



# Milton Township

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**Official Minutes for Milton Township Board of Trustees  
Regular Board Meeting  
Milton Township Hall - 32097 Bertrand St., Niles, MI  
Tuesday December 20th, 2016 7:00 P.M.**

The meeting was called to order at 7:00pm and the pledge was recited.

**Board Members Present:** Supervisor Robert Benjamin, Clerk Steve Sante, Treasurer Susan Flowers, Trustee Eric Renken, and Trustee Kelly Sweeney

**Community Reports:**

**Planning Commission Ex Officio Member:** Sweeney reports the P.C. is looking at revising the master plan and is working on the roads budget for the next fiscal year.

**Other Committee Chairs**

Benjamin reports that the BOR has finished its December meeting. There were eleven changes made to properties in the township.

Benjamin also reported that he met with the Supervisors of the areas served by SMCAS to discuss how taxation for the service will continue into the future. Also discussed was Milton Township's role.

**Visiting Officials**

None

**Anyone Wishing to Speak to the Board:** Nobody Spoke

**Approval Of Agenda:** Four items were added to the agenda: Holiday closings, meeting schedule, payroll service, and fire insurance withholding.

**Approval of Previous Minutes:**

Motion: A motion to approve the November 15<sup>th</sup> Minutes as presented was made by Sweeney

Second: Sante

Discussion: None

The Motion Carried Unanimously

**Business With Attendees:** No Attendees Present

## **Old Business:**

### **Rental Update:**

Flowers reported that there was a rental over the past weekend and there are a few rentals scheduled in the coming months.

A lengthy discussion occurred regarding the great hall flooring. Flowers is to confirm that the wrong glue was used for the installation of the flooring.

There are electrical issues at the Smith's Chapel which are to be inspected the next day. Also, there is a window that needs to be repaired.

### **Law Enforcement Pilot Update:**

Dates have been set for police patrols in the township. Areas of concentration will be: speeding, plowing across the street, stop signs, snow on moving cars, and parking on Fir Road.

### **Personnel Manual:**

Tabled

## **New Business:**

### **Edwardsburg Fire Inter-local Agreement**

Motion: Benjamin made a motion to approve the inter-local agreement for fire service with the Edwardsburg Fire Department between the Townships of Milton, Jefferson, and Ontwa.

Second: Sweeney

Discussion: None

Roll Call: Renken Y, Flowers Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

### **Zoning Ordinance:**

The new zoning ordinance has been amended by the PC and reviewed by the Township Attorney and Williams & Works.

Public Comment: None

Motion: Sweeney made a motion to approve Resolution 2016-25R.

Second: Benjamin

Discussion: Benjamin read the resolution aloud

Roll Call: Renken Y, Flowers Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

### **SMCAS Lease Agreement**

Benjamin discussed revisions that were made to the contract.

Motion: Benjamin made a motion to approve the lease between the Township and SMCAS

Second: Sweeney

Discussion: Benjamin to E-mail lease to SMCAS once signed.

The motion Carried Unanimously

### **Appointment of P.C. Member**

Motion: Benjamin made a motion appointing Sweeney to the P.C. until November 20, 2016.

Second: Renken

Discussion None

The motion Carried Unanimously

### **Appointment of Board of Review Members**

Motion: Benjamin made a motion appointing Virginia Kraft to the BOR for a term to end December 31, 2018.

Second: Sweeney

Discussion None

The motion Carried Unanimously

Motion: Benjamin made a motion appointing Ann Brown as an alternate to the BOR.

Second: Sweeney

Discussion None

The motion Carried Unanimously

### **Zoning Board of Appeals**

Motion: Benjamin made a motion Flowers to the ZBA as the BOT member.

Second: Renken

Discussion None

The motion Carried Unanimously

### **Salary Compensation Committee**

Motion: Benjamin made a motion appointing Steve Decloedt to the salary compensation committee with the term ending 12/31/2018.

Second: Sweeney

Discussion None

The motion Carried Unanimously

Motion: Benjamin made a motion appointing Charlotte Zawodny to the salary compensation committee with the term ending 12/31/2019.

Second: Sante

Discussion None

The motion Carried Unanimously

Motion: Benjamin made a motion appointing Michael Struder to the salary compensation committee with the term ending 12/31/2020.

Second: Sweeney

Discussion None

The motion Carried Unanimously

Motion: Benjamin made a motion appointing Michael Anderson to the salary compensation committee with the term ending 12/31/2019.

Second: Sante

Discussion None

The motion Carried Unanimously

### **School Choice Proclamation**

Motion: Benjamin made a motion to approve a proclamation commemorating Milton Township School Choice Week.

Second: Sweeney

Discussion: None

The motion Carried Unanimously

### **Ani-Noise Ordinance**

Motion: Benjamin made a motion approving resolution 2016-26R.

Second: Sante

Discussion: None

Roll Call: Renken Y, Flowers Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

### **2017 Poverty Exemption**

Motion: Benjamin made a motion approving the 2016-2017 poverty exemption.

Second: Renken

Discussion: None

Roll Call: Renken Y, Flowers Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

### **Holiday Closings**

The BOT discussed the holiday closing schedule for 2017.

### **Meeting Schedule**

Benjamin: Benjamin made a motion to approve the 2017 regular meeting schedule for the BOT.

Second: Renken

Discussion: None

The motion Carried Unanimously

### **Payroll Service**

Sante questioned the BOT on whether they thought it would be a good idea to use a payroll service and when the service should begin.

### **Fire Insurance Withholding**

A discussion on the resolution occurred.

Motion: Benjamin made a motion to approve resolution 2016-27R.

Second: Renken

Discussion: None

Roll Call: Renken Y, Flowers Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

### **Financial Report:**

Motion: Benjamin made a motion to approve Budget Resolution 2016-28R

Event Manager	101-265-710	+\$1,200
Attorney	101-266-826	+\$8,000
Pension Fees	101-850822.3	+\$500
General Fund		-\$8,500
Township Room Rentals	669	-\$1,200

Second: Renken  
Discussion: None  
Roll Call: Renken Y, Flowers Y, Sante Y, Sweeney Y, Benjamin Y  
Motion Carried

**Financial Report**

The treasurer reports that the Township Funds total \$538,080.37

**Approval of Checks**

Motion: Sante made a motion to approve the checks written between November 15, 2016 and December 20, 2016 as written

Second: Benjamin

Discussion: Flowers Has Three Checks to Write

Roll Call: Renken Y, Flowers Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

Motion: Flowers made a motion to approve three checks:

Dobberteen	\$1,290.40
Hamilton	\$1,109.60
Hardin	\$412.00

Second: Renken

Discussion: None

Roll Call: Renken Y, Flowers Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

**Adjournment:**

Motion: Benjamin made a motion to adjourn at 8:08pm

Second: Flowers

Discussion: None

Motion Carried Unanimously