

MILTON TOWNSHIP – REGULAR MEETING
BOARD OF TRUSTEES
March 17, 2014

6:00pm PUBLIC BUDGET HEARING – BUDGET 2014-2015

The Public Hearing for the Budget 2014-2015 for Milton Township was held on Monday March 17, 2014 at the Milton Township Hall, 32097 Bertrand St, Niles, MI 49120. Supervisor Benjamin called the meeting to order at 6:00pm followed by the Pledge to the Flag.

Present: Supervisor R. Benjamin, Clerk S. Kronewitter, Trustee E. Renken, Trustee K. Sweeney

Absent: Treasurer S. Flowers (~~excused~~)

Also Present: Deputy Treasurer, D. Konneck. Township Attorney, Kaufman

PUBLIC COMMENTS: None

As there were no additional public comments made, Benjamin announced the Public Hearing is closed.

ADJOURNMENT

Renken made a motion to adjourn seconded by Sweeney.

All in Favor: Yes

Against: None

Motion Carries.

Meeting adjourned @ 6:01 p.m.

The regular meeting of the Milton Township Board was held on Monday March 17, 2014 at the Milton Township Hall, 32097 Bertrand St, Niles, MI 49120. Supervisor Benjamin called the meeting to order at 7:00pm followed by the Pledge to the Flag.

Present: Supervisor R. Benjamin, Clerk S. Kronewitter, Trustee E. Renken, Trustee K. Sweeney

Absent: Treasurer S. Flowers (~~excused~~)

Also Present: Deputy Treasurer, D. Konneck

PUBLIC COMMENT - None

BOARD MEMBER COMMENTS - None

COMMUNITY REPORTS

Sweeney - Adams Road Development to move 4,000cu of clean fill dirt to their Gumwood Rd. properties.

Benjamin - Board of Review meetings are wrapped up, property records were corrected and assessments fixed.

Commissioner Ziliak - New administrator is Roger Frazier, commissioner's workshop to be held on 4/11/2014, commissioners working on historical courthouse surveys, appropriated to spend \$275,000.00 for capital improvements to do maintenance removing mold and to fix roof of courthouse. A committee will be formed to determine what to do with the courthouse after maintenance is done. The Cass County Household and Hazardous Waste Collection to be held May 17, 2014 from 9:00am to Noon at the Cass County Fair Grounds.

APPROVAL OF AGENDA

Business with attendees: Add items - 3. Roads, 4. Attorney

New Business: Add item – 5. Assessing Contract, 6. Township Hours, 7. Litigation and SMCAS. Move Budget for 2014-2015 to item 8.

DRAIN DISCUSSIONS

Bruce Campbell spoke on drains in Milton and how and why they are assessed.

TOWNSHIP HALL NEW BUILDING UPDATE

No report.

ROADS

Joe Bellina spoke on issues regarding grants and various matching funds, walking paths, snow plowing, road maintenance, and the Gumwood study.

Sweeney made a motion to inform the Road Commission that Milton Township is committed to the Gumwood Multi-use Plan Phase I, seconded by Renken.

All in Favor: Yes = 3

Against: = 1

Absent: Flowers

Motion Carries.

ATTORNEY

Due to a firm member’s retirement and reassignments of their clients, our township attorney is unavailable to attend our Monday evening meetings. Discussion held regarding options the township can consider. Sweeney will take this information to the planning commission for their input.

APPROVAL OF PREVIOUS MINUTES

Kronewitter made a motion to approve the minutes of the regular meeting of February 18, 2014 as presented, seconded by Benjamin.

All in Favor: Yes

Against: None

Absent: Flowers

Motion Carries.

Sweeney made a motion to approve the minutes of the special meeting of February 26, 2014 as presented, seconded by Renken.

All in Favor: Yes

Against: None

Absent: Flowers

Motion Carries.

Sweeney made a motion to approve the minutes of the special meeting of March 10, 2014 as presented, seconded by Renken.

All in Favor: Yes

Against: None

Absent: Flowers

Motion Carries.

FINANCIAL REPORT

Treasurer’s report was read by Deputy Konneck, noting an additional deposit of \$140,516.19 to the report. Financial report and budget were reviewed. Discussions on FDIC limits at banks holding township funds, and the escrow fund balance amount on our financial report.

Benjamin motioned to approve Budget Resolution 2014-03-01, seconded by Sweeney.

Roll Call Vote:

YES: Kronewitter, Renken, Sweeney, Benjamin

NO: None

Absent: Flowers

Motion Carries

JOB DESCRIPTIONS

Sweeney made a motion to approve the Zoning Administrator job description as amended, seconded by Renken.

All in Favor: Yes

Against: None

Absent: Flowers

Motion Carries

Sweeney made a motion to approve the Code Enforcement job description as presented, seconded by Kronewitter.

All in Favor: Yes

Against: None

Absent: Flowers

Motion Carries

Discussion regarding Employee Policy Manual, board to review and provide feedback for a new draft, before the April meeting.

REZONING REQUEST

Sweeney motioned to adopt Resolution 2014-03-02 to amend the zoning map for property Id 14-07011-009-10 on Beebe Road (Ordinance O-2014-03-01, seconded by Renken.

Roll Call Vote:

YES: Kronewitter, Renken, Sweeney, Benjamin

NO: None

Absent: Flowers

Motion Carries

APPROVAL GUMWOOD / REDFIELD STUDY

Benjamin motioned to sign Road Commission contract in the amount of \$11,000.00 for the Gumwood and Redfield Road study, seconded by Renken.

Roll Call Vote:

YES: Renken, Sweeney, Benjamin, Kronewitter

NO: None

Absent: Flowers

Motion Carries

LAWN MAINTENANCE BID

Renken made a motion to approve the Lawn Maintenance Proposal to be advertised for bids, seconded by Sweeney.

- All in Favor: Yes
- Against: None
- Absent: Flowers

Motion Carries.

ADVERTISEMENTS

Benjamin made a motion to have the Clerk and Supervisor jointly create the ad for the Zoning Administrator/Code Enforcement Officer position, seconded by Sweeney.

- All in Favor: Yes
- Against: None
- Absent: Flowers

Motion Carries.

Benjamin made a motion to set April 11, 2014 at 5:00pm the deadline for applications for Zoning Administrator/Code Enforcement Officer to be submitted, seconded by Renken.

- All in Favor: Yes
- Against: None
- Absent: Flowers

Motion Carries.

Benjamin made a motion for a special meeting on Monday, April 14, 2014 at 6:30pm to review the applications for Zoning Administrator/Code Enforcement officer, seconded by Sweeney.

- All in Favor: Yes
- Against: None
- Absent: Flowers

Motion Carries.

ASSESSING CONTRACT

Benjamin motioned to accept the Independent Contract Agreement for assessing services pending attorney changes and final approval of the Milton Township Supervisor, seconded by Renken.

- Roll Call Vote:
- YES: Sweeney, Benjamin, Kronewitter, Renken
- NO: None
- Absent: Flowers

Motion Carries

Supervisor asks board if they would like to continue to 9:30pm – All in favor, yes

TOWNSHIP OFFICE HOURS

Benjamin made a motion to approve township office hours 9:00am to 5:00pm, Monday thru Friday effective April 1, 2014, seconded by Sweeney.

- All in Favor: Yes
- Against: None
- Absent: Flowers

Motion Carries.

SMCAS DISCUSSION

Attorney addressed issues of possible litigation, building lease, articles of incorporation and amendments. The township needs to determine what they wish to accomplish and give those guidelines to our attorney.

Supervisor asks board if they would like to continue to 9:45pm – All in favor, yes.

Discussion regarding ownership, rate increases, PA179 and PA33, our attorney will attend the next SMCAS meeting.

Supervisor asks board if they would like to extend meeting until 10:00 pm, All in favor, yes.

TOWNSHIP BUDGET 2014-2015

Benjamin motioned to accept Resolution 2014-03-03 Milton Township Budget 2014 - 2015, seconded by Sweeney.

Roll Call Vote:

YES: Sweeney, Benjamin, Kronewitter, Renken

NO: None

Absent: Flowers

Motion Carries

Benjamin motioned to accept Resolution 2014-03-04 Milton Township 2014-2015 fee schedules, and, to include deputy clerk to be paid hourly wages and mileage to attend mandatory election training sessions, seconded by Renken.

Roll Call Vote:

YES: Benjamin, Kronewitter, Renken, Sweeney

NO: None

Absent: Flowers

Motion Carries

Benjamin motioned to approve road striping not to exceed \$2,500.00 with the Cass County Road Commission, effective April 1, 2014, seconded by Sweeney.

Roll Call Vote:

YES: Kronewitter, Renken, Sweeney, Benjamin

NO: None

Absent: Flowers

Motion Carries

Benjamin motioned to approve dust control not to exceed \$8,300.00 with the Cass County Road Commission, effective April 1, 2014, seconded by Renken.

Roll Call Vote:

YES: Sweeney, Benjamin, Kronewitter, Renken

NO: None

Absent: Flowers

Motion Carries

Benjamin motioned to approve Joy John's contract in the amount of \$540.00, effective April 1, 2014, seconded by Sweeney.

Roll Call Vote:

YES: Benjamin, Kronewitter, Renken, Sweeney

NO: None

Absent: Flowers

Motion Carries

APPROVAL OF CHECKS

Kronewitter motioned to approve checks 8670-8711 and ACH payments in the amounts of \$36,759.33 as presented, seconded by Benjamin.

Roll Call Vote:

YES: Kronewitter, Renken, Sweeney, Benjamin

NO: None

Absent: Flowers

Motion Carries

ADJOURNMENT

Benjamin made a motion to adjourn seconded by Renken.

All in Favor: Yes

Against: None

Absent: Flowers

Motion Carries.

Meeting adjourned @ 9:57p.m.

Respectfully Submitted,

Sue Kronewitter
Clerk, Milton Township

OFFICIAL