



Milton Township

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Minutes for Milton Township Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday, April 18, 2023 7:00 P.M.

Call to Order/Pledge of Allegiance:

Meeting called to order at 7:00PM and the pledge was recited.

Members Present: Supervisor Eric Renken, Treasurer Susan Flowers, Trustee Phil Egert, Trustee Rich Mullin, Deputy Clerk RheAnna Stewart

Motion: Renken made a motion to appoint Renken as secretary for the meeting.

Second: Phil Egert

Motion Carried

Community Reports:

1. Planning Commission Ex Officio Member

- a. Karen Shirk wants to know the sample size of people for MI readiness survey per Egert. Solar and wind ordinance, possible Saturday meeting.
- b. Renken talked to attorney about ordinance timing.
- c. Database for mailings.

2. Other committee chairs

- a. Election (Rhe'Anna Stewart, Deputy Clerk comment)
 - i. Election being held on May 2nd for Edwardsburg millage
 - ii. Election now scheduled for August for County Roads

3. Visiting officials

- a. Sam Barrera
 - i. County commission putting forth ordinance on child protection on Thursday, April 20th. Meeting should be held at road commission building.
 - ii. Treasurer Hope has been working on blight property, more funding to come if there are more parcels wanting to be submitted for that. County-wide considerations.

Anyone Wishing to Speak to the Board: (3 min/person)

1. Resident asked about roundabout and will be in later this week to view picture

Board Member Comments:

Approval of Agenda:

Motion: Renken made a motion to add fee for site plan review, hall rental dates, zoning ordinance, add hall cleaning to new business.

Second: Egert

Motion Carried

Approval of Previous Minutes:

Motion: Renken made a motion to approve the minutes from the special meeting held Friday March 3rd at 11:00 AM,

Second: Egert

Motion Carried

Motion: Renken made a motion to approve the minutes for the special March 21st, 2023 Board meeting.

Second: Egert

Motion Carried

Motion: Renken made a motion to approve the minutes for the special March 28th, 2023 Board meeting.

Second: Egert

Motion Carried

Business (w/attendees):

Old Business:

1. Lawn Care RFP

Motion: Renken made a motion approve the quote from Michiana Finish Grade for lawn maintenance

Second: Mullin

Roll Call Vote. Egert, Y. Mullin, Y. Flowers, Y. Renken Y.

Motion carried.

New Business:

1. Salary Compensation

Motion: Renken made a motion to approve the recommendations from the salary compensation commission, setting the supervisor to \$18,304, treasurer to \$23,140, clerk to \$25,948, and trustees to \$3,224 each.

Second: Egert

Roll Call Vote. Egert, Y. Mullin, Y. Flowers, Y. Renken Y.

Motion carried.

2. Pavilion RFP Approval

Motion: Renken made a motion to approve pavilion RFP

Second: Egert

Motion carried.

3. Repaving/stripping of Parking Lots

Motion: Renken made a motion to approve seal and restripe parking lot from Shembarger Asphalt Paving for \$4,618.00 with the stipulation they break up sealing into stages so SMACS doesn't lose access.

Second: Flowers

Roll Call Vote. Egert, Y. Mullin, Y. Flowers, Y. Renken Y.

Motion carried.

4. Zoning Ordinance

Motion: Renken made a motion to ask the Planning Commission to move forward with a recommendation for a Solar and Wind zoning ordinance no later than July 14, 2023 for the Board of Trustees, and board approves 2 additional meetings.

Second: Egert

Roll Call Vote. Egert, Y. Mullin, Y. Flowers, Y. Renken Y.

Motion carried.

5. Hall Cleaning

Motion: Renken made a motion to have the admin assistant order new cleaning supplies for rentals with assistance from the treasure.

Second: Egert

Roll Call Vote. Egert, Y. Mullin, Y. Flowers, Y. Renken Y.

Motion carried.

6. Hall Rental Dates

Motion: Renken made a motion to add to the rental policy that Milton Township will not do any rentals on holiday weekend, where the holiday is on the weekend or the Friday or Monday adjacent, based on holiday's observed by Milton Township.

Second: Egert

Motion carried.

7. Site Plan Review

Motion: Renken made a motion to approve adding a site plan review fee of \$750.00 for Industrial or Commercial builds to our 2023 fee schedule.

Second: Egert

Roll Call Vote. Egert, Y. Mullin, Y. Flowers, Y. Renken Y.

Financial Report:

1. Review of Township Budget

Motion: Renken made a motion budget resolution 2023-08R to change:

- 101-101-710 Salary AA to \$51,192.75 (Admin)
- 101-101-702 Salary to \$6,448.00 (Trustees)
- 101-171-702 Salary to \$18,304.00 (Supervisor)
- 101-215-702 Salary to \$25,948.00 (Clerk)
- 101-253-702 Salary to \$23,140.00 (Treasurer)

Offset from the general fund.

Second: Flowers

Roll Call Vote. Egert, Y. Mullin, Y. Flowers, Y. Renken Y.

Motion carried.

Motion: Renken made a motion to have official's salaries take effect on 4/16/23.

Second: Flowers

Roll Call Vote. Egert, Y. Mullin, Y. Flowers, Y. Renken Y.

Motion carried.

2. Financial Reports

- a. Treasurer Flowers reported the general fund balance of \$1,330,188..

3. Approval of Checks

Motion: Renken made a motion to approve all checks as presented.

Second: Egert

Roll Call Vote. Egert, Y. Mullin, Y. Flowers, Y. Renken Y.

Motion carried.

Adjournment:

Motion: Flowers made a motion to adjourn.

Second: Renken

Motion carried. Meeting adjourned at 8:06 pm.