

# Milton Township

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## Official Minutes of Milton Township Board Meeting Monday, January 18, 2010

The January 18, 2010 meeting of the Milton Township Board was called to order at 7:00 PM with all board members present. The Pledge of Allegiance was recited.

AGENDA: Supervisor Benjamin moved to place the Zoning Administrator to first on the Agenda, no objections.

ZONING ADMINISTRATOR: Paul Sniadecki gave his report and reported on the January 4<sup>th</sup> Public Hearing of the Planning Commission. He stated that he would establish office hours at the township hall on Monday from 2:00 to 4:00 PM.

APPROVAL OF PREVIOUS MINUTES: Trustee Brazo motioned to approve the minutes as presented, seconded by Treasurer DeBroka. Voice vote followed unanimous approval.

ANYONE WISHING TO SPEAK TO THE BOARD: None.

### COMMUNITY REPORTS:

NATS: Paul Boggs reported that the bill from Southwestern Planning Commission was the assessment for Milton Township's portion of NATS. NATS was notified of the correct address for Milton Township.

PLANNING COMMISSION CHAIR: Diane Shields reported that the changes to the mining ordinance were sent to Cass County. The Planning Commission secretary received an editable version of the proposed zoning ordinance. She will be working on the proposed ordinance with the township secretary to post on the township website. The Planning Commission is waiting on the approval of the Contract with Williams and Works for the Master Plan.

COUNTY COMMISSIONER: Commissioner Ziliak reported about an organizational meeting for Lawless Park and that the County will be hiring a new administrator. He also highlighted the winter activities at Lawless Park.

### OLD BUSINESS:

Report from Insurance – Risk Control: Postponed until next month.

SMITH CHAPEL: The Township Board discussed the contract with Ann Brown from the Smith Chapel Historical Society. Trustee Brazo motioned to accept the rental fees and the split for the rentals 80% township, 20% Historical Society and the Rental Agreement between Milton Township and the Smith Chapel Historical Society with the amendment that the township treasurer not the township clerk will collect fees. Seconded by Trustee Ward.

Roll Call Vote: Supervisor Benjamin, Yes; Clerk Boggs, Yes; Trustee Brazo, Yes; Treasurer DeBroka, Yes; Trustee Ward, Yes. Motion carried unanimously.

ASSESSOR CONTRACT: After much discussion about the proposed Assessor Contract, Trustee Brazo motioned to accept the contract with the assessor as presented with the amendment to delete paragraph #8. Treasurer DeBroka seconded.

Roll Call Vote: Clerk Boggs, Yes; Trustee Brazo, Yes; Treasurer DeBroka, Yes; Trustee Ward, Yes; Supervisor Benjamin, Yes. Motion carried unanimously.

POSTAGE METER CONTRACT: Scheduled for next month.

MASTER PLAN CONTRACT: Supervisor Benjamin reported that the Planning Commission recommended that the Milton Township Board approve the Contract for the Master Plan with Williams and Works. Trustee Ward motioned to accept the Contract with Williams and Works as presented, seconded by Clerk Boggs.

Roll Call Vote: Trustee Brazo, No; Treasurer DeBroka, Yes; Trustee Ward, Yes; Supervisor Benjamin, Yes; Clerk Boggs, Yes. Motion carried 4-1.

NEW BUSINESS: 2010-2011 Budget. Supervisor Benjamin requested Milton Township officials and Committees to forward their 2010-2011 Budget Requirements to him in anticipation of the Budget Workshops to be held in March.

#### FINANCIAL REPORT:

REPORT OF TOWNSHIP BUDGET: Trustee Brazo questioned the following line items on the budget. 101-101-826, Legal Fees Attorney; 101-253-734, Treasurer Bank Service Fees; 101-253-815, Treasurer Computer/Software.

Legal Attorney Fees, discussion followed with Supervisor Benjamin stating that he would contact the attorney's office and request a reduction in the bill, but to pay the current bill. Treasurer's Banking Service Fee, the amount resulted in a NSF check posting as per the auditor to the treasurer. This item will be researched and reported at the February meeting. Treasurer Computer/Software, Supervisor Benjamin suggested that the amount be applied to line item #101-253-802 Treasurer Conference and Workshops, no board objection.

An error in the bill for check #6316 was noted, an adjustment of \$7.00 will be made next month for Johnny Hamilton's billing. Supervisor Benjamin suggested that for check #6314 the payments for the MTA Conference be changed to line item #101-101-802, no board objections.

**MILTON TOWNSHIP**  
**32097 Bertrand Street**  
**Niles, MI 49120**

**Robert W. Benjamin, Supervisor \* Linda DeBroka, Treasurer \* Jacqueline Boggs, Clerk \***  
**Sharon Ward, Trustee \* Dean Brazo, Trustee**  
**Phone [269] 684-7262 FAX [269] 684-1742**

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**RESOLUTION 2010-01**  
**FUND TRANSFER RESOLUTION**  
**Milton Township**  
**32097 Bertrand Street**  
**Niles, MI 49120**

**At a regular meeting of the Milton Township Board, Cass County, Michigan, held at the Township Hall of said County on the 18th day January 2010 at 7:00 o'clock PM, called to order by Supervisor Robert Benjamin, the following resolution was offered and adopted.**

**WHEREAS, the Milton Township Board agrees to follow Milton Township Resolution 2010-01 for Fund Transfer:**

<b>\$ 3,300.00</b>	<b>FROM:</b>	<b>101-101-969 Twp Bd-Conf Other- Roads</b>
<b>\$ 1,500.00</b>	<b>TO:</b>	<b>101-101-802 Twp Bd – Conferences</b>
<b>\$ 1,800.00</b>	<b>TO:</b>	<b>101- 101-826 Twp Bd - Legal Fees Attny</b>

**MOTIONED BY: Supervisor Benjamin**

**SUPPORTED BY: Clerk Boggs**

**Roll Call Vote: Treasurer DeBroka, Yes; Trustee Ward, Yes; Supervisor Benjamin, Yes; Clerk Boggs, Yes ; Trustee Brazo, No. Motion passed 4-1.**

**Motion Carried.**

### Certification

**I hereby certify that the foregoing is a true and accurate copy of a resolution agreement adopted by Milton Township at a meeting held on January 18, 2010 at the Milton Township Hall and that notice of said meeting was made and given in accordance with the provisions of the Michigan Open Meetings Act.**

**January 18, 2010**

**Jacqueline Boggs, Milton Township Clerk**

FINANCIAL REPORT: Treasurer DeBroka gave her financial report. Trustee Brazo motioned to pay the checks listed and request Johnny Hamilton to rebill seven dollars, seconded by Trustee Ward.

Roll Call Vote: Trustee Ward, Yes; Supervisor Benjamin, Yes; Clerk Boggs, Yes; Trustee Brazo, Yes; Treasurer DeBroka, Yes. Motion carried unanimously.

BOARD MEMBER COMMENTS: Supervisor Benjamin reported that he would be out of town the first week of February and to contact his deputy for any assistance. Trustee Brazo presented the board members with a letter of resignation from the office of Milton Township Trustee effective February 1, 2010.

Clerk Boggs motioned to accept the letter of resignation for Trustee Brazo, seconded by Treasurer DeBroka. Voice Vote carried unanimously with one abstention.

Trustee Brazo motioned to adjourn meeting at 8:27 PM seconded by Treasurer DeBroka, Voice Vote carried.

Respectfully submitted,

Jacqueline Boggs, Milton Township Clerk