



# Milton Township

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## Official Minutes for Milton Township Board of Trustees Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday September 20, 2016 7:00 P.M.

The meeting was called to order at 7:00pm and the pledge was recited.

**Present:** Clerk Steve Sante, Treasurer Susan Flowers, Trustee Eric Renken (Arrived 7:10PM) and Trustee Kelly Sweeney

**Absent:** Supervisor Robert Benjamin

Sante asked for a motion to appoint a meeting moderator in the absence of the Supervisor.

Motion: Flowers made a motion to appoint Sweeney as meeting moderator.

Second: Sweeney

Discussion: None

Motion Carried Unanimously (Renken Not Present)

### Community Reports:

Planning Commission Ex Officio Member: Sweeney reports the comments submitted to the PC regarding the new zoning ordinance have been reviewed by the board.

### Other Committee Chairs:

Sante reports preparations for the November are under way and absentee ballots will be available by the end of the week.

Flowers reported that the tax collection season was good with only 168 bills, or approximately 1%, not being paid.

### Visiting Officials:

Mark Herman, whom is running for Circuit Court Judge, was present at the meeting and reviewed his qualifications for the position.

**Anyone wishing to speak from to the board:** Ann Brown indicated two weddings had been booked at Smith's Chapel.

**Board Member Comments:** None

### Approval of Agenda

#3 Quick Books was added under New Business

### Approval of Previous Minutes

Motion: Flowers made a motion to approve the August 16, 2016 minutes as presented.

Second: Sante

Discussion: None  
Motion carried unanimously

### **Old Business:**

#### **Rental Updates:**

Flowers reports that four events have been booked for the Great Hall.  
Renken reports that SMCAS is moving forward with their plans to rent the old township hall.

A revised rental agreement is provided in the board packet and it was discussed.

Motion: Renken made a motion to approve the rental agreement as written

Second: Sante

Discussion: None

Motion Carried Unanimously

Renken indicated that there have been no fireboard meetings. He went on to indicate SMCAS has two new ambulances to update the aging fleet.

The insurance company is attempting to settle at a lower amount regarding the fraud case. Negotiations are ongoing regarding this matter.

**Law Enforcement Pilot Update:** Tabled

**Health Care:** Tabled

### **New Business**

#### **Removing non-employees from retirement system**

Sante was tasked with researching the possibility of removing past employees from the retirement system. Burnham Flowers was contacted and they provided an E-mail with the information. The Township is unable to force past employees to remove their funds if their balance is over \$1,000. Further, an agreement cannot be made to remove funds once no longer employed with the Township. There are three people with funds totaling less than \$1,000. The board suggest that the Clerk asked these people to voluntarily remove their funds. If they don't the Clerk is to present the information to the board for further discussion.

#### **Parking Lot**

A plan to strip the parking lot was reviewed. No action was tabled as it was unknown if the plan is approved by the fire department

#### **Quick Books**

Flowers indicated that there are problems with the Quick Books file that need repair, as she is frequently unable to complete the tasks required by her office.

Motion: Flowers made a motion to hire Kerry Collins for up to 7 hours at \$70 per hour to repair Quick Books.

Second: Sante

Discussion: None

Roll Call: Flowers Y, Renken, Y, Sante Y, Sweeney Yes

**Financial Report**

Flowers indicated the township funds total \$520,665.76

**Approval of Checks**

Motion: Sante made a motion to approve checks as written with the following additions

Bauckham, Sparks, Thall, Seeber, & Kaufman, P.C. \$2,229.20

Second: Flowers

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, ~~Benjamin Y~~

**Adjournment:**

Motion: Flowers made a motion to adjourn at 7:39pm

Second: Renken

Discussion: None

All Voted Yes

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