

Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742

Email: milton@miltontwp.org Website: miltontwp.org

MILTON TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING at 7:00pm July 15, 2013

Meeting of the Milton Township Board was called to order July 15, 2013 at 7:00pm, at the township hall with Supervisor Robert Benjamin serving as Chairman. Pledge of Allegiance Recited.

BOARD MEMBERS PRESENT

Supervisor - R. Benjamin, Clerk - S. Kronewitter, Treasurer - S. Flowers, Trustee - E. Renken, Trustee - K. Sweeney

OTHERS PRESENT: Zoning Administrator.

PUBLIC COMMENT: None

BOARD MEMBER COMMENT: None

COMMUNITY REPORTS:

Zoning Administrator, Sniadecki – Report in packet, new house construction in Kestrel Hills. Newsletter preparation and distribution, teaching a week of MTA classes. He will be working on zoning enforcement over the next two weeks.

Planning Commission Ex-Officio, Sweeney – Site Condominium Ordinance has been presented to the board, PC continues to work with ZA and committees on zoning ordinances and adding a new use in rural residential.

Commissioner, Ziliak – Cass County fair runs 7/28 to 8/3/2013. Reminder on the tire collection. The County continues to look at taking action against Manatron.

Benjamin, Board of Review will meet July 17, 2013 @ 3:30pm. Updates on equalization percentages, the state is reviewing certification of assessors.

Renken, Fire & Ambulance: Fire no report. SMCAS is rescheduling a meeting to approve a budget, looking at combining fire and EMS. SMCAS audit is done.

NATS – Available funds to the NATS area is \$43,000 with an 18.00% match.

Gail Weaver of Michiana Bicycling Association gave a presentation, who her group is and what they do. Joe Belina of the Cass County Road Commission talked about sidewalks and paved shoulders. If all was perfect the minimum initial cost would be \$87,000. per mile to add a bike lane on Redfield St. Keep in mind there is a continued cost of maintenance. Bicycle signs were discussed.

Belina, of the Road Commission: Road counters on Gumwood and Redfield, 1st stage of study. Delays at Gumwood and US 12 intersection reported to Road Commission. Kestrel Hills road work to begin next week, weather permitting.

APPROVAL OF AGENDA

Under new business add # 6 street light discussion and pilot program with Midwest.

APPROVAL OF PREVIOUS MINUTES

Motion: Sweeney
Motion to approve the minutes of June 13, 2013 as presented.

Second: Flowers
Motion Carried.

Motion: Sweeney
Motion to approve the minutes of June 17, 2013 as presented.

Second: Kronewitter
Motion Carried.

Motion: Flowers
Motion to approve the minutes of July 2, 2013 as presented.
Second: Renken
Motion Carried.

FINANCIAL REPORTS

Review of township budget and treasurer report read.

RFP PAINTING EXTERNAL SMITH CHAPEL BUILDING UPDATE

Motion: Benjamin
Motion to accept the RFP for the Smith Chapel with changes to be advertised for bid.
Second: Sweeney
Motion Carried.

PARK & RECREATION PLAN – WILLIAMS & WORKS

Brian gave a presentation of the events at the Open House on June 22, 2013. Discussion and his report followed. The report will be provided to the township board. At the next board meeting input will be given to Sweeney to relay to Williams and Works - how the township wishes to proceed.

TOWNSHIP HALL BUILDING PROJECT

Presentation made by Richard Hebard. The firm is working on more details with engineers and is in discussions with the Cass County Road Commission about drainage. More detailed drawings and intense documentation continue to be prepared and will be shown at the August BOT meeting, hoping to ask for the project to be put out for bid. Questions and comments were made from the audience.

TOWNSHIP HALL BUILDING PROJECT – FINANCING

Treasurer Flowers reported speaking with various financial institutions. Discussions with Chemical Bank, Hebard and Associates, and the Township Attorney recommending an installment purchase agreement with a 15 year term at 2.79% interest with the 1st payment due March 2015. The deadline to accept this offer from Chemical Bank is July 30, 2013.

Motion: Flowers
Motion: Resolution 2013-0715-2R, the Board of Trustees directs our Attorney to prepare the Installment Loan legal documents and execute a loan commitment with Chemical Bank.
Second: Benjamin
ROLL CALL VOTE: Benjamin – Yes, Flowers – Yes, Kronewitter – Yes, Renken – Yes, Sweeney – Yes.
Motion Carried.

APPOINTMENT OF PLANNING COMMISSION MEMBERS

Benjamin had four people reach out to him to be considered for these positions. Diane Shields has offered to stay on for another year if necessary.

Motion: Benjamin
Motion: appoint Karen Shirk as Planning Commission member replacing, Ron Jureziz.
Second: Sweeney
Motion Failed

Motion: Benjamin
Motion: appoint Geoff Klopfenstein as Planning Commission member, replacing Diane Shields.
Second: Kronewitter
Motion Carried.

Motion: Benjamin
Motion: re-appoint Ron Jureziz as Planning Commission member.
Second: Renken
Motion Failed

Motion: Benjamin
Motion: appoint Diane Shields as Planning Commission member replacing Ron Jureziz.
Second: Kronewitter
Motion Carried.

PRINCIPALS OF GOVERNANCE

Motion: Kronewitter

Motion: accept the Principals of Governance as recommended by the MTA.

Second: Renken

Motion Carried.

SITE CONDOMINIUM DEVELOPMENT ORDINANCE

Motion: Benjamin

Motion: set a public hearing Monday, August 19, 2013 at 6:30pm for the "Site Condominium Development Ordinance.

Second: Renken

Motion Carried.

STREET LIGHT DISCUSSION

Mercury street light bulbs are no longer allowed. Midwest has LED bulbs that will cost us less and has offered to do a test pilot at no charge to the township. We will need to provide feedback. Hebard said induction blubs are even cheaper than LED and asked the township to consider a pilot induction bulb program.

Motion: Benjamin

Motion: do a Pilot test of LED street lights with Midwest at the location of LaFollette and Washington Streets.

Second: Flowers

Motion Carried.

BUDGET RESOLUTION

Motion: Kronewitter

Motion: approve Resolution 2013-0715-1R, budget transfer.

Second: Flowers

ROLL CALL VOTE: Renken - Yes, Sweeney - Yes, Benjamin - Yes, Flowers - Yes, Kronewitter - Yes

Motion Carried.

APPROVAL OF CHECKS

Discussion of financial adjustments made by the Auditor, responsibility of every board member to look at the bills before approving for payment, not using 411 on the township telephone system, paying bills to avoid late fees as approved in the policy, paying bills in-between meetings, and cleaning up typographical errors on General Ledger Master File.

Motion: Benjamin

Motion to approve checks as presented (8303-8347) and adding a check number 8349 payable to the State of Michigan for Notary Fee.

Second: Sweeney

ROLL CALL VOTE: Sweeney- Yes, Benjamin- Yes, Flowers- Yes, Kronewitter- Yes, Renken- Yes

Motion Carried.

ADJOURNMENT

Motion: Renken

Motion to adjourn.

Second: Sweeney

All in Favor: YES - Motion Carried.

Meeting adjourned at: 9:57pm

Respectfully submitted,

Sue Kronewitter

Clerk, Milton Township