

# Milton Township

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## Official Minutes of Milton Township Board Meeting Monday, May 17, 2010 7:00 PM

The Milton Township Board Meeting was called to order at 7:00 PM with all board members present along with Milton Township Attorney, John Lohrstorfer.

The Pledge of Allegiance was recited.

Approval of Agenda: Add Number 9, Building Inspector Deputy.

Approval of Previous Minutes: April 19, 2010, on page two top paragraph after open session is broken, delete line, also after Paul Sniadecki in last sentence, add and Building Inspector. Under Public Comments, the word reabeled should be reclassified. The second to the last paragraph on page 2, there are missing comments. Add The Zoning Administrator was being accused of aggressively going after residents. Delete line break. Page 3, South Western should be one word, Southwestern and Robert Ziliak gave the rest of this report. There are two motions under Old Business, break that up.

Trustee Ward would like to listen to the minutes again after which Clerk Boggs motioned to table minutes of April 19, 2010, seconded by Treasurer DeBroka, all ayes, motion carried.

Public Comments: Jackie Pflug submitted her application for the Planning Commission and requested that she be reinstated due to the need for continuity for the writing of the Ordinances and Master Plan. Supervisor Benjamin informed the board that the supervisor makes the appointments with board approval.

Community Reports: Trustee Harvey will contact the Ambulance Service as they should be reporting to Milton Township on a quarterly basis. Deputy Clerk Boggs presented the NATS report. Supervisor Benjamin informed the board that there is an online survey concerning Roundabouts.

Inspector reports presented.

Chairperson, Diane Shields reported the attendance at Milton's Visioning Day from 9AM till NOON was not a large turnout and we will have the results by the next Planning Commission meeting.

Commissioner Ziliak reported the meeting on April 22, 2010 for a County Level Intergovernmental was a huge success. It was quite positive and was twice as good in previous

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years. We had our hazardous waste and electronic waste last Saturday with 94 vehicles passing through the event. Saturday, May 22, 2010 there will be a commissioner's workshop and on Thursday, May 20, 2010 the Cass County meeting with only a couple of items on the agenda. We are going to try to appoint a committee to look at the future of Smith Chapel with cooperation with the Cass County Historical Society

Commissioner Higley informed Milton that there were 17 people who had applied for the administrator's job and Commissioner Ziliak reported the finalization of the brochure that is being sent out to previous administrators that maybe interested in coming to Cass County.

Report For Insurance Risk Control, Supervisor Benjamin needs to talk to Trustee Harvey because of the sensitivity of the background check policy.

Supervisor Benjamin is calling a Special Milton Township meeting on May 20, 2010 at 7:00 PM, there were three people selected, Susan Johnson and Rena Mathews and one has withdrawn.

Supervisor Benjamin needs to get input from the board members concerning township security, he wishes to get this done by next week. A meeting needs to be arranged with the detective, the auditor, Kerry Collins can discuss security on the computers and Tom Cook from TC Security.

New Business:

Clerk Boggs read the meeting dates for Milton Township Meeting Dates as: April 19, 2010, May 17, 201, June 21, 2010, July 19, 2010, August 16, 2010, September 20, 2010, October 18, 2010, November 15, 2010 and December 20, 2010, January 18, 2011, February 21, 2011 and March 21, 2011 and 7PM.

Trustee Harvey motioned to accept the meeting dates, seconded by Treasurer DeBroka, motion carried.

Planning Commission vacancies. Supervisor Benjamin interviewed five individuals and as he wants to get somebody from single family and his intention is for Sandra Redman for single family. Trustee Ward stated that Kelly Sweeney is in single family in the Reserve after which Supervisor Benjamin informed the board that since that is a gated closed community which is a little different. Supervisor Benjamin informed the board that the Planning Commission is a representation of the different areas of the township and they are suppose to set up ordinances based on our Master Plan. Discussion continued on whether to extend the Milton Planning Commission to 9 members.

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Supervisor Benjamin appoint Sandra Redman effective July 1, 2010 seconded by Trustee Harvey. Roll Call Vote: Supervisor Benjamin, Yes; Clerk Boggs, No; Treasurer DeBroka, Yes; Trustee Harvey, Yes; Trustee Ward, No. Motion carries.

Supervisor Benjamin informed the board that currently Milton has no alternate for the Board of Review.

Discussion concerning Liability Insurance Renewal and there is \$20,000.00 that came into question and needs further research as a presentation and a proposal will be presented at the next Milton Board Meeting.

Supervisor Benjamin questioned if there was a contract date for the Auditor.

Discussion concerning Smith Chapel grass seeding, landscaping and tree clean-up.

Treasurer DeBroka motioned to have Green Thumb Landscaping for \$475.00 do seeding and clean-up, seconded by Trustee Ward. Roll Call Vote: Clerk Boggs, Yes; Treasurer DeBroka, Yes; Trustee Harvey, Yes; Trustee Ward, Yes; Supervisor Benjamin, Yes. Motion carries.

MEETING OF THE BOARD OF TRUSTEES OF

MILTON TOWNSHIP  
GROUP PENSION PLAN

A MEETING OF THE Board of Trustees of MILTON TOWNSHIP, organized and existing under and by virtue of the laws of the State of MICHIGAN was held on the May 17, 2010 pursuant to a consent to hold the meeting, such consent indicated by the signatures of all Trustees to these minutes.

Those present at the meeting the following Directors, constituting all of the Trustees of the Organization:

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The Chairman announced that the first order of business was the consideration by the Board of an amendment to the organization's existing Pension Plan. After an explanation of the terms of the proposed change, a motion was made, seconded and it was unanimously:

RESOLVED, that the organization amend the Pension Plan, as follows:

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Eligible classes of employees: Class I – All Elected Officials, Class II – All Deputies, Class III – Assessor, Zoning Administrator, Building Inspector and Secretary.

FURTHER RESOLVED, that the amendment above be effective July 1, 2010.

A motion was duly made, seconded and unanimously adopted.

Jacqueline Boggs  
Township Clerk

The Board of Trustees:

_____	_____
_____	_____
_____	_____

Clerk Boggs motioned to adopt the Milton Township Group Pension Plan Amendment, seconded by Treasurer DeBroka. Roll Call Vote: Treasurer DeBroka, Yes; Trustee Harvey, Yes; Trustee Ward, Yes; Supervisor Benjamin, Yes; Clerk Boggs, Yes. Motion carries.

Supervisor Benjamin inquired if there was an issue with the Milton’s Parking Lot Resurfacing and the answer was no.

Discussion concerning the ending date of May 31, 2010 for the Deputy Building Inspector after which Treasurer DeBroka motioned to extend the Deputy Building Inspector, Wayne Hardin to six months ending November 20, 2010. Trustee Ward seconded. Roll Call Vote: Trustee Harvey, Yes; Trustee Ward, Yes; Supervisor Benjamin Yes; Clerk Boggs, Yes; Treasurer DeBroka, Yes. Motion carries.

Supervisor Benjamin informed the board that the budget is over on unemployment.

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**MILTON TOWNSHIP**  
32097 Bertrand Street  
Niles, MI 49120

**Robert W. Benjamin, Supervisor \* Linda DeBroka, Treasurer \* Jacqueline Boggs, Clerk \***  
**Sharon Ward, Trustee \* Robert Harvey, Trustee**  
Phone [269] 684-7262 FAX [269] 684-1742

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**RESOLUTION 2010-06**  
**Fund Transfer Resolution**  
32097 Bertrand Street  
Niles, MI 49120

At a regular meeting of the Milton Township Board, Cass County, Michigan, held at the Township Hall of said County on the 17th day May 2010 at 7:00 o'clock PM, called to order by Supervisor Robert Benjamin, the following resolution was offered and adopted.

WHEREAS, the Milton Township Board agrees to follow Milton Township Resolution 2010-06 for Fund Transfer:

\$3,000.00	FROM:	Savings
\$3,000.00	TO:	101-101-870 Twp Bd. Unemployment Insurance

**MOTIONED BY:** Clerk Boggs

**SUPPORTED BY:** Treasurer DeBroka

**Roll Call Vote: Trustee Ward, Yes; Supervisor Benjamin, Yes; Clerk Boggs, Yes; Treasurer DeBroka, Yes; Trustee Harvey, Yes. Motion passed 5-0**

**Motion Carried.**

**Certification**

**I hereby certify that the foregoing is a true and accurate copy of a resolution agreement adopted by Milton Township at a meeting held on May 17, 2010 at the Milton Township**

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**Hall and that notice of said meeting was made and given in accordance with the provisions of the Michigan Open Meetings Act.**

**May 17, 2010**

**Jacqueline Boggs, Milton Township Clerk**

Financial Report: General Fund \$174,875.30 5<sup>th</sup> 3<sup>rd</sup>. Huntington Bank CD 43,719.02; Teachers Credit Union \$153,236.73 money market.

Treasurer DeBroka stated that MFB was renamed to Mutual Bank.

Approval of checks. Need to cut check to Dave DeBroka for \$20.00 for deposit return for table and chair rental

Supervisor Benjamin questioned what AV meant for payment to Deputy Clerk Paul Boggs and as Supervisor Benjamin stated that Deputy Clerk Paul Boggs was not on the election board and was not part of the election he could not be paid 3.5 hours on check #6459 needs to be lowered \$40.25.

Treasurer DeBroka motioned to pay bills as presented, voiding check 6459 for reissue to Paul Boggs another check for Dave DeBroka for \$20.00, seconded by Trustee Harvey.

Roll Call Vote: Trustee Ward, Yes; Supervisor Benjamin, Yes; Clerk Boggs, No; Treasurer DeBroka, Yes; Trustee Harvey, Yes. Motion carries.

Clerk Boggs motioned to adjourn at 8:58 PM, seconded by Treasurer DeBroka, motion carries.

Respectfully submitted,

Jacqueline Boggs, Milton Township Clerk