



Milton Township

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Official Minutes for Milton Township Board Meeting

Milton Township Hall – 32097 Bertrand St., Niles, MI Tuesday,
Tuesday June 10th, 7:00 P.M.

Call to Order/Pledge of Allegiance:

- Meeting was called to order at 7:00 PM
- Pledge of Allegiance was recited.
- Present: Robert Benjamin, Susan Flowers, Eric Renken, Steve Sante
- Absent: Kelly Sweeney

Community Reports

Renken: Edwardsburg purchased new fire truck. SMCAS hired new director

Bob Ziliak, County Commissioner: Budget is underway at the county level. Shortfall of \$900,000. County received a grant for old tire collection.

Anyone Wishing to Speak to the Board: (3 min/person)

None

Approval of Agenda:

Benjamin added #5 new item AEP Easement Contract

Business with Attendees:

1. Township hall building project update (Hebard & Hebard)
Proposal for security system at new building from TC Security. Cost is \$2,422.80 which erroneously includes sales tax. Richard Hebard recommends approving proposal. Susan was tasked with reviewing quote and bringing recommendation back at next board meeting. Richard Hebard provided a completion certificate so that the contractor can be paid for work completed to date on the new building.

Approval of Previous Minutes

June 5th, 2014 Minutes

Renken asked for the misspelling of his name to be fixed and to correct lettering

Flowers asked for the present board members to be listed by name

Renken made a motion to accept as amended.

Seconded by Flowers

Discussion: None

Motion Carries-Sweeney Absent

Old Business:

1. Employee Job Descriptions
Benjamin stated that we would review this at a future board meeting.
2. Employee Policy Manual
Renken still working on preparing draft to present to board.
3. Risk Control Audit Response
Discussion from the recap of Risk control report which was conducted by Pam Baker. Board members will individually work on the remaining issues:
Flowers: Hold Harmless Clause
Renken: Personnel Policies
Sante: Background Checks
Benjamin: Agreement for ballpark use and Develop park ordinance
4. Selection of new Zoning Administrator/Code Enforcement Officer
Benjamin stated that W. Eileen Glick will begin 6/10/14
5. Social Security/Pension/Payroll
Benjamin reported that the attorney is working on this issue

New Business

1. Appointment of board of review member
Benjamin made a motion to appoint Roger Kempton to the Board of Review serving until 12/31/2014
Seconded by Sante
Discussion: None
Motion Carries-Sweeney Absent
2. Appointment of Salary Compensation Commission Member
Benjamin asked for board members to think about candidates and to let him know sometime over the next couple of months. He will need to appoint two members by the end of the year.
3. Appointment of Planning Commission Member
Benjamin stated that he would be appointing two members at the next board meeting. If anyone still wants to apply, they need to submit a letter of interest to the supervisor by the end of this week.
4. Procedures for inspection permits
Report included in packet.
Discussion occurred
Flowers makes motion to accept procedure for inspection policy

Seconded by Benjamin

Renken states that we should not limit this policy to a particular location such as the S: drive.

Renken: Motion to amend "S: drive" to "location"

Seconded by Benjamin

Discussion: None

Motion Carries-Sweeney Absent

Vote on amended motion

Amended Motion Carries-Sweeney Absent

5. AEP Easement Contract

Contract for easement provided at new township hall by AEP.

Discussion followed.

Benjamin makes motion to execute distribution easement if supervisor, working with architect, deem it necessary.

Seconded by Renken

Discussion: Discussion made

Motion Carries-Sweeney Absent

Board Comments:

Benjamin: Indiana called an indicated they can soften "S" curve on Gumwood Road near stateline at a cost of \$80,000 to township. Decision needed by BOT at next meeting. CCRC to begin meetings about Gumwood and Redfield in coming days Benjamin met with Enbridge about road repairs to be completed

Bob Zilliak: CCPC has an open position

Adjournment:

Sante made a motion to adjourn the meeting

Seconded: Flowers

Discussion: None

Motion Carries

Meeting was adjourned at 8:04 PM

Minutes respectfully submitted by Steve Sante