



Milton Township

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Unofficial Minutes for Milton Township Board of Trustees
Regular Board Meeting
Milton Township Hall - 32097 Bertrand St., Niles, MI
Saturday, February 20th, 2016 6:30 P.M.

Meeting called to order at 6:30pm.

Members Present: Treasurer Susan Flowers, Clerk Steve Sante, Trustee Eric Renken, Trustee Kelly Sweeney
Members Absent: Supervisor Robert Benjamin.

Motion: Renken made a motion to appoint Sweeney as meeting moderator in the absence of the Supervisor.
Second: Flowers
Discussion: None
Motion Carried Unanimously

The Pledge was recited.

Community Reports:

Planning Commission Ex Officio Member

Sweeney reports the PC is working through its final changes to the new zoning ordinance. Each Board Member is reviewing a section(s) They are hoping to have a public hearing on it in March or April.

Sante reports that the election commission met and appointed election workers and the Township is ready for the election on March 8th.

Renken reports the SMCAS ambulance crews will be having fire arms training.

Anyone wishing to speak to the board: None

Board Member Comments: None

Approval of Agenda: Approved as written

Approval of Previous Minutes

Motion: Sante made a motion to approve the 1/19/16 minutes as amended
Second: Flowers
Discussion: None
Motion Carried Unanimously

Motion: Flowers made a motion to approve the 2/8/16 minutes as written
Second: Renken
Discussion: None
Motion Carried Unanimously

Business with Attendees: None

Old Business:

Fire Services: Tabled

Rental Updates

No updates were provided. It was discussed that security procedures during large events and the alcohol policy be revisited by the board

Policy Updates

Sante reviewed the well head protection policy, key and security policy, and the training policy.

Motion: Sweeney made a motion to approve the well head policy as presented. (No Changes Made)

Second: Sante

Discussion: None

Motion Carried Unanimously

Motion: Sweeney made a motion to approve the key and security policy as presented.

Second: Renken

Discussion: None

Motion Carried Unanimously

Motion: Sweeney made a motion to approve the training policy as presented.

Second: Renken

Discussion: None

Motion Carried Unanimously

Risk Mitigation: Tabled

2016-2017 Budget Update: The board met on 2/8/16 for a budget workshop and the budget is anticipated to be completed in the coming days. The budget hearing will be on 3/15/16 at 6:30.

New Business:

Dell Warranty Renewals: Renken provided quotes from dells for extended service for the administrative assistant's computer and the server. Information provided in the board packet.

Motion: Renken made a motion to approve the service warranty for the administrative assistant's computer in the amount of \$221.95

Second: Flowers

Discussion: Discussion on how to pay the amount occurred

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y

Motion Carried Unanimously

Motion: Flowers made a motion to purchase the extended service agreement from Dell for the township server for three years in the amount of \$1,854.00

Second: Sante

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y

Motion Carried Unanimously

Sweeney indicated he believes there is a need for more sound panels in the Great Hall to improve the acoustics. Sante agreed to have a proposal for the next board meeting.

Financial Report:

Review of Township Budget

Motion: Sante made budget resolution 2016-03R to be as follows:

Computer Software	+\$2,076.25
Loan To Fire Fund	+\$20,803.71
Multi-Use Path	+8,396.48
Za Millage	+22.61
Internet	+370.00
PC wages	-2,000.00
TH Electric	-\$4,000.00
Old Township Hall Maintenance	-\$3,000.00
TH Security	-\$500.00
TH Gas	-\$1,500.00

Second: Renken

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion carried unanimously

Financial Reports

Flowers reported the township funds total \$557,852.29.

Approval of Checks

Sante made a motion to approve the checks as written with the following to be added:

Ed Wainright	\$1,612.80
Dell	\$2,075.95

Second: Renken

Discussion: Why \$11.45 in checks deposited from Midwest Energy

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion carried unanimously

Adjournment

Motion: Renken made a motion to adjourn at 7:11pm.

Second: Flowers

Discussion: None

Motion carried unanimously

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