



Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742
Email: milton@miltontwp.org Website: www.miltontwp.org

Agenda for Milton Township Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday November 17, 2020 7:00 P.M.

Call to Order/Pledge of Allegiance:

Community Reports:

1. Planning Commission Ex Officio Member
2. Other committee chairs
3. Visiting officials

Anyone Wishing to Speak to the Board: (3 min/person)

Board Member Comments:

Approval of Agenda:

Approval of Previous Minutes:

Business (w/attendees):

1. Southwestern Michigan College President and Chairman

Old Business:

1. Grant Resolution

New Business:

1. CCRC 3-year Road Project
2. Roundabout at Gumwood & Redfield
3. US 12 Blight Issue
4. Snow Removal RFPs
5. Closing Township Hall

Financial Report:

1. Review of Township Budget
2. Financial Reports
3. Approval of Checks

Adjournment:



Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742
Email: miltontwp@milntwp.org Website: www.miltontwp.org

Minutes for Milton Township Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday October 20th, 2020 7:00 P.M.

Call to Order/Pledge of Allegiance:

Meeting called to order at 7:00PM and the pledge was recited.

Members Present: Supervisor Eric Renken, Treasurer Susan Flowers, Clerk Steve Sante,
Trustee Paul Romanetz, Trustee Rich Mullin

Community Reports:

1. **Planning Commission Ex Officio Member**
 - a. Nothing to report
2. **Other committee chairs**
 - a. Elections
3. **Visiting officials**
 - a. Nothing to report

Anyone Wishing to Speak to the Board: (3 min/person)

1. Nothing to report

Board Member Comments:

1. Nothing to report

Approval of Agenda:

Motion: Renken made a motion to approve the agenda with the addition of "Grants" to "New Business."

Second: Mullin

Voice Vote.

Motion carried.

Approval of Previous Minutes:

Motion: Romanetz made a motion to approve the Board of Trustee minutes from September 2020 with the correction of Mullin name.

Second: Renken

Voice vote.

Motion carried.

Business (w/attendees):

1. Nothing to report

Old Business:

1. Flu Shots

- a. SMCCAS has flu shots available.

Motion: Flowers made a motion that Milton Township offer flu shots to the Milton Township Boards, Milton Township employees, Milton Township inspectors, and the immediate families of the aforementioned; and that the township will offer flu shots to Milton Township election workers that are working the November 3rd elections.

Second: Sante

Roll Call: Mullin Y, Sante Y, Romanetz Y, Renken Y, Flowers Y

Motion carried.

New Business:

1. CCRC Check

Motion: Renken made a motion to pay Cass County Road Commission a 2018 invoice of 14,081.09.

Second: Sante

Roll Call: Mullin Y, Sante Y, Romanetz Y, Renken Y, Flowers Y

Motion carried.

2. Snow Removal RFP

Motion: Romanetz made a motion to approve a RFP for snow removal with a deadline for submissions of November 17th, 2020 with the opening of bids on November 17th, 2020.

Second: Renken

Voice vote.

Motion carried.

3. Fire Extinguisher

Motion: Renken made a motion to approve the purchase of a reconditioned fire extinguisher for the basement.

Second: Renken

Roll Call: Mullin Y, Sante Y, Romanetz Y, Renken Y, Flowers Y

Motion carried.

4. Indiana Michigan Agreement

Motion: Sante made a motion to approve two contracts with Indiana Michigan Power Company to allow the replacement of existing street light bulbs with LED bulbs.

Second: Mullin

Roll Call: Mullin Y, Sante Y, Romanetz Y, Renken Y, Flowers Y

Motion carried.

5. Temporary Rental Rates

- a. Nothing to report

6. Winding Pines Rezone

Motion: Renken made a motion to hold a special Zoom meeting on Monday, October 26th, 2020 at 6:30pm with the agenda item "Winding Pines Rezoning."

Second: Romanetz

Voice vote.

Motion carried.

7. BOT Oath Date

Motion: Renken made a motion to hold a special Board Meeting on Friday, November 20th, 2020 to swear in the new BOT and appoint the new Planning Commission member.

Second: Romanetz

Voice vote.

Motion carried.

8. Grants

a. Nothing to report

Financial Report:

1. Review of Township Budget

a. Updated budget will be sent out.

2. Financial Reports

a. Township funds total \$757,298.93.

3. Approval of Checks

Motion: Sante made a motion to approve the checks as presented with the addition of a check for landscaping of \$1,325.

Second: Mullin

Discussion: None

Roll Call: Mullin Y, Sante Y, Romanetz Y, Renken Y, Flowers Y

Motion carried.

Adjournment:

Motion: Renken motioned to adjourn at 8:02 pm.

Second: Romanetz

Voice Vote.

Motion carried.



Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742
Email: milton@miltontwp.org Website: www.miltontwp.org

Minutes for Milton Township Special Meeting on Zoom Milton Township Hall - 32097 Bertrand St., Niles, MI Monday October 26th, 2020 6:30 P.M.

Call to Order/Pledge of Allegiance:

Meeting called to order at 6:30 and the pledge was recited.

Members Present: Supervisor Eric Renken, Treasurer Susan Flowers, Clerk Steve Sante,
Trustee Paul Romanetz,

New Business:

1. **Rezoning 2 Parcels on Winding Pines Parkway**

Motion: Romanetz made a motion to adopt ordinance 2020-170 to amend the Milton Township Zoning Ordinance (including the Zoning Map) by rezoning a certain property located in Land Section 10 from A, Agricultural Production District to SFR, Single Family Residential District, and to repeal all ordinances or parts of ordinances in conflict herewith and to establish the effective date of said Ordinance.

Second: Renken

Roll Call: Sante Y, Romanetz Y, Renken Y, Flowers Y

Motion carried.

Motion: Romanetz made a motion to adopt an ordinance 2020-180 to amend the Milton Township Zoning Ordinance (including the Zoning Map) by rezoning a certain property located in Land Section 15 from A, Agricultural Production District to SFR, Single Family Residential District, and to repeal all ordinances or parts of ordinances in conflict herewith and to establish the effective date of said Ordinance.

Second: Renken

Roll Call: Sante Y, Romanetz Y, Renken Y, Flowers Y

Motion carried.

Adjournment:

Motion: Romanetz motioned to adjourn at 6:35 pm.

Second: Sante

Voice Vote.

Motion carried.



Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742
Email: milton@miltontwp.org Website: www.miltontwp.org

2020 Grant Resolution 2020-_____

2020 Grant Resolution Approving the Supervisor of Milton Township, Cass County, Michigan, permission to submit a proposal application and accompanying documents for the Michigan Township Participating Plan's Risk Reduction Grant Program:

WHEREAS, Milton Township of Cass County Michigan wants to emphasize the benefits of an effective risk management and loss control program;

WHEREAS, the Milton Township Board wants to demonstrate the risk management and loss control practices can be applied to governmental operations and

WHEREAS, any monies received will be used for Milton Township's security system and;

WHEREAS, the total cost of materials and labor the township's proposed project on the township property is estimated to be \$5,000.00.

NOW, THEREFORE, BE IT HEREBY RESOLVED that Milton Township, Cass County Michigan, Board of Trustees approves the Milton Township Supervisor and any staff he appoints to engage in all actions necessary to facilitate and submit the Milton Township Security System Improvement proposal application and the completion of all grant related security projects to the Michigan Township Participating Plan. These actions include but are not limited to the submission of the grant application and the authorization of the expenditure of funds for activities.

Motion made by _____

Seconded by _____

Roll Call Vote:

Supervisor Eric Renken _____ Yes _____ No

Clerk Steve Sante _____ Yes _____ No

Treasurer Susan Flowers _____ Yes _____ No

Trustee Paul Romanetz _____ Yes _____ No

Trustee Rich Mullin _____ Yes _____ No

The Motion Carried.

CERTIFICATE

I, Steve Sante, the duly appointed and Clerk of Milton Township, hereby certify the foregoing resolution was adopted by the Milton Township Board by a roll call vote at the regular monthly meeting of the Milton Township Board of Trustees held on November 17, 2020, and that this resolution was ordered to take immediate effect.

		Clerk of Milton Township, Cass County Michigan
Steve Sante	Date	

2020 Township Project List
2021-2023 Proposed Projects
Milton Township

Date 10/26/20

Produced 2020 Projects

Project Name	Limits	Type	Length (mi.)	Total Estimated Cost			Township Estimated Cost		
				Paving	Chip & Seal	Other	Paving	Chip & Seal	Other
Kestrel Hills Subdivision		Crackseal	1.43			\$9,247.67			\$8,322.90
Various Roads	Pavement Marking		4.67			\$3,605.24			\$3,244.72
Fir Road*	State Line - US 12	Crackseal	1.53						
Redfield Street*	Gumwood - Fir	Fogseal	1.38						
Fir Road*	State Line - US 12	Fogseal	1.53						
Gumwood Road*	State Line - US 12	Bioseal	1.62						
Ironwood Drive*	Redfield - Bell	Sealcoat	1.76						
Bell Road*	County Line - US 12	Sealcoat	0.67						
Gumwood Road*	Stateline - US12	1.5" Mill & Fill	1.62						
Totals				\$0.00	\$0.00	\$12,852.91	\$0.00	\$0.00	\$11,567.62
								Township Total	\$11,567.62

* These projects are primary road projects completed by CCRC

Proposed 2021 Projects

Project Name	Limits	Type	Length (mi.)	Total Estimated Cost			Township Estimated Cost		
				Paving	Chip & Seal	Other	Paving	Chip & Seal	Other
Runkle Street	Beebe - Anderson	1.5" Overlay	1.12	\$96,597.60			\$71,482.23		
Pvmt Marking	Various		3.90			\$3,161.34			\$2,845.21
Various Roads	Pavement Marking		1.12			\$907.87			\$817.08
Totals				\$96,597.60	\$0.00	\$4,069.21	\$71,482.23	\$0.00	\$3,662.29
				Project Total		\$100,666.82	Township Share		\$76,804.82

** These Projects are proposed primary road projects that will be completed by CCRC

NOTES: Future year costs and match totals are estimates only and must be revised at the start of that year after material bids are accepted

Proposed 2022 Projects

Project Name	Limits	Type	Length (mi.)	Total Estimated Cost			Township Estimated Cost		
				Paving	Chip & Seal	Other	Paving	Chip & Seal	Other
Follmer Street	Beebe - Anderson	1.5" Overlay	1.00	\$90,354.90			\$66,862.63		
Worrell Street	US12 - Gumwood	C & S w/ Fog	1.47		\$28,218.88	\$10,814.19		\$20,881.97	\$8,002.50
Pvmt Marking	Various		3.83			\$3,252.44			\$2,927.19
Various Roads	Pavement Marking		2.47			\$2,097.52			\$1,887.77
Totals				\$90,354.90	\$28,218.88	\$16,164.15	\$66,862.63	\$20,881.97	\$12,817.46
				Project Total		\$134,737.93	Township Share		\$110,875.93

NOTES: Future year costs and match totals are estimates only and must be revised at the start of that year after material bids are accepted

Proposed 2023 Projects

Project Name	Limits	Type	Length (mi.)	Total Estimated Cost			Township Estimated Cost		
				Paving	Chip & Seal	Other	Paving	Chip & Seal	Other
Batchelor Drive	Redfield - Bertrand	2.5" Overlay	0.57	\$89,738.85			\$66,406.75		
May Street	Brush - Township Line	3" Gravel	1.51			\$38,749.30			\$19,374.65
Pvmt Marking	Various		4.67			\$4,146.03			\$3,731.42
Various Roads	Pavement Marking		0.57			\$506.05			\$455.44
Totals				\$89,738.85	\$0.00	\$43,401.37	\$66,406.75	\$0.00	\$23,561.52
				Project Total		\$133,140.22	Township Share		\$109,278.22

*** These Projects depend on selections from previous years

NOTES: Future year costs and match totals are estimates only and must be revised at the start of that year after material bids are accepted

Cass County Road Commission

Board of Commissioners
Sandra Seanor, Chair
Les McClelland, Vice Chair

Jamie Stafne, Member
Kent Clark, Member
Marty Kleva, Member

November 9, 2020

Mr. Eric Renken, Supervisor
Milton Township
32097 Bertrand Street
Niles, Michigan 49120

Re: Gumwood Road/Redfield Street Intersection

Dear Mr. Renken:

Milton Township and the Cass County Road Commission have worked together for a long time to develop a safer intersection at Gumwood Road and Redfield Street. Some of these preliminary discussions started over ten years ago, and a joint intersection feasibility study was completed in 2014. In 2018 it was decided that Safety Funding administered through the Michigan Department of Transportation (MDOT) would be pursued to construct a roundabout at the eastern intersection of Gumwood Road with Redfield Street. Funding was applied for in 2018 and 2019 without being selected. I am happy to report that the 2020 application submitted in late June has been approved for funding in FY 2022. This means the project must be obligated in FY 2022, and it could be constructed in 2022 or 2023.

The project has a designer already selected and the remainder of the design contract is \$ 58,700. The grant from MDOT was for \$ 581,672 out of a total estimated construction cost of \$ 738,000. I anticipate the Construction Engineering to be roughly 10% of construction, or \$ 73,000. Please see the following tabulation of estimated costs and known revenues for the project:

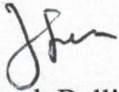
	Cost	Funding(Source)
Design (PE) Phase	58,700	
Construction	738,000	581,672 (MDOT)
Inspection (CE)	73,000	
ROW Acquisition	<u>10,000</u>	
TOTAL	879,700	<u>581,672</u>

Based on these estimates an additional \$298,028 in local funding would be necessary to move the project forward. Please keep in mind that if any of the costs exceed the listed estimate these extra costs must be paid for by the local partners. From the beginning the Road Commission and Milton Township have been aware that local funding would be required and have discussed cost sharing, but no specific details were decided. We should develop a contractual agreement concerning the project costs so both agencies are aware of their responsibilities.

Prior to submitting the first Safety Grant request the three impacted property owners were brought into the discussion and they have each been informed that a project award has been made.

The Cass County Road Commission looks forward to this exciting project for Cass County and Milton Township. If you have any questions, please contact me at 269-445-8611.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Bellina', with a stylized, cursive script.

Joseph Bellina, PE
Chief Engineer



30319 US 12 14-070-015-
031-00



11/06/2020 12:00 PM



powered by
FetchGIS 

Disclaimer: This map does not represent a survey or legal document and is provided on an "as is" basis. Cass County expresses no warranty for the information displayed on this map document.

MILTON TOWNSHIP

BUDGET VS. ACTUALS: FY2020-2021 - FY21 P&L

April 2020 - March 2021

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Income			
A TAXES			
430 Milton Allocated	638.56	145,000.00	-144,361.44
447 Summer	6,224.06	4,700.00	1,524.06
450 Admin Fee	16,746.68	38,000.00	-21,253.32
Total A TAXES	23,609.30	187,700.00	-164,090.70
B LICENSES & PERMITS			
472 Comcast	7,576.61	31,500.00	-23,923.39
477 Building	6,478.00	22,500.00	-16,022.00
477.1 Electrical	6,017.21	11,000.00	-4,982.79
477.2 Mechanical	4,522.00	11,000.00	-6,478.00
477.3 Plumbing	1,296.00	4,400.00	-3,104.00
Total B LICENSES & PERMITS	25,889.82	80,400.00	-54,510.18
C STATE GRANTS & SHRED REVENUE			
574 State Grants & Shared Revenue	226,343.77	290,000.00	-63,656.23
Total C STATE GRANTS & SHRED REVENUE	226,681.54	290,000.00	-63,318.46
D CHARGES FOR SERVICES			
628 Zoning	11,789.50	6,000.00	5,789.50
Total D CHARGES FOR SERVICES	11,789.50	6,000.00	5,789.50
E RENTALS			
669 Room Rentals	2,101.55	9,500.00	-7,398.45
Total E RENTALS	2,101.55	9,500.00	-7,398.45
F OTHER REVENUES			
665 Interest	2,872.33	7,000.00	-4,127.67
675 Donations		2,500.00	-2,500.00
676 Other Revenues	16,565.63	11,000.00	5,565.63
676.2 SMCAS Annual Contract	1,250.00	160.00	1,090.00
678 Reimbursement-Elections	2,125.97	7,500.00	-5,374.03
678.3 Employee Deductions		3,000.00	-3,000.00
Total F OTHER REVENUES	22,813.93	31,160.00	-8,346.07
Total Income	\$312,885.64	\$604,760.00	\$ -291,874.36
GROSS PROFIT	\$312,885.64	\$604,760.00	\$ -291,874.36
Expenses			
A TOWNSHIP BOARD			
101-101-710 SALARY-AA (deleted)	2,009.28		2,009.28
101-136.5 Building Note Payment		128,345.00	-128,345.00
101-136.6 Extra Bldg. Note Payment		8,000.00	-8,000.00
101-702 Trustee Salary	3,840.00	4,620.00	-780.00
101-710 Salary-AA	24,526.74	32,635.00	-8,108.26
101-710.1 Secretary Wages	2,018.80	5,608.00	-3,589.20
101-710.2 Accrued Wags	1,043.28	4,500.00	-3,456.72

MILTON TOWNSHIP

BUDGET VS. ACTUALS: FY2020-2021 - FY21 P&L

April 2020 - March 2021

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
101-725.1 Amb/Fire Board Meet	30.00	1,080.00	-1,050.00
101-725.2 NATS Meetings	0.00	200.00	-200.00
101-725.3 FOIA Expense		20.00	-20.00
101-726 Office Expense	3,835.38	4,000.00	-164.62
101-728 Postage Expense	2,589.03	4,500.00	-1,910.97
101-731 Publications Exp.	2,002.58	525.00	1,477.58
101-813 MTA Dues	272.50	3,200.00	-2,927.50
101-813.1 NATS Membership	90.00	1,850.00	-1,760.00
101-815 Computer/Software/Equipment	1,886.41	5,000.00	-3,113.59
101-861.2 Committee Mileage & Training		2,000.00	-2,000.00
101-901 Legal Notices		750.00	-750.00
Total A TOWNSHIP BOARD	44,144.00	206,833.00	-162,689.00
B SUPERVISOR			
171-702 Salary	10,800.00	16,200.00	-5,400.00
171-702.1 Deputy		500.00	-500.00
Total B SUPERVISOR	10,800.00	16,700.00	-5,900.00
C ELECTIONS			
191-705 Wages Elect Inspec	5,599.21	4,500.00	1,099.21
191-726 Election - Supplies	1,181.72	2,000.00	-818.28
191-901 Legal Notices	409.12	175.00	234.12
191-931.1 Elect Mach Progm	-80.00	1,500.00	-1,580.00
191-933 Elect Machine Maint		400.00	-400.00
191-970 Equipment, New	3,005.08		3,005.08
191-975 Elec Meal Reimb	261.73	500.00	-238.27
Total C ELECTIONS	10,376.86	9,075.00	1,301.86
D CLERK			
215-702 Salary	14,560.00	21,840.00	-7,280.00
215-702.1 Deputy Wages		500.00	-500.00
215-815 Computer Software	107.00		107.00
Total D CLERK	14,667.00	22,340.00	-7,673.00
E ACCOUNTING EXPENSES			
202-802 Accounting Fees	9,400.00	9,000.00	400.00
Total E ACCOUNTING EXPENSES	9,400.00	9,000.00	400.00
F BOARD OF REVIEW			
247-725 Wages	220.00	2,000.00	-1,780.00
247-731 Publications		100.00	-100.00
247-802.1 BOR Training		628.00	-628.00
247-861 Mileage		75.00	-75.00
247-864 Meals	75.92	150.00	-74.08
247-901 Legal/Notices		120.00	-120.00
Total F BOARD OF REVIEW	295.92	3,073.00	-2,777.08
G TREASURER			

MILTON TOWNSHIP

BUDGET VS. ACTUALS: FY2020-2021 - FY21 P&L

April 2020 - March 2021

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
101-253-702.1 (Deputy Wages)	148.50		148.50
253-702 Salary-Treasurer	13,760.00	20,640.00	-6,880.00
253-702.1 Wages-Deputy	55.35	1,000.00	-944.65
253-734 Service Fees		50.00	-50.00
253-815 Computer		300.00	-300.00
253-816 Tax Roll Printing	5,657.10	6,200.00	-542.90
253-861 Mileage		50.00	-50.00
66900 253-956 Recon Discrepancy		100.00	-100.00
Total G TREASURER	19,620.95	28,340.00	-8,719.05
H ASSESSOR			
257-815.1 Assessor Software	1,530.00	2,100.00	-570.00
257-817 Assessor Wages	18,704.00	28,056.00	-9,352.00
Total H ASSESSOR	20,234.00	30,156.00	-9,922.00
I TOWNSHIP HALL			
265-850 Internet & Telephone	4,148.06	5,000.00	-851.94
265-921.2 Electric	4,216.97	5,200.00	-983.03
265-923.1 Gas	261.17	5,000.00	-4,738.83
265-924 Security	1,083.52	1,250.00	-166.48
265-931.3 Mowing & Snow Removal	6,282.00	5,800.00	482.00
265-931.4 TH Cleaning	223.92	250.00	-26.08
265-933.2 Maintenance	4,295.24	4,445.00	-149.76
Total I TOWNSHIP HALL	20,510.88	26,945.00	-6,434.12
J RENTAL EXP.			
265-710 Event Manager Pay		2,500.00	-2,500.00
265-710.1 Event Security		800.00	-800.00
265-726 Supplies		500.00	-500.00
265-970 Equipment	35.44	500.00	-464.56
Total J RENTAL EXP.	35.44	4,300.00	-4,264.56
K WEATHER SIRENS			
265-934 Siren Maint.		1,500.00	-1,500.00
265-970 Siren Equipment		200.00	-200.00
265-970.2 Electric	699.91	900.00	-200.09
Total K WEATHER SIRENS	699.91	2,600.00	-1,900.09
L ATTORNEY COSTS			
266-826 Legal	4,639.00	10,000.00	-5,361.00
Total L ATTORNEY COSTS	4,639.00	10,000.00	-5,361.00
M INSPECTORS			
371-702.3 Mechanical	5,418.00	8,800.00	-3,382.00
371-724 Electrical	4,549.20	8,800.00	-4,250.80
371-724.2 Building	9,816.00	18,000.00	-8,184.00
371-724.3 Building Maintenance	1,600.00	3,000.00	-1,400.00
371-724.4 Plumbing	886.78	3,520.00	-2,633.22

MILTON TOWNSHIP

BUDGET VS. ACTUALS: FY2020-2021 - FY21 P&L

April 2020 - March 2021

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Total M INSPECTORS	22,269.98	42,120.00	-19,850.02
N ROADS & MUP			
446-969 Roads & MUP	18,819.44	70,000.00	-51,180.56
Total N ROADS & MUP	18,819.44	70,000.00	-51,180.56
O STREET LIGHTS			
448-820 Street Lights	7,565.75	9,000.00	-1,434.25
Total O STREET LIGHTS	7,565.75	9,000.00	-1,434.25
P Spring Cleaning			
528-943 Spring Clean		2,000.00	-2,000.00
Total P Spring Cleaning		2,000.00	-2,000.00
Q PLANNING COMMISSION & ZBA			
410-725 PC Wages	1,800.00	5,000.00	-3,200.00
410-812 Consultants		2,500.00	-2,500.00
410-826 Legal		1,040.00	-1,040.00
410-901 Notices	166.08	100.00	66.08
Total Q PLANNING COMMISSION & ZBA	1,966.08	8,640.00	-6,673.92
R ZONING			
410-705.2 Salaries	12,816.83	19,224.00	-6,407.17
410-861.2 Mileage	191.41	500.00	-308.59
410-970 Cell Phone	300.00	600.00	-300.00
Total R ZONING	13,308.24	20,324.00	-7,015.76
S PARK & RECREATION			
751-931 Maintenance	1,365.00	1,600.00	-235.00
Total S PARK & RECREATION	1,365.00	1,600.00	-235.00
T OTHER			
850-822 FICA - Match		600.00	-600.00
850-822.1 Pension Match	10,966.45	24,000.00	-13,033.55
850-822.2 Medicare Match	3,217.37	6,000.00	-2,782.63
850-822.3 Pension Fees		800.00	-800.00
850-860 Payroll Expenses		325.00	-325.00
850-860.1 Employee Deductions	2,222.46	3,000.00	-777.54
850-860.2 Employee Medical	5,335.28	6,000.00	-664.72
850-910 Insurance	13,000.00	15,500.00	-2,500.00
850-921 Sheriff Patrol	2,653.22	8,000.00	-5,346.78
Total T OTHER	37,394.78	64,225.00	-26,830.22
U OTHER			
850-822.1 Pension Match	7,537.92		7,537.92
850-822.2 Medicare Match	592.21		592.21
Total U OTHER	8,130.13		8,130.13
Total Expenses	\$266,243.36	\$587,271.00	\$ -321,027.64
NET OPERATING INCOME	\$46,642.28	\$17,489.00	\$29,153.28

MILTON TOWNSHIP

BUDGET VS. ACTUALS: FY2020-2021 - FY21 P&L

April 2020 - March 2021

	ACTUAL	TOTAL	
		BUDGET	OVER BUDGET
Other Expenses			
Reconciliation Discrepancies	-683.65		-683.65
Total Other Expenses	\$ -683.65	\$0.00	\$ -683.65
NET OTHER INCOME	\$683.65	\$0.00	\$683.65
NET INCOME	\$47,325.93	\$17,489.00	\$29,836.93



Milton Township

General Fund Balance

Treasurer Flowers

10/31/20

UFCU		
Checking		\$235,983.85
Money Market		\$180,187.14
CD		\$106,313.41
In Transit Revenue Share		\$68,176.00
CHEMICAL BANK:		
CD		\$39,793.23
CD		\$169,908.59
Escrow Funds		\$3,200.11
Transit Account for Credit Cards		\$1.76
Petty Cash		\$93.72
Treasurers Cash Box		\$150.00
Secretary Cash Box		\$100.00
Admin Assistant Cash Box		\$200.00
Insurance Escrow	\$1.93	
Ambulance Account	\$0.11	
Fire Account	\$7.62	
Building Loan Balance		
ENDING BALANCE	TOTAL	\$804,107.81

MILTON TOWNSHIP

TRANSACTION LIST BY DATE

October 21 - November 17, 2020

DATE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
10/22/2020	ach	Indiana Michigan Power		I TOWNSHIP HALL:265-921.2 Electric	-367.06
10/22/2020	ach	Midwest Energy & Communications		K WEATHER SIRENS:265-970.2 Electric	-51.88
10/22/2020	ach	Midwest Energy & Communications		O STREET LIGHTS:448-820 Street Lights	-413.44
10/23/2020	ach	Indiana Michigan Power		O STREET LIGHTS:448-820 Street Lights	-148.57
10/29/2020	ach	Semco Energy		I TOWNSHIP HALL:265-923.1 Gas	-24.70
10/30/2020	2542	W. Eileen Glick	Pay Period: 10/15/2020-10/31/2020	-Split-	-640.16
10/30/2020	2544	Eric R. Renken	Pay Period: 10/15/2020-10/31/2020	-Split-	-583.08
10/30/2020	2545	Paul E. Romanetz	Pay Period: 10/15/2020-10/31/2020	-Split-	-95.15
10/30/2020	2543	Wayne Hardin	Pay Period: 10/15/2020-10/31/2020	-Split-	0.00
10/30/2020		Steve W. Sante	Pay Period: 10/15/2020-10/31/2020	-Split-	0.00
10/30/2020	2541	William M. Gibert	Pay Period: 10/15/2020-10/31/2020	-Split-	-946.75
10/30/2020	2543	Richard J. Mullin	Pay Period: 10/15/2020-10/31/2020	-Split-	-95.72
10/30/2020	2540	Susan D. Botts-Flowers	Pay Period: 10/15/2020-10/31/2020	-Split-	-700.14
10/30/2020	2547	Janice L. Woolverton	Pay Period: 10/19/2020-11/01/2020 8 Secretary (\$96), 7 cleaning (\$140)	-Split-	-219.28
10/30/2020	2546	Cori L. Buchar	Pay Period: 10/19/2020-11/01/2020	-Split-	-1,394.81
11/02/2020	2507	Cass County Road Commission		N ROADS & MUP:446-969 Roads & MUP	-
					14,081.09
11/13/2020	2571	Cori L. Buchar	Pay Period: 11/02/2020-11/15/2020	-Split-	-1,288.22
11/13/2020	2577	Paul E. Romanetz	Pay Period: 11/01/2020-11/14/2020	-Split-	-174.44
11/13/2020	2572	Susan D. Botts-Flowers	Pay Period: 11/01/2020-11/14/2020	-Split-	-700.14
11/13/2020		Wayne Hardin	Pay Period: 11/01/2020-11/14/2020	-Split-	0.00
11/13/2020		Steve W. Sante	Pay Period: 11/01/2020-11/14/2020	-Split-	0.00
11/13/2020	2576	Eric R. Renken	Pay Period: 11/01/2020-11/14/2020	-Split-	-583.08
11/13/2020	2574	W. Eileen Glick	Pay Period: 11/01/2020-11/14/2020	-Split-	-640.16
11/13/2020	2575	Richard J. Mullin	Pay Period: 11/01/2020-11/14/2020	-Split-	-95.72
11/13/2020	2573	William M. Gibert	Pay Period: 11/01/2020-11/14/2020	-Split-	-946.75
11/13/2020	2580	Jeremy L. Clanton	Pay Period: 11/05/2020-11/11/2020	-Split-	-48.45
11/13/2020	2583	Virginia M. Kraft	Pay Period: 11/05/2020-11/11/2020	-Split-	-48.45
11/13/2020	2582	Roger K. Kempton	Pay Period: 11/05/2020-11/11/2020	-Split-	-48.45
11/13/2020	2581	Stephen R. Henry	Pay Period: 11/05/2020-11/11/2020	-Split-	-48.45
11/13/2020	2584	Karen J. Shirk	Pay Period: 11/05/2020-11/11/2020	-Split-	-88.10
11/13/2020	2593	Pamela A. Mechling	Pay Period: 11/05/2020-11/11/2020 15 hours, \$15/hr	-Split-	-198.22
11/13/2020	2594	Isabella G. Perry	Pay Period: 11/05/2020-11/11/2020 15 hours, \$15/hr	-Split-	-198.23
11/13/2020	2592	Naida L. Kosek	Pay Period: 11/05/2020-11/11/2020 15 hours, \$15/hr	-Split-	-194.29
11/13/2020	2595	Annika L. Sante	Pay Period: 11/05/2020-11/11/2020 15 hours, \$15/hr	-Split-	-198.23
11/13/2020	2589	Sally L. Dalrymple	Pay Period: 11/05/2020-11/11/2020 13.5 hours, \$15/hr. 1.5 hours, \$25/hr as reviewer	-Split-	-202.62
11/13/2020	2587	Timothy A. Baylor	Pay Period: 11/05/2020-11/11/2020 15 hours, \$15/hr	-Split-	-198.23
11/13/2020	2596	Patricia A. Zehrung	Pay Period: 11/05/2020-11/11/2020 15 hours, \$15/hr. +\$50 chair	-Split-	-221.84
11/13/2020	2588	Patricia J. Carr	Pay Period: 11/05/2020-11/11/2020 15 hours, \$15/hr. +\$50 chair	-Split-	-221.84
11/13/2020	2591	Jacob S. Herzig	Pay Period: 11/05/2020-11/11/2020 15 hours, \$15/hr	-Split-	-198.23
11/13/2020	2590	Cody E. Harman	Pay Period: 11/05/2020-11/11/2020 15 hours, \$15/hr	-Split-	-198.23
11/13/2020	2597	Luisa H. Kramer	Pay Period: 11/05/2020-11/11/2020 15 hrs, \$15/hr	-Split-	-194.29
11/13/2020	2598	Amber L. Benjamin	Pay Period: 11/02/2020-11/15/2020	-Split-	-130.83
11/13/2020	2599	Virginia M. Kraft	Pay Period: 11/05/2020-11/11/2020 Election work, 15 hours, \$15/hr.	-Split-	-183.04
11/17/2020	2558	Kerry Collins		A TOWNSHIP BOARD:101-815 Computer/Software/Equipment	-262.50
11/17/2020	2559	Leader Publications		C ELECTIONS:191-901 Legal Notices	-45.00
11/17/2020	2563	Leader Publications		C ELECTIONS:191-901 Legal Notices	-73.14
11/17/2020	2561	Leader Publications		C ELECTIONS:191-901 Legal Notices	-66.32
11/17/2020	2562	Leader Publications		C ELECTIONS:191-901 Legal Notices	-24.26

MILTON TOWNSHIP

TRANSACTION LIST BY DATE

October 21 - November 17, 2020

DATE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
11/17/2020	2567	TruGreen		I TOWNSHIP HALL:265-931.3 Mowing & Snow Removal	-89.00
11/17/2020	2554	Cintas	Voided	I TOWNSHIP HALL:265-931.4 TH Cleaning	0.00
11/17/2020	2565	Michiana Finish Grade LLC		I TOWNSHIP HALL:265-931.3 Mowing & Snow Removal	-1,325.00
11/17/2020	2560	Leader Publications		Q PLANNING COMMISSION & ZBA:410-901 Notices	-84.14
11/17/2020	2564	Leader Publications		Q PLANNING COMMISSION & ZBA:410-901 Notices	-81.94
11/17/2020	2566	SMCAS		A TOWNSHIP BOARD:101-726 Office Expense	-230.00
11/17/2020	2556	Dobberteen Inspections		M INSPECTORS:371-702.3 Mechanical	-136.00
11/17/2020	2557	Johnny M. Hamilton		M INSPECTORS:371-724 Electrical	-1,868.80
11/17/2020	2568	Wayne Hardin, Inspector		M INSPECTORS:371-724.2 Building	-2,874.40
11/17/2020	2549	All Points Fire & Safety, Inc.		I TOWNSHIP HALL:265-933.2 Maintenance	-72.00
11/17/2020	2555	Culligan Of Michiana		A TOWNSHIP BOARD:101-726 Office Expense	-135.00
11/17/2020	2550	Bauckhm, Sparks, Thall, Seeber, Kaufman, P.C.		L ATTORNEY COSTS:266-826 Legal	-61.00
11/17/2020	2552	Bauckhm, Sparks, Thall, Seeber, Kaufman, P.C.		L ATTORNEY COSTS:266-826 Legal	-100.00
11/17/2020	2551	Bauckhm, Sparks, Thall, Seeber, Kaufman, P.C.	Voided	L ATTORNEY COSTS:266-826 Legal	0.00
11/17/2020	2553	Bauckhm, Sparks, Thall, Seeber, Kaufman, P.C.		L ATTORNEY COSTS:266-826 Legal	-100.00
11/17/2020	2569	ADT Security Services		I TOWNSHIP HALL:265-924 Security	-62.73
11/17/2020	2570	Cintas		I TOWNSHIP HALL:265-931.4 TH Cleaning	-149.28
11/17/2020	2601			M INSPECTORS:371-724 Electrical	-1,868.00
11/17/2020	2600	Wayne Hardin, Inspector		M INSPECTORS:371-724.2 Building	-2,874.40
11/17/2020	2602	Culligan Of Michiana		A TOWNSHIP BOARD:101-726 Office Expense	-133.00



**Niles Charter Township Fire Department
Monthly Report to Milton Twp. Board - 2020**

Type of Incidents	Niles Twp.		Milton Twp	
	October	YTD Total	October how many of these calls were for Milton Twp.	YTD calls Milton Twp.
Accident	9	81	3	22
Alarm / False Call	7	44		6
Burn Complaint	2	52		4
Carbon Monoxide Alarm		7		1
Commercial	2	10		0
Controlled Burn		1		0
Grass / Brush	1	8		0
Hazardous Condition	5	33	1	4
Medical Assist		11		2
Residential	3	24		0
Rescue / Extrication	1	7		2
Service Call	1	18		0
Shed / Garage / Barn	1	5	1	1
Smoke/Odor Investigation	4	16		0
Trash / Rubbish		3		1
Vehicle	1	11		1
Wash Down		0		0
Total Monthly Incidents	37	331	5	44
Non Dispatched Calls Handled by Career Staff Only (count included In Total Monthly Incidents)	3	38		

Total Firefighters responding to all Incidents	239	2137
Average firefighters per run	6.5	6.5
Total Firefighters That Reponded To Dispatched Calls	232	1758
Average Firefighters That Responded To Dispatched Calls	6.8	6.0
Burning Permits Sta. #1	32	194
Burning Permits Sta. #2	191	846

Mutual Aid Given to:	October	Year Total
Bertrand Twp		5
Buchanan City	1	3
Buchanan Twp		0
Clay Twp	1	2
Howard Twp		7
Niles City	1	12
Other	1	3
Total	4	32
Mutal Aid Reveived From:		
Bertrand Twp		1
Buchanan City		0
Buchanan Twp		1
Clay Twp		1
Howard Twp	1	4
Niles City	3	19
Other		3
Total	4	29
Monthly Trainings	2	6
Volunteer Perf. Stand.	0	2
Engineer Perf. Stand.	0	0
Career Shift Trainings	0	0
Career Perf. Stand.	0	0
Station Tours/Public Ed & Community Activities	0	3
Chief Gary Brovold	10/31/20	

2049 South 3rd Street
Niles, MI 49120
Ph. 269-683-3311/Fax 269-683-1633

Email: ntfed@mail.com

2616 N. 5th Street
Niles, MI 49120
Ph. 269-683-9440