



Milton Township

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MILTON TOWNSHIP - REGULAR MEETING

BOARD OF TRUSTEES

October 23, 2014

Meeting called to order at 6:30pm and pledge recited

Present: Supervisor Robert Benjamin, Treasurer Susan Flowers, Clerk Steve Sante, Trustee Eric Renken, Trustee Kelly Sweeney

Anyone Wishing to Speak to the Board: None

New Business:

Furniture Purchases

Andrea Flores, whom is from Business Furnishings, presented a furniture quote for the new building. A lengthy discussion followed.

Motion: Sweeney made a motion to approve quote 44471 from Business Furnishings in the amount of \$20,310.18 and bypassing Milton Township's bid policy due to need to furnish new building prior to end of year.

Second: Renken

Discussion: None

Flowers Yes, Renken Yes, Sante Yes, Sweeney Yes, Benjamin Yes,

Motion Carried

Motion: Sweeney made a motion to purchase two trash cans at a cost of \$639.03

Second: Renken

Discussion

Renken Yes, Sante Yes, Sweeney Yes, Benjamin Yes, Flowers Yes,

Motion Carried

Motion: Sweeney made a motion to purchase table and chairs for the meeting area (Quote 100083) at a cost of \$7599.97 by-passing Milton Township's bid policy due to need to furnish new building prior to end of year.

Second: Renken

Discussion: Flowers lesser amount preferred
Sante Yes, Sweeney Yes, Benjamin Yes, Flowers No, Renken Yes
Motion Carried

Motion: Benjamin made a motion that we have Renken to set up an RFP for a motorized screen installation, and projector.

Second: Renken

Discussion: None

All Vote Yes

Motion Carried

No objection to continuing after 9pm

Motion: Benjamin made a motion to authorize the supervisor to hire an individual or company to move files and cabinets. The amount shall not to exceed \$1,500.

Second: Sweeney

Discussion: None

Sweeney Yes, Benjamin Yes, Flowers Yes, Renken Yes, Sante Yes,

Motion Carried

MTA Conference

Benjamin: Going to conference would support Linda Preston. Benjamin recommends the board and administrative assistant go to the Friday sessions of the conference. Benjamin would like the administrative assistant to attend a grant writing seminar. Cost for the seminar is \$309 per person.

Motion: Benjamin made a motion to approve \$89 for the administrative assistant to attend preconference session on 1/27/15 in Grand Rapids and to cover mileage to and from the conference.

Second: Sweeney

Discussion: Benjamin would include grant writing part 1 and 2

All in favor: Yes

Motion Carried

Motion: Benjamin made a motion to approve the expense of \$309 each for the supervisor and treasurer to attend the MTA conference.

Second Renken

Discussion: none

Benjamin Yes, Flowers Yes, Renken Yes, Sante Yes, Sweeney Yes

Motion Carries

Payroll/Direct Deposit

Tabled to further notice Solution for next meeting effective Jan 1.

New Township Hall Amendments/Changes

Screen not compatible with projector in main room. Benjamin to Richard Hebard (Building Architect) what can be done about projector? Discussion followed. Talk with electrical contractor to see if it can be returned.

Memorandum of Understanding (MOU)

MOU with St. Joseph County Indiana

Benjamin: An Agreement with St. Joseph County is being discussed for our township hall to serve as a disaster site to service their community.

MOU with Southwest Michigan Community College

Benjamin: College will provide space and electric for one our siren in the plans. The township will provide siren.

MOU with City of Niles/Niles Charter **Township**

An arrangement with the City of Niles has been reached. If they don't trigger the sirens in a disaster we don't sue them.

Board Member Comments: Benjamin has hired a painter at his expense to paint the old inner-office mail for use at the new township hall.

Adjournment:

Flowers motion to adjourn

Second Sante

No Discussion

All vote yes

Adjourn 9:15pm