



Milton Township

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Official Minutes for Milton Township Board of Trustees Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday August 16, 2016 7:00 P.M.

The meeting was called to order at 7:00pm and the pledge was recited.

Present: Supervisor Robert Benjamin, Clerk Steve Sante, Treasurer Susan Flowers, Trustee Eric Renken and Trustee Kelly Sweeney

Community Reports: None

SMCAS: Renken reports SMCAS is still looking at new trucks. They have been having lots of repair issues with the current fleet. Also, from a financial aspect, funds have been tight but things are looking better going forward. There is no update on the reimbursement from the insurance company regarding the fraud claim.

Benjamin reports that he met with the fire departments over recent road flooding in Kestrel Hills. No issues were noted with flooding on township property.

Sante provided an update on the August election. Everything went smoothly and the county clerk was pleased with the paperwork provided to her office.

Bob Ziliak indicated the county will be having a free tire collection at the fairgrounds this Saturday from 9:00 am to 12:00 pm.

Planning Commission Ex Officio Member: Sweeney reports the new zoning ordinance is complete and will be provided to the board at the September meeting for a vote.

Motion: Benjamin made a motion sending the draft ordinance back to the PC for reconsideration.

Second: Renken

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Anyone wishing to speak from to the board: Ann Brown indicated the COA has a cookout planned at the fairgrounds.

Approval of Agenda

Benjamin suggested some rearrangement of the agenda and the board agreed to the changes.

Approval of Previous Minutes

Motion: Sweeney made a motion to approve the July 19, 2016 minutes as presented.

Second: Renken
Discussion: None
Motion carried unanimously

Business (W/Attendees)

Mike Layher provided a draft copy of the audit report for the last fiscal year. Mr. Layher indicated the financial statements appear to be accurate.

Benjamin asked for public comment on the audit report: None

Rental Updates

The alcohol policy was tabled

OTH Rental

Sante indicated that SMCAS expressed interest in leasing the old township hall.

Motion: Benjamin made a motion that we not accept any bids for removing the OTH due to SMCAS training needs.

Second: Renken

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

The board reviewed the proposed lease agreement for SMCAS. The attorney is to deliver a revised contract to Renken, whom will forward it to SMCAS.

Law Enforcement

Benjamin did not have an update, as there was a delay in the program.

Noise Ordinance

The Township Attorney has created a draft noise ordinance. She indicated a decibel meter is needed for enforcement.

Plumbing & Mechanical Inspector

Benjamin has recommended we hire John Dobberteen on either a temporary or full time basis. Mr. Dobberteen reviewed his credentials with the board. The board reviewed a draft contract and possible revisions were recommended.

Motion: Flowers made a motion to Hire John Dobberteen on a contract basis to do plumbing and mechanical inspections for the township.

Second: Sweeney

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion: Benjamin made a motion to approve the contract for plumbing and mechanical services as revised by attorney.

Second: Flowers

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Network Equipment

Benjamin abstained from this portion of the meeting due to a possible conflict.

Motion: Renken made a motion that Sweeney serve as moderator for this portion of the meeting.

Second: Flowers

Discussion: None

All Voted Yes

Renken provided made a motion to purchase the following:

Sonic Wall	\$483.75
Comprehensive Gateway	\$585.000
Total	\$1,068.75

Second: Sante

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

A lengthy discussion on needed computer hardware equipment.

Motion: Renken made a motion that Sweeney serve as moderator for this portion of the meeting.

Second: Flowers

Discussion: None

All Voted Yes

Fire Services

Benjamin explained that there is no update on the Edwardsburg fire contract.

Rental Updates

Flowers reported that there are two reservations for use of the Great Hall. She went on to say that the new chair racks are now in place.

Sante indicated that the lights in the great hall and the air-conditioning in the administrative side of the building are now on the generator.

Law Enforcement Pilot Update: Behnke indicated that the pilot program was schedule to occur the previous weekend. However, due to events in Berrien County it could not be carried out. He went on to say that he anticipated it would occur during the upcoming weekend.

New Business

PC Appointments

Motion: Benjamin made a motion to appoint Paul Romanetz to the planning commission with the term expiring 6/30/2019.

Second: Sweeney

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion: Benjamin made a motion to appoint Ken Filipek to the planning commission with the term expiring 6/30/2018.
Second: Sweeney
Discussion: The appointment would fill Kara Boyles term.
Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Updated Rental Agreement

A lengthy discussion occurred on the revised rental agreement, but no action was taken.

Burn Ordinance

Tabled

Upcoming Zoning Ordinance Update

Updated previously provided by the ex officio member.

Review of Township Budget

Motion: Benjamin made a motion for budget resolution 2016-21R to be as follows:

SAD notices	+\$4,055.57
New Siren Construction	+\$2,975.00
BOR wages	+220.00
General Funds	-\$7,250.57

Second: Sweeney
Discussion:
Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Financial Report

Flowers indicated the township funds total \$612,997.29.

Motion: Benjamin made a motion authorizing the Treasurer to close the fire fund.
Second: Renken
Discussion: None
All Voted Yes

Approval of Checks

Motion: Sante made a motion to approve checks as written.
Second: Flowers
Discussion: None
Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Adjournment

Motion: Benjamin made a motion to adjourn
Second: Renken
Discussion: Benjamin suggested the board vote no on the motion as there is unfinished business.
Motion Failed

Benjamin asked if it was acceptable to put Township Building insurance on the agenda. The Board agreed.

Motion: Sante made a motion to approve the insurance policy as follows:

Michigan Township Participating Plan Package	\$9,858.00
Add Casualty Limited Terrorism Coverage	\$32.00
Add Property Limited Terrorism Coverage	\$57.00

Second: Renken

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Adjournment:

Motion: Benjamin made a motion to adjourn at 9:02pm

Second: Renken

Discussion: None

All Voted Yes

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