

Milton Township

32097 Bertrand Street, Niles, MI 49120 – Phone (269)684-7262 Fax (269)684-1742

Website: miltontwp.org

MILTON TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING September 5, 2013

Special Meeting of the Milton Township Board was called to order September 5, 2013 at 6:30 p.m., at the township hall with Supervisor Robert Benjamin serving as Chairman. Pledge of Allegiance Recited.

BOARD MEMBERS PRESENT -Supervisor - R. Benjamin, Clerk - S. Kronewitter, Treasurer - S. Flowers, Trustee - K. Sweeney.

OTHERS PRESENT – Township Planner of Record, Jay Kilpatrick, Zoning Administrator, Sniadecki

BOARD MEMBER COMMENTS: None

PUBLIC COMMENT: None

PARK PLAN REVIEW WITH WILLIAM & WORKS

Jay Kilpatrick of William and Work's, provided a verbal review of the report prepared for the township. Next steps and options were discussed. DNR requires a five year plan for grants. A visual graphic of our park plan would be important. The township should create a focus group with 7 to 12 members consisting of the board, planning commission, and the public. Jay would meet about two hours in an open meeting with the focus group, an actual walk of the grounds would occur, and a draft document of recommendations would be prepared and forwarded to board. Richard Hebard discussed the park features and equipment.

Motion: Renken

Motion to create a focus group to develop the park plan and have Williams and Work's design the visual graphic.

Second: Sweeney

All in Favor: YES - Motion Carries.

Motion: Benjamin

Motion to create a focus group of 11 members. 2 from the board of trustees (Eric Renken and Susan Flowers) – 3 from the Planning Commission selected by Chairman Hebard – 6 from the public (4 representing a quarter of each section of the township map) and 2 public members at large (representing the public). The 6 members from the public will be selected by board members, Eric Renken and Susan Flowers.

Second: Sweeney

All in Favor: YES - Motion Carries.

REVIEW OF SMITH CHAPEL PAINTING BIDS

Discussion if the bidders were contacted with questions submitted by board members. Renken was not able to get in touch with the bidders. Flowers commented on her concerns regarding encapsulation and the need for patch tests to make sure the encapsulation would work. Discussions of the prior painting projects to the Chapel. The clerk informed the board township minutes reflect peeling, chipping and improper surface preparation, by various winning bidders, even after newly applied paint. Someone from the township will overlook the ongoing work of the winner bidder of this project.

Motion: Benjamin

Motion: Approve the bid submitted by House Doctor Renovations for Smith Chapel painting project.

Second: Sweeney

ROLL CALL VOTE: Benjamin – Yes, Flowers – No, Kronewitter – No, Renken - Yes, Sweeney – Yes.
Motion Carried.

Motion: Benjamin

Motion: Approve Resolution 2013-0905-01-R Transfer Budget Funds to Smith Chapel Maintenance from Savings.

ROLL CALL VOTE: Flowers – No, Kronewitter – No, Renken - Yes, Sweeney – Yes - Benjamin – Yes.
Motion Carried.

ZONING ADMINISTRATION/CODE ENFORCEMENT VACANCY

Discussion regarding the un-signed letter of resignation of Zoning Administrator/Enforcement Officer. Paul Sniadecki re-affirmed to the board he has been retired but continues to work for Milton as the Zoning Administrator/ Enforcement Officer, and those duties, along with the other duties, have expanded the time needed in the job. Since submitting the letter, he has spoken with his family to work with the Milton BOT about reconsidering to leave Milton. Every individual board member spoke in favor of working towards a solution that is primarily in the best interest of Milton Township Residents but also to continue to keep Sniadecki as our Zoning Administrator. Again every board member agreed Sniadecki has been of superior service to the township with his knowledge, continued self- training, and the sharing of that information with officials and the public. Concerns were Code Enforcement hours, times of heaviest phone calls/complaints, the positive previous change of hourly to salary regarding this position, the necessity of additional expenses to use our planner of record and the township attorney.

Motion: Benjamin

Motion: the clerk work with the Zoning Administrator regarding job descriptions for the Board's recommendation at the regular meeting of September 16, 2013.

Second: Renken

All in Favor: YES - Motion Carries.

Motion: Benjamin

Motion: to move position of FOIA coordinator to clerk.

Second: Sweeney

All in Favor: YES - Motion Carries.

ADJOURNMENT

Motion: Kronewitter

Motion: adjourn.

Second: Sweeney

All in Favor: YES - Motion Carries.

Meeting adjourned at 08:04 p.m.

Respectfully submitted,
Sue Kronewitter Clerk, Milton Township