

**Minutes of the
Milton Township Board of Trustees
December 19, 2011**

Meeting was called to order by Supervisor Robert Benjamin at 7:00 PM.

Attendance

Present: Robert Benjamin, Linda DeBroka, Don Kronewitter, Eric Renken, and Sharon Ward

Also present: Zoning Administrator Paul Sniadecki, Planning Commission Chairmen Kelly Sweeney, and the township attorney.

Public Comment

Public comments were made.

Approval of Agenda

The agenda was approved with the addition of SEMCO Gas Franchise

Approval of Previous Minutes

Motion by Ward to approve the minutes from the December 19th meeting with changes from "...manger of the Cass..." to "...engineer of the Cass...", "Howard and Ontwa Townships..." to "Planning Commissioner Sweeney reported that Howard and Ontwa Townships", and "...as primary road and that the Road..." to "...as prlmary road to their list to the state and that the Road..." in community reports, second by Renken. Motion passed.

Motion by Kronewitter to approve the minutes from the September 19th closed meeting, second by Benjamin. Motion passed. DeBroka abstained.

Community Reports

Zoning Administrator reported he is working on several appeals, there has been interest in cell towers, and four new enforcement actions.

Planning Commission reported that they have an upcoming public hearing for a conditional use and will be presenting to the board in January. There will be a Master Plan public hearing January 9th at 6:30 PM.

County Commissioner reported that there are updates going on at Lawless Park and the animal control expansion is on schedule.

Fire and Ambulance board members reported that the Edwardsburg Fire Chief has resigned, and that ambulance is looking to purchase new some new ALS (advanced life support) equipment.

Board of Review reported that everything is going well and waiting for the March meeting.

Old Business

Milton Township Policy Manual

Discussion

Motion by Benjamin to accept the Milton Township Policy Manual with spelling changes, second by Renken.

Motion Passed

Auditor for FY2012

Resolution 2011-21R by Kronewitter to terminate professional services agreement with Plante & Moran, PPLC, second by Ward

Discussion

Roll call vote: Ayes: Benjamin, Kronewitter, Ward; Nays: DeBroka, Renken

Resolution Passed

Motion by Kronewitter to request a quote from the State of Michigan Treasure for our 2011-2012 audit, second by Ward

Kronewitter read a recommendation letter from Howard Township.

Motion withdraw by Kronewitter and Ward

Motion by Benjamin to request the clerk to request bids for Milton Township 2011-2012 audit, second by Kronewitter

Motion Passed

New Business

2012 BOT Meeting Dates

Motion by Kronewitter to accept the 2010 BOT Meeting dates as presented, second by Renken

Motion Passed

DeBroka left the meeting.

ZBA Request for Secretary Salary Change

Motion by Renken to increase the ZBA secretary salary to \$100.00/meeting, second Benjamin

Motion Passed

DeBroka returned to the meeting.

Real Estate/Mortgage Company/Escrow Incoming Calls Policy

Discussion; no change to our current policy

SEMCO Gas Franchise

Motion by Benjamin to accept the SEMCO Gas Franchise as presented from the township attorney, second Renken

Roll call vote: Ayes: DeBroka, Kronewitter, Renken, Ward, Benjamin; Nays: None

Motion Passed accepted as ordinance 2011-08

Financial Reports

Review of Township Budget

Budget accepted as presented

Treasurer's Report

Treasurer's report accepted as presented

Approval of Checks

Motion by Renken to pay checks as presented, minus check 7291, plus check 7298, second Benjamin

Roll call vote: Ayes: Renken, Ward, Benjamin, DeBroka, Kronewitter; Nays: None

Motion Passed

Board Member Comments

Discussion

Motion by Renken to adjourn, second DeBroka

Motion passed.

Meeting adjourned at 8:44 PM

APPROVED 1/17/2012

Respectfully Submitted

Eric Renken

Milton Township Clerk