

**MILTON TOWNSHIP
REGULAR BOARD MEETING
SEPTEMBER 20, 2010**

The regular monthly meeting of the Milton Township Board was called to order on September 20, 2010 at 7:00 p.m. in the township hall with Supervisor Robert Benjamin presiding.

ROLL CALL:

Present: Supervisor-Robert Benjamin; Treasurer-Linda DeBroka; Trustees-Robert Harvey and Sharon Ward; Deputy Clerk Flena Rubalcaba; Township Attorney-John Lohrstorfer
Absent: Clerk-Michael Layher

PUBLIC COMMENTS:

Robert Ziliak addressed the Board asking that the noise ordinance include target practice limiting hours and number of days per week.

Virginia Kraft also addressed the Board and agreed with Ziliak's request.

Benjamin advised the audience that a public hearing would be held allowing the residents to have input.

Dave DeBroka also addressed the Board and advised the Board that it should be a strong ordinance that would circumvent future questions.

Nancy Gaskill advised the Board that there are members of a dirt bike club that are heard all hours of the night and the ordinance should address this problem as well.

Greg Summerville agrees with the need for a strong ordinance that would address the dirt bike problem as well.

MINUTES:

Motion to approve minutes of the August 16, 2010 regular meeting made by DeBroka, second by Harvey. Motion passed.

Motion to approve minutes of the August 23, 2010 special meeting made by Ward, second by DeBroka. Motion passed.

Motion to approve minutes of the September 13, 2010 special meeting made by DeBroka, second by Harvey. Motion passed.

COMMUNITY REPORTS:

- Niles/Buchanan/Cass Area Transportation member Paul Boggs reported that the public participation plan has been drafted. Meetings will be held for public input to discuss high-speed transportation. Benjamin asked that Joe Bellina of the Cass County Road Commission be contacted about standing water on Gumwood. Paul will mention it to Bellina and report back.
- Zoning Administrator, Paul Sniadecki submitted two versions of a noise ordinance for the Board's consideration, as well as one having been submitted by the township attorney. He also advised the Board that two site plans have been approved; 1 land division and there is one request to the Zone Board of Appeals in process. He added that he is

updating the website with the zoning ordinance. He reported on a Zoning Administrator's course conducted by MSU that he completed and found to be very good.

- Planning Commission Chairman-Kelly Sweeny reported that the master plan is moving ahead and have completed the first draft.
- County Commissioner-Robert Ziliak reported that the County Commissioners have completed their budget and it came in at \$14 million which is \$1 million less than last fiscal year. The Commissioners are considering a different health insurance administrator which should result in a savings and they are still looking for a county administrator. They attended a workshop on September 18, 2010.

OLD BUSINESS

- Risk Control—Resolution for background checks was given to the Board today and the Board did not have a chance to review it. Will be on next month's agenda.
- Township Security—DeBroka reported that as a result of a security meeting with the various individuals the secretary now has her own cash drawer and a safe. DeBroka will be auditing the cash drawer and the safe on a random basis. Based on the specialists comments, DeBroka recommended that a security camera be installed on the outside of the township hall; that a sensor be installed to alert someone if water was coming into the basement that could damage township records; that the Treasurer's office be relocated so that the office door could be locked when she is not there. Benjamin will get a quote on the water sensor and have the alarm company representative come to the next meeting with an updated quote on the camera equipment. The Clerk and Treasurer are to coordinate a solution for moving the Treasurer's office.
- Deputy Salaries – Motion by Harvey to set Deputy Clerk's wages at \$11.50 per hour. Motion failed for lack of a second. Motion by DeBroka to set Deputy Clerk's wages at the same level of other Deputies of \$11.50 per hour. Second by Harvey. Motion passed by unanimous vote. Wage for Deputy Clerk is not to be retroactive.
- Snow Plow Bidding—Request for Proposals for 2010-2011 Winter Snow Removal Services was reviewed. Motion by Benjamin to accept RFP. Second by Harvey. Motion passed by unanimous vote.

NEW BUSINESS:

- Re-establishment of Planning Commission-Ordinance to confirm the establishment of a planning commission with zoning authority was reviewed. Motion to approve ordinance by Benjamin. Motion failed for lack of a second.
- Anti-Noise Ordinance—Motion by DeBroka to have a public hearing on October 12, 2010 at 7:00 p.m. for the community to discuss the two versions of the noise ordinance submitted by Paul Sniadecki and the version submitted by the township attorney. Second by Harvey. Motion passed. The three versions will be put on the website.
- Conditional Use for Firearms—Amendment to Zoning Ordinance submitted by Ward along with recommendation from the Cass County Planning Commission. Motion by Benjamin. Second by Ward to amend the Zoning Ordinance, Article II, Section 2.03 K under 13 to include Ordinance 2010-10 as follows: "The sale, purchase, construction and/or repair of firearms." Motion passed by unanimous roll call vote.
- Smith Chapel Leaves/Fallen Tree – Removed from Agenda
- Community Center Rental-DeBroka to work with Township Attorney to develop a rental agreement and price.
- Attorney at Board Meeting—Benjamin to send out agenda on Wednesday before Board meeting and will notify attorney at that time if he needs to be present at the meeting. Board members are to have motion information, items for agenda, and other board packet information to supervisor by Wednesday morning prior to board meeting.

FINANCIAL REPORTS:

- Review of Budget—Resolution 2010-11 motioned by Benjamin and seconded by DeBroka to move budget dollars from the following account:

101-215-702.1 -- Deputy Clerk's Wages	\$660.00
To	
101-265-931.11—Smith Chapel Mowing	\$500.00
101-101-822.3—Twp. Board-Pension Costs	\$160.00
- Rubalcaba informed the Board that as a result of Resolution 2010-09, monies in the amount of \$331.96 should have been adjusted to the fiscal year 2010-2011 budget, but were inadvertently adjusted in the General Fund and would be reversed to comply with the resolution.
- Treasurer's Report was presented.
- Approval of Bills—Motion to approve checks #6624 through #6689 with the exception of #6655 for \$345.14 by DeBroka. Second by Harvey. Motion carried on roll call vote.

Motion to adjourn by Harvey. Second by DeBroka. Meeting adjourned at 8:30 p.m.

Next regular Board meeting will be held Monday, October 18, 2010 at 7:00 p.m.

Respectfully submitted

Flena Rubalcaba
Milton Township Deputy Clerk