

### Board Member Comments:

1. Flowers - NATS and Cass County are working on a grant for 2 projects related to Redfield Road and Batchelor Drive.

### Approval of Agenda:

Motion: Floyd made a motion to amend the agenda by adding "Record Digitization" under new business and then approve the amended agenda.

Second: Egert

Motion Carried

### Approval of Previous Minutes:

Motion: Egert made a motion to approve the minutes from the September 21<sup>st</sup>, 2021 regular Board meeting.

Second: Mullin.

Motion Carried

**Business (w/attendees):**

1. None

**Old Business:**

- 1. ARPA**

- a. An open house is planned for early 2022 to present ideas to the community.
- b. Further ideas should be sent to Township Supervisor Renken.

- 2. US 12 Property Clean Up**

- a. Zoning Administrator Glick provided a report on progress and introduced Robert Hibbard.
- b. Mr. Hibbard provided information regarding clean up efforts that were confirmed by Mrs. Glick. Mr. Hibbard stated he's willing to sell the property.

**New Business:**

- 1. Snow RFP**

Motion: Floyd made a motion to approve the RFP for Snow Removal, as presented, with proposals to be opened and one selected at the November BOT meeting .

Second: Mullin

Motion carried.

- 2. Flu Shots**

- a. Flu shots will be provided to Milton Township employees and employee families on October 29<sup>th</sup>.

- 3. Record Digitization**

- a. Clerk Floyd provided quotes to digitize the past 20 years of BOT Minutes, PC Minutes, ZBA Minutes, BOR minutes, Ordinances and Resolutions. This will allow for more secure storage and more efficient utilization of the records.

Motion: Floyd made a motion to digitize Clerk records, not to exceed \$1,000.

Second: Egert.

Roll Call Vote. Egert, Y. Mullin, Y. Floyd, Y. Flowers, Y.

Motion carried.

**Financial Report:**

- 1. Review of Township Budget**

Motion: Floyd made a motion to add \$10,000 to the Inspector Budget from the general fund, to add \$325 to the accounting fees budget offset from the Elections Budget, and to approve the budget.

Second: Egert

Roll Call Vote. Egert, Y. Mullin, Y. Floyd, Y. Flowers, Y.

Motion carried.

- 2. Financial Reports**

- a. Treasurer Flowers reported the general fund balance is \$1,053,082.54.

- 3. Approval of Checks**

Motion: Floyd made a motion to approve all checks with the addition of check 2861 to Milton Township for \$377.32.

Second: Flowers

Roll Call Vote. Egert, Y. Mullin, Y. Floyd, Y. Flowers, Y.

Motion carried.

**Adjournment:**

Motion: Flowers made a motion to adjourn.

Second: Egert

Voice vote.

Motion carried. Meeting adjourned at 7:45 pm.

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