

Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742

Email: milton@miltontwp.org Website: miltontwp.org

MILTON TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING at 6:01pm October 10, 2013

Township Board Members

Supervisor – Robert Benjamin, Clerk – Sue Kronewitter, Treasurer – Susan Flowers,
Trustee – Eric Renken, Trustee – Kelly Sweeney

CALL TO ORDER/PLEDGE OF ALLEGIANCE: Meeting called to order at 6:01 pm by Benjamin. Pledge of Allegiance recited. BOT members present: Benjamin, Kronewitter, Flowers. BOT members absent: Renken, Sweeney.

OTHERS PRESENT: Robert Thall, Township Attorney – Richard Hebard, Project Architect - Mike Frederick, VP Frederick Construction - James Zablocki, VP/Commercial Lender at Chemical Bank.

PUBLIC COMMENT: None

AGENDA: 1. REVIEW & APPROVE FINAL CONTRACTS FOR CONSTRUCTION PROJECT

Motion: Benjamin

Approve Resolution 2013-1010-00R to authorize the Treasurer to open an interest bearing checking account in the amount of \$1,654,500.00 for the purpose of holding the Restricted Fund for the Building Fund project at Chemical Bank.

Second: Kronewitter

Discussion – Two signature lines will be required on checks from this account. Signature by Clerk and Treasurer will be required to pay contractor from this account.

ROLL CALL VOTE: Benjamin-Yes, Flowers - Yes, Kronewitter- Yes. Renken, Sweeney, absent.
Motion Carries

Motion: Benjamin

Approve Budget Resolution 2013-1010-01R to transfer \$98,800.00 from the General Fund to Building Fund, account number 101-970-136

Second: Flowers

ROLL CALL VOTE: Flowers - Yes, Kronewitter- Yes, Benjamin-Yes. Renken, Sweeney, absent.
Motion Carries

Motion: Benjamin

Approve Resolution 2013-1010-02R, Installation Purchase Agreement for Construction of Township Hall.

Second: Flowers

ROLL CALL VOTE: Kronewitter- Yes, Benjamin-Yes, Flowers - Yes. Renken, Sweeney, absent.
Motion Carries

Motion: Benjamin

Approve Clerk to prepare check for \$98,800.00 to be deposited into the Restricted Building Checking Fund.

Second: Flowers

ROLL CALL VOTE: Benjamin-Yes, Flowers – Yes, Kronewitter- Yes. Renken, Sweeney, absent.
Motion Carries

Motion: Flowers
Authorize the Township Supervisor to enter into the construction agreement with Frederick Construction.
Second: Kronewitter

All in Favor: YES - Motion Carried.

Discussion regarding the timeline for site plan, inspections, excavation of site. The process and authorization to pay the approved invoices from Architect and issuing installment agreement payments to avoid late payment fees.

Motion: Kronewitter
Authorize the Township Clerk to process payments and treasurer to pay the township hall construction payments that have been approved for payment by the Architect.
Second: Flowers

All in Favor: YES - Motion Carried.

BOARD COMMENTS – Benjamin will be meeting with the project representatives.

ADJOURNMENT

Motion: Flowers
Motion to adjourn.
Second: Kronewitter
All in Favor: YES - Motion Carried.
Meeting adjourned at: 7:29 pm

Respectfully submitted,

Sue Kronewitter
Clerk, Milton Township

OFFICIAL