



Milton Township

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Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday, November 18th, 7:00 P.M.

Call to Order at 7:00pm and Pledge of Allegiance Recited

Present: Supervisor Robert Benjamin, Treasurer Susan Flowers, Trustee Eric Renken, Clerk Steve Sante

Absent: Trustee Kelly Sweeney

Community Reports:

Planning Commission Ex Officio Member Trustee Sweeney Not Present

Robert Ziliak - Cass County Commissioner - District 5: Not Present

Other committee chairs and visiting officials: Renken: Salary negotiations underway between SMCAS board and the union. Renken now vice chair of the fire board. A fire truck will be complete in June or July of 2015.

Anyone Wishing to Speak to the Board: None

Board Member Comments: Renken: Township should pursue identification badges for public officials. Renken is to bring a proposal to the next meeting.

Approval of Agenda:

The following additions to the agenda are added:

Ambulance and fireboard pay

Holiday Decorations For The Township Hall

No objections

Business (w. Attendees):

Township Hall Building Project Update (Hebard & Hebard) Not Present

Building Naming:

A long discussion occurred regarding the naming of what is now called the Old Township Hall and the New Township Hall. Discussion also occurred regarding several rooms in the New Township Hall Building. The names selected shall be used going forward.

Approval of Previous Minutes:

October 14th, 2014 Minutes

Motion: Renken made a motion to approve the minutes as amended
Second: Benjamin
Discussion: None
Motion Carries

October 23, 2014 Minutes

Motion: Renken made a motion to approve the minutes as amended
Second: Benjamin
Discussion: None
Motion Carries

November 3, 2014 Minutes

Motion: Renken made a motion to approve the minutes as amended
Second: Benjamin
Discussion: None
Motion Carries

Old Business:

Employee Policy Manual (tabled)

New Business:

Snow Plowing RFP

No bids came in on time. One bid came in after the deadline. The board agreed to open it. It was from Braden Green Thumb Landscaping. A lengthy discussion ensued regarding the bid. The bidder was contacted to obtain additional information.

Motion: Flowers made a motion to accept the bid as written for the 2014-2015 snow season
Second: Renken
Discussion: None
Motion Carries

Memorandum of Understanding (MOU) American Red Cross

Tabled

MOU Southwestern Michigan College

An MOU with Southwestern Michigan College has been reached and the Township Legal Representation has approved it. The MOU covers the installation of a weather siren on their campus.

Motion: Benjamin made a motion to approve the MOU as written.
Second: Flowers
Discussion: None
Motion Carries

Salary Compensation Commission Appointees

Benjamin: The Township needs to find a final member for the compensation commission. The Board of Trustees are to come up with possible candidates for the position.

Building/Room Rentals

A long discussion of potential rental terms made for the old and new township buildings. Benjamin recommends that the treasurer make recommendations at the next meeting. It was further recommended that table and chair pricing for the great hall be made.

Park Alcohol Policy

By law, we can't have a "no alcohol policy" in the park and exempt the building. Benjamin recommends Flowers to discuss repealing alcohol ban with MTA and our insurance company. The treasurer is to make recommendations at the next meeting.

21st Street Gravel/Paving

Benjamin getting complaints on 21st Street gravel. Berrien County maintains it. There is a push by our residents to pave it. Cost for new gravel is \$6,200. Joe Bellina, whom is with the Cass County Road Commission, indicated they could pave it for \$100,600. This cost would be shared with Niles Charter Township.

Motion: Renken made a motion that the supervisor will discuss with Niles Charter Township the possibility of paving the road and splitting the costs with them. This is pending board approvals

Second: Sante

Discussion: None

Motion Carries

Milton Water Aquifers

County restricting drinking water wells at the old landfill site in the northeast section of the township. Benjamin will be working with the county and state DEQ on this issue.

Ambulance and Fireboard Membership

Benjamin: Need to appoint members and pay

Motion: Benjamin made a motion that members of the ambulance and fireboard be paid \$30 per meeting beginning December 1st

Second: Renken

Discussion: None

Motion Carries

Motion: Benjamin made a motion to appoint Renken to the Edwardsburg fire board for the term expiring 3/31/2016

Second: Flowers

Discussion: None

Motion Carries

Motion: Renken made a motion to appoint Benjamin to Edwardsburg fire board for term expiring 3/31/2015

Second: Flowers

Discussion: None

Motion Carries

Holiday Decorations

Discussion of decorations to be placed in building. Flowers may place some decorations in the hall.

No objection to meeting continuing after 9pm

Financial Report:

Review of Township Budget

Motion Benjamin made a motion directing the clerk to correct the accounting of the ADT bill, payroll expense item in the budget, and plumbing labor line in the budget.

Second: Renken

Discussion: None

Motion Carries

Financial Reports

Flowers reported that the balance of the Township accounts are as follows:

General Fund \$643,842

Escrow: \$1,055.85

Restricted: \$316,139.68

Outstanding Draw Check: -301,889.30

Remaining Balance: 14,250.38

Approval of Checks

ADT: No alarm in old building. They are not done with the installation.

Motion: Sante made a motion to approve the checks as written and Renken is to coordinate with ADT to get the work completed.

Second: Renken

Roll Call: Benjamin Y, Flowers Y, Renken Y, Sante Y

Motion Carries

Adjournment:

Motion: Flowers made a motion to adjourn at 9:20pm

Second: Sante

Discussion: None

Motion Carries