



# Milton Township

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**Minutes for Milton Township Board of Trustees  
Regular Board Meeting  
Milton Township Hall - 32097 Bertrand St., Niles, MI  
Tuesday August 14, 2018 7:00P.M.**

Meeting called to order at 7:00pm and the pledge was recited.

Members Present: Supervisor Robert Benjamin, Treasurer Susan Flowers (Arrived 7:04pm), Trustee Eric Renken, Trustee Kelly Sweeney

Members Absent: Clerk Steve Sante

Motion: Sweeney made a motion to have Renken serve as secretary for the meeting in the absence of the clerk.

Second: Benjamin

Discussion: None

Motion Carried With a Vote of 3-0

**Community Reports:**

Ex-Officio: Sweeney reports that phase three of the MUP will be completed after bats leave the surrounding trees for the season. This portion of construction will be up to Redfield Road.

Steve Sante, whom is the clerk, provided a written report that the August Primary Election had a total of 476 voters, which is up from 225 in 2014.

SMCAS: No Report Provided

Flowers reports that a favorable audit report was returned for the Edwardsburg Fire Department.

**Visiting Officials:** None

**Board Member Comments:** None

**Public Comment:** Virginia Kraft questioned if building permits must be posted. Benjamin takes the question as an action item.

**Approval of Agenda:**

No Changes

**Approval of Previous meeting minutes:**

Motion: Sweeney made a motion to approve the 7/10/18 minutes as presented

Second: Flowers

Discussion: None

Motion Carried Unanimously

## **OLD BUSINESS**

**Noise/Nuisance Ordinance Reviews:** A discussion was held by the board.

Motion: Renken made a motion to send the noise ordinance to a public hearing during our next board meeting on 9/11/18 at 7:00pm.

Second: Sweeney

Discussion: None

Motion Carried Unanimously

**Law Enforcement:** The proposal for a law enforcement millage needs to be on a ballot, but it won't be on the November ballot. If it is placed on another ballot that needs to be communicated to our residents via our website and newsletter.

**Smith's Chapel:** The Township is looking to terminate the Smith's Chapel Historical Commission contract, as they no longer are active in operations of the property.

Motion: Sweeney made a motion to terminate the contract with the Smith's Chapel Historical Commission

Second: Renken

Discussion: None

Roll Call: Flowers Yes, Renken Yes, Sweeney Yes, Benjamin Yes

Motion Carried

## **NEW BUSINESS**

### **Credit Card Policy:**

Flowers will review if there is liability to the township if credit card limits are increased and if so, should we cap how much a card holder can ask for.

### **Site Condominium Development Ordinance**

Benjamin would like the board to review the ordinance and bring back feedback.

Rezoning Gumwood/Redfield/Fir/Stateline

Renken recuses himself from this discussion, as he is a resident of this area.

Benjamin indicates the area needs to be re-zoned to single family residence so there is not spot zoning in the area

Motion: Benjamin makes a motion for the P.C. at the next scheduled meeting on 9/4/18 to consider the rezoning of the properties contained in the Gumwood/Redfield/Fir/ and the Stateline and call a public hearing at that meeting

Second: Sweeney

Discussion: None

Motion Carried (Vote of 3-0)

### **2018-2019 Budget**

The budget was discussed. No budget resolutions were made.

### **Financial Reports:**

Flowers reports the township fund balances total \$657,608.94

**Approval of Checks**

Motion: Sweeney made a motion to approve the checks as written  
Second: Renken  
Discussion: None  
Roll Call: Flowers Yes, Renken Yes, Sweeney Yes, Benjamin Yes  
Motion Carried

**Employee Performance Review:**

An employee performance review was completed for Eileen Glick, whom is the zoning administrator and code enforcement official

Sweeney stated that he is having problems with communication with Eileen and would like to see that improved

Benjamin indicated he would like the zoning administrator to review the site condominium ordinance with the P.C. and have Eileen provide feedback on the ordinance  
Would like to see a shorter time for complaint resolutions  
Would like to see code enforcement reports provided in the monthly board packet  
Would like to see set hours

Renken and Flowers had nothing to contribute

Eileen indicates the township should remove the noise ordinance because it is too hard to enforce.

**Adjournment:**

Motion: Flowers made a motion to adjourn at 8:02pm  
Second: Sweeney  
Discussion: None  
Motion carried unanimously