



# Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742  
Email: [milton@miltontwp.org](mailto:milton@miltontwp.org) Website: [www.miltontwp.org](http://www.miltontwp.org)

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## Planning Commission Members

Jeremy Clanton, Ken Filipek, Roger Kempton, Scott Kretchman, Paul Romanetz, Karen Shirk, Kelly Sweeney

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## **Draft** Minutes Milton Township Planning Commission Meeting Milton Township Hall – 32097 Bertrand St., Niles, MI PLANNING COMMISSION MEETING April 3, 2018 7:00 P.M.

### **Call to Order/Pledge of Allegiance:**

- Meeting was called to order at 7:02 PM
- All were present with the exception of Jeremy (excused)

### **Anyone Wishing to Speak to the Planning Commission: (3 min/person)**

- No one from the Township spoke.

### **Approval of Agenda:**

- Paul made a motion to approve the agenda.
- Ken seconded the motion.
- Discussion.
- Motion passed.

### **Approval of Previous Minutes:**

- Scott made a motion to approve the previous minutes as presented.
  - Roger Seconded the motion
  - Discussion
  - Motion passed

### **Community Reports:**

1. Zoning Administrator – Zoning Administrator gave a printed copy of her report. Robert and Eileen have been meeting/emailing with someone who purchased what was Phase III of Kestrel Hill. The Planning Commission was wondering why the supervisor was involved in this project and not the Chairman of the Planning Commission.
2. Township Board Representative – Kelly gave his report. Robert and Kelly are meeting with Cass County Road Commission to discuss the Redfield Gumwood interchange.
3. Zoning Board of Appeals Representative – Paul gave his report, which was nothing to report.

## **Old Business:**

1. Master Plan (Review of the final draft changes and status)
  - a. Paul made a motion to approve the changes on page 75 and approve the Master Plan.
    - i. Roger seconded the motion
    - ii. Discussion
    - iii. Motion Carried
  - b. Kelly made a motion to send the revised Master Plan to Board of Trustees for this approval and dissemination
    - i. Scott seconded the motion
    - ii. Discussion
    - iii. Motion Carried

## **New Business:**

1. Accessory building size and height zoning
  - a. Discussion on the size and height of the zoning for accessory buildings
  - b. Tabled to Next Month
2. Annual Report
  - a. Paul made a motion to send the PC Annual Report to the Board of Trustee
  - b. Roger seconded the motion
  - c. Discussion
  - d. Motion Carried

## **Board Member Comments:**

### **Announcements:**

### **Adjournment:**

- Roger made a motion to adjourn at 7:40 PM
- Scott seconded the motion
- Motion carries



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## Annual Report to the Board of Trustees

Township Fiscal Year 2017-2018 (4/1/2017-3/31/2018)

Over the past fiscal year, the Planning Commission has continued to monitor the newly adopted Zoning Ordinance and make any needed adjustments to the document. The Planning Commission has also undertaken a review of the Master Plan and future land use. The Master Plan document helps to shape the future of the Milton community.

In addition, the Planning Commission has completed the following specific actions for the Zoning Ordinance adjustments:

1. Held 3 Public Hearings
  - a. A public hearing on amending the Zoning Ordinance on Enforcement was held on May 3, 2017.
  - b. A public hearing on amending the Zoning Ordinance on Private Roads was held on May 3, 2017.
  - c. A public hearing on amending the Zoning Ordinance by adding a setback requirement for accessory buildings under 960 square feet was held on October 3, 2017.

These amendments have all been approved by the Board of Trustees and have been added to the Zoning Ordinance document.

In addition, the Planning Commission has completed the following specific actions for the Master Plan review:

1. Held a community opinion Open House on September, 9, 2017 on topics of Master Plan, future land use, and medical marijuana.

In addition, the Planning Commission has completed the following specific actions:

1. Sought input from the public on the issue of medical marijuana and voted against a recommendation of medical marijuana zoning in Milton Township at this time.
3. Recommended Paul Romanetz as the Planning Commission representative to the Zoning Board of Appeals.

4. Training Opportunities Being Utilized
  - a. Paul Romanetz completed Master Planning Training.
  - b. Karen Shirk and Zoning Administrator attended MTA Future Land Use seminar.
5. Approved 1 special land use for an accessory building.
6. Continued progress on a 3 year Road Work Plan

Issues to be addressed in the next year

- a. Complete Master Plan audit
- b. Future Land Use
- c. Maintenance of Rural Character
- d. Complete a natural features/resources audit
- e. Development of strategies for Farmland Preservation

Milton Township is a wonderful community. As a born and raised resident and Chair of the Planning Commission, I am proud to have the opportunity to help maintain the unique rural character of Milton Township for the citizens: past, present, and future.

Respectively submitted,



Karen Shirk  
Chair

## Zoning Permits

### April 2018 – year-to-date

• 2018-001 - Steven DeCloedt, 68758 Alice Lane	Add. to Accessory Bld.	02/27/18
• 2018-002 - Victoria Bennett, 28757 Runkle St.	Fence	02/27/18
• 2018-003 - Tim Weber, 68343 Surges Road	Attached Garage	03/01/18
• 2018-004 - Ryan Colvin, 68806 Deer Path	Pool	03/13/18
• 2018-005 - Richard Danner, 69761 Ironwood Dr.	Fence	03/15/18
• 2018-006 - Mary Lilley, 29562 Edwards Way	Deck	03/20/18
• 2018-007 - Mark & Ildiko Widman, 68430 Beebe Rd.	Pole Barn	03/20/18
• 2018-008 - Tim Weber, 68343 Surges Road	Pool	03/27/18
• 2018-009 - Todd Evard, 71307 Song Sparrow Trl	New Home	04/03/18
• 2018-010 - Todd Evard, 71243 Kestral Hills Dr.	New Home	04/03/18
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