



Milton Township

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Minutes for Milton Township Board of Trustees Regular Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday September 10, 2019 7:00 P.M.

Meeting called to order at 7:02pm and the pledge was recited.

Members Present: Supervisor Eric Renken, Treasurer Susan Flowers, Clerk Steve Sante, Trustee Paul Romanetz, Trustee Rich Mullin

Community Reports: Romanetz reports that the Planning Commission wanted to know the road budget for the next fiscal year. The remaining BOT members advised him that the P.C. typically develops the budget.

SMCAS: Renken indicated he asked for attorney information for SMCAS so that the township attorney could discuss doing a special assessment district.

Visiting Officials: None Present

Members of Public Wanting to Speak: None

Board Member Comments: None

Approval of Agenda:

Motion: Renken made a motion to approve the revised agenda

Second: Sante

Discussion: None

All Voted Yes

Motion Carried

Approval of past minutes

Motion: Sante made a motion to approve the 9/10/19 minutes as presented

Second: Romanetz

Discussion: None

All Voted Yes

Motion Carried

Business with Attendees

The Township Auditor, whom is Mike Layher with Kruggel Lawton, present the annual audit for the township. Mr. Layher went on to indicate that all audits for the township can be found on the state web-site.

Catherine Kauffman, whom is the township attorney, was present at the meeting. She reviewed with the board what is needed to do a special assessment district with the board. A lengthy discussion occurred after her presentation.

Old Business:

Organizational Structure:

Renken indicated he received the resignation letter of Ravana Stewart effective November 15, 2019. Renken went on to mention that he thought the secretary position should report to the administrative assistant. A discussion occurred on this topic.

Motion: Renken made a motion to post the secretary position on the township web-site.

Second: Sante

Discussion: None

All Voted Yes

Motion Carried

New Business:

Speed Sign:

A discussion occurred regarding the township speed sign.

Motion: Renken made a motion to authorize the clerk to sell the township at a price not less than \$3,000.

Second: Mullin

Discussion: None

Roll Call: Flowers Y, Sante Y, Romanetz Y, Mullin Y, Renken Y

Motion Carried

Basement

Flowers indicated that during a recent heavy rain. It was discussed that three quotes should be obtained to cure the problem.

Snow Removal RFP:

Motion: Romanetz made a motion to approve the snow removal RFP.

Second: Renken

Discussion: None

All Voted Yes

Motion Carried

Township Budget

Motion: Sante made resolution 2019-18R to amend to 2019-2020 fiscal year budget as follows:

101-101-710.2	Accrued Wages	\$500.00
101-101-813	MTA	\$69.00
101-101-970	Equip/Furniture	\$1,500
101-101-931.3	Mow Services	\$1,000
101-265-931.5	T/H Equip	\$162.39
101-446-969	Roads	\$4,615.00
101-410-861.2	Zoning Admin Miles	\$500.00
101-850-822.2	Medicare Match	\$1,000.00
101-850-860.1	Emp Deductions	\$527.93
101-850-910	Insurance	\$1,501.00
631	PTAF	(\$450.00)
450	Admin Fee	<u>\$450.00</u>
	Total	\$11,375.32

Second: Mullin

Discussion: None

Roll Call: Flowers Y, Sante Y, Romanetz Y, Mullin Y, Renken Y

Motion Carried

Financial Reports

Flowers reports the township funds total \$597,235.43

Approval of Checks

Motion: Sante made a motion to approve the checks list with the following additions:

Nick Williamson	\$705.00
Bauckham, Sparks, Thall, Seeber, Kauffman, P.C.	\$571.40

Second: Renken

Discussion: None

Roll Call: Flowers Y, Sante Y, Romanetz Y, Mullin Y, Renken Y

Motion Carried

Adjournment:

Motion: Romanetz made a motion to adjourn at 8:42pm

Second: Renken

Discussion: None

Motion carried unanimously