



# Milton Township

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## Planning Commission Members

Kara Boyles, Jeremy Clanton, Richard Hebard, Scott Kretchman, Paul Romanetz, Karen Shirk, Kelly Sweeney

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### Unofficial Minutes for Milton Township Planning Commission Meeting Milton Township Hall – 32097 Bertrand St., Niles, MI PLANNING COMMISSION MEETING May 3, 2016 7:00 P.M.

#### **Call to Order/Pledge of Allegiance:**

1. Meeting was called to order at 7:01 PM

#### **New Business:**

1. Resignation of secretary Kara Boyles-Was Accepted by Supervisor Benjamin
2. Election of a new secretary
  1. Jeremy made a motion to elect Kelly Sweeney as Secretary
  2. Richard seconded the motion
  3. Motion carried

#### **Anyone Wishing to Speak to the Planning Commission: (3 min/person)**

1. No one from the audience wanted to speak.

#### **Approval of Agenda:**

1. Kelly made a motion to approve the agenda as presented
2. Jeremy seconded the motion
3. Motion carried

#### **Approval of Previous Minutes:**

1. The minutes from the March and April meeting were not presented so this was tabled until the June Meeting.

#### **Community Reports:**

1. Zoning Administrator – Report was given and is attached
2. Township Board Representative – Report was given by Kelly Sweeney – Board of Trustees are looking forward to the completed Zoning Ordinance
3. Zoning Board of Appeals Representative – Report was given by Jeremy

## Old Business:

1. Discussion on the individual chapters of the Zoning Ordinance
  - (a) Entered in comments from Andy at Williams and Works and Attorney Kaufman
  - (b) Chapter 1 is fine
  - (c) Chapter 2 is fine
  - (d) Chapter 3
    - (i) Section 3.08 \* below chart after Planning Commission sentence should end
      1. Karen made a motion on Section 3.08 #6 to double the “Maximum Size” to double
      2. Richard seconded the motion
      3. Discussion
      4. Motion Failed
    - (ii) Kelly to reach out to Williams and Works on additional information on section 3.08 #6 for the background data on the chart
    - (iii) Section 3.03 Add in a # 4 “Drainage facilities for a development.”
      1. Kelly made the above motion
      2. Richard seconded the motion
      3. Discussion
      4. Motion Passed
    - (iv) Section 3.06 # 4 should read “Driveways shall be setback a minimum of ten (10) feet from any side property line unless share driveways are employed, or driveway is located in a subdivision/site condominium.”
      1. Richard made the above motion
      2. Kelly seconded the motion
      3. Discussion
      4. Motion Passed
    - (v) Section 3.25 Ponds #2 should read, “Ponds shall be setback from all property lines a minimum of fifty (50) feet, except within a planned development.”
      1. Kelly made the above motion
      2. Richard seconded the motion
      3. Discussion
      4. Motion Passed
    - (vi) Section 4.01 # 6 delete and delete chapter 10 and label it “reserved”
      1. Richard made the above motion
      2. Jeremy seconded the motion
      3. Discussion
      4. Motion Passed
    - (vii) Section 5.03 and Section 6.03 add in “Assisted Living Facility”
      1. Karen made the above motion
      2. Richard seconded the motion
      3. Discussion
      4. Motion Passed
    - (viii) Section 6.02 add in “Farms and Farm Operations” and in section 6.03 add in “Agricultural service Establishment” and ‘Agricultural labor housing”
      1. Karen made the above motion
      2. Kelly seconded the motion
      3. Discussion
      4. Motion Passed

- (ix) Section 6.01 Delete the last sentence that begins with “unlike”
  - 1. Karen made the above motion
  - 2. Kelly seconded the motion
  - 3. Discussion
  - 4. Motion Passed
- (x) Section 6.04 Dimensional Requirements to “minimum Front Setback 50 ft., minimum side yard setback to 20 ft., and minimum rear setback to 50 ft.”
  - 1. Karen made the above motion
  - 2. Jeremy seconded the motion
  - 3. Discussion
  - 4. Motion Passed
- (xi) Section 5.04 Dimensional Requirements to “minimum lot width 200 ft., minimum front setback 50 ft. and minimum side yard setback 50 ft.”
  - 1. Kelly made the above motion
  - 2. Paul seconded the motion
  - 3. Discussion
  - 4. Motion Passed
- (xii) Section 5.04, Section 6.04, section 7.04, section 8.04, section 9.04 and add an \*11.04 to the Maximum Building Height... the \* is defined as “dimensional requirements greater than the limitation in the table above may be permitted only if approved by the planning commission.”
  - 1. Richard made the above motion
  - 2. Karen seconded the motion
  - 3. Discussion
  - 4. Motion Passed
- (xiii)
- (xiv) Section 3.05 #4 Instead of a minimum of ten (10) feet it should be five (5) feet.

**Board Member Comments:**

The Planning Commission agreed to have a Special Meeting on May 24, 2016 at 7:00 PM to finalize the Zoning Ordinance (see attached agenda).

**Announcements:**

**Adjournment:**

Kelly made a motion to adjourn the meeting at 9:57 PM

Jeremy seconded the motion

Meeting was adjourned at 9:57 PM