

# **Milton Township Regular Board Meeting November 15, 2010**

The regular meeting of Milton Township Board was called to order on November 15, 2010 at 7: 00 p.m. in the township hall with Supervisor Robert Benjamin presiding.

## **ROLL CALL:**

Present: Supervisor-Robert Benjamin; Treasurer-Linda DeBroka; Clerk-Michael Layher; Trustees-Don Kronewitter and Sharon Ward.

Absent: None

Invited Guest: Attorney-John Lohrstorfer

## **PUBLIC COMMENTS:**

Virginia Kraft wanted to know what happened to street signs on U.S. 12 and Smith Chapel Historical marker on Redfield. It was indicated that the historical marker had been taken out by a car accident a while ago and too expensive to replace.

Smith Chapel Historical Society wants everyone to know about the Christmas concert on December 4<sup>th</sup>.

## **MINUTES:**

Motion to approve the minutes of the October 18, 2010 regular meeting by Layher, and seconded by Benjamin. *Motion passed.*

## **COMMUNITY REPORTS:**

- Niles/Buchanan/Cass Area Transportation member not present no report. There is a presentation on November 22<sup>nd</sup> regarding Michigan Transportation funding at Andrews University.
- Zoning Administrator, Paul Sniadecki indicated one variance hearing to be held November 17<sup>th</sup>; 4 site plan reviews; 3 zoning violation letters issued. Worked with planning commission on some conditional use issues. Township website updated for all civil ordinances.
- Planning Commission Chairman-Kelly Sweeney working on getting future land use map on website. Joint meeting with planning commission and township board to be held January 3, 2011 and will be published as a special meeting.
- County Commissioner-Robert Ziliak reported that the Board is reviewing applications for the Cass County Road Manager and will begin looking at applicants for the County Administrator position.
- Edwardsburg Ambulance reported 58 runs for the month of October, with 7 in the Township.
- Cass County Sherriff reported on the numerous daytime burglaries taking place and the community members should be aware of their surrounding and report anything suspicious. Also a new tool, Nixel, is available for anyone to sign up for and get instant notifications of any problems in the County.

## **OLD BUSINESS:**

- Noise ordinance-Tabled until after public hearing on November 16, 2010.
- Community Center Rental-Treasurer DeBroka indicated nothing to report from committee. Supervisor Benjamin asked if something could be brought to the next board meeting for possible action.

**NEW BUSINESS:**

- Audit Presentation-Kenley Penner of Plante & Moran, LLC presented the March 31, 2010 audit. Township received an unqualified opinion and has a healthy fund balance.
- Review of ACH Policy-Motion by Layher seconded by DeBroka to adopt Resolution 2010-14 in establishing an ACH Policy. DeBroka-yes; Kronewitter-yes; Layher-yes; Ward-yes; Benjamin-yes; (*Motion passed.*)
- Two sample ordinances involving the regulations of medical marihuana were presented by the Township attorney. These are being developed in cooperation with the County and other townships. The planning commission was asked to review and bring their recommendations to the board. The difference between the two is that one would be a zoning issue and the other a licensing ordinance.

**FINANCIAL REPORTS:**

- Review of Budget-It was noted that \$212.40 of expenditures posted to account 101-253-726 should have been posted against 101-101-726, as all office supplies are expenditures of the township and not individual offices, and clerk will make adjustment.
- Financial reports-Treasurer reported September and October balances of cash and investments.
- Approval of checks-Motion by Layher seconded by DeBroka to approve checks #6724 through #6772; all ACH withdrawals, and #6757-voided. Kronewitter-yes; Layher-yes; Ward-no; Benjamin-yes; DeBroka-yes. (*Motion carried.*)

A discussion was held on why Trustee Ward is objecting to the payments, and indicated that she is protesting against paying the current Deputy Clerk different than those in the past. Feels the policy was changed for favoritism. Clerk Layher pointed out that the Deputy is being paid within the proper policies adopted by the current board and was not familiar with what prior deputies were paid.

**BOARD MEMBER COMMENTS:**

- Supervisor Benjamin introduced his new deputy, Susan Flowers; wanted to remind township officials of the potluck dinner at the hall on December 11<sup>th</sup>; the water sensor and new battery back-up has been installed to the Township security system; the passing of our long-time building inspector Dan Kulwicki; and finally to remind all board members that when reviewing invoices and checks that they must not be given out to the public unless they comply with privacy laws.
- Clerk Layher wanted to thank his deputy clerk for the work put in for the election and helping to clean-up the QVF files and voter registration cards.

Motion to adjourn by Kronewitter seconded by Layher. Meeting adjourned at 8:43 p.m.

Next regular board meeting will be held Monday December 20, 2010 at 7:00 p.m.

Respectfully submitted

Michael W. Layher  
Township Clerk