



# Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742  
Email: [milton@miltontwp.org](mailto:milton@miltontwp.org) Website: [www.miltontwp.org](http://www.miltontwp.org)

---

## Minutes for Milton Township Board of Trustees Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday March 20, 2018 7:00P.M.

Meeting called to order at 7:00pm and the pledge was recited.

Members Present: Supervisor Robert Benjamin, Treasurer Susan Flowers, Clerk Steve Sante, Trustee Eric Renken

Absent: Trustee Kelly Sweeny, excused

### Community Reports:

No P.C. report provided

### Board of Review

Benjamin reported that the BOR concluded its March meetings and heard a total of twenty cases. Only seven of the appeals were for valuation reasons.

### Election Commission:

Sante reports that preparations are being made for the May 8<sup>th</sup> election and absentee ballots are now available.

**Board Member Comments:** None Made

**Public Comment:** None Made

**Visiting Officials:** Bob Ziliak reports that the county household hazardous waste collection day will be May 19<sup>th</sup> from 9:00am to 12:00pm.

### Approval of Agenda:

RFP for Lawn Services  
PAR Plan Representative  
End of Budget Special Meeting

### Approval of Previous meeting minutes:

Motion: Renken made a motion to approve the 2/17/18 minutes as presented

Second: Flowers

Discussion: None

Motion Carried Unanimously

Motion: Sante made a motion to approve the 2/20/18 minutes as presented  
Second: Flowers  
Discussion: None  
Motion Carried Unanimously

## **OLD BUSINESS**

### **Rental Update**

There was a discussion on what the procedure should be if the county wants to use one of the township rooms. Also discussed, was should the state be able to use the rooms at no expense.

### **Multi-Use Path**

Benjamin reports that the CCRC is presently re-designing the Redfield Road/Gumwood Road intersection. It is hoped that they will provide a presentation by the next BOT meeting.

### **Noise/Nuisance Ordinance Reviews**

Renken working on proposed changes.

## **NEW BUSINESS**

### **Letters of Appreciation:**

Benjamin provided discussion on two proposed letters of appreciation for Tony Meyaard and Tami Stewart.

Motion: Benjamin made a motion to approve resolution of appreciation 2018-08R for Tami Stewart  
Second: Flowers  
Discussion: None  
Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y  
Motion Carried Unanimously

Motion: Benjamin made a motion to approve resolution of appreciation 2018-09R for Tony Meyaard  
Second: Flowers  
Discussion: None  
Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y  
Motion Carried Unanimously

### **City of Niles Water Agreement**

The City of Niles ran water lines into a small portion of the township without contacting the township. For this reason a water utility franchise and consent agreement is needed.

Motion: Benjamin made a motion to approve the Milton Township Water Utility Franchise and Consent Agreement with the City of Niles.  
Second: Renken  
Discussion: None  
Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y  
Motion Carried Unanimously

### **2018-2019 Budget**

No comment from members of the public was provided at the budget hearing meeting for the 2018-2019 budget. Before approving the budget the BOT discussed possible changes.

Motion: Benjamin made a motion to approve resolution 2018-10R for the 2018-2019 budget as amended.

Second: Renken

Public Comment: None

Discussion: None

Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y

Motion Carried Unanimously

### **2018-2019 Salaries**

After some discussion on the salaries resolution, the following motion was made:

Motion: Benjamin made a motion to approve resolution 2018-11R for 2018 wages.

Second: Renken

Discussion: None

Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y

Motion Carried Unanimously

At this point Benjamin asked the Board if it would be acceptable to add to the agenda "Salary Compensation Committee". There were no objections.

### **2018-2019 Township Fees**

Motion: Benjamin made a motion to approve resolution 2018-12R Township Fee Schedule

Second: Renken

Discussion: None

Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y

Motion Carried Unanimously

### **Joy's John Contacts 2018-2019**

Motion: Benjamin made a motion to approve the Joy's John contract as presented on the board packet.

Second: Renken

Discussion: None

Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y

Motion Carried Unanimously

### **2018-2018 Roads**

Motion: Benjamin made a motion to approve the CCRC contract 18-07-02 in the amount of \$2,755.70

Second: Flowers

Discussion: None

Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y

Motion Carried Unanimously

The Leet Road contract will be referred back to Kelley Sweeney, as the amount is different than what was expected.

**Domestic & Sexual Abuse Service**

The proposal was revised by the board and no action was taken

**RFP for Lawn Care:**

An RFP for lawn care was provided and discussed

Motion: Renken made a motion to approve the 2018-2019 Lawn Care RFP.

Second: Benjamin

Discussion: None

Motion Carried Unanimously

**PAR Plan Appointment**

Motion: Renken made a motion for resolution 2018-13R appointing himself as a PAR Plan Representative

Second: Sante

Discussion: None

Motion Carried Unanimously

**End of Budget Year Meeting**

Motion: A motion setting the BOT end of budget year meeting for March 30, 2018 was made.

Second: Renken

Discussion: None

Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y

Motion Carried Unanimously

**Salary Compensation Committee**

Motion: Benjamin made a motion appointing Ted Mullet to the Salary Compensation Committee

Second: Flowers

Discussion: This is a five year term beginning January 1, 2018

Motion Carried Unanimously

**Review of Township Budget**

Motion: Benjamin made a motion to approve budget resolution 2018-14R as follows:

101-101-136.5	Building Note	\$4,887
101-247-731	BOR Publications	\$101
101-253-956	Recon Disc	\$223
101-255-931.5	Snow Services	\$2,120
101-265-921	OTH Electric	\$238
101-265-923.2	OTH Heat	\$173
101-265-710	Event Manager Pay	\$70
101-448-820	Street Lights	\$730
101-410-812	PC Consultants	\$280
101-410-861.2	ZA Mileage	\$50
101-751-931.1	Porta Potty	\$27
101-101-710.1	Secretary	\$60
101-371-724.4	Plumbing	\$100
<b>Total</b>		<b>\$9,059</b>

101-101-815	Computer Software	(\$1,500)
101-257-818	Assessor Legal Exp.	(\$5,000)
101-265-933.2	TH Maintenance	(\$2,559)
<b>Total</b>		<b>(\$9,059)</b>

Second: Sante

Discussion: None

Roll Call Flowers Y, Renken Y, Sante Y, Benjamin Y

Motion Carried Unanimously

**Financial Reports:**

Flowers reports the township funds total \$559,270.18

**Approval of Checks**

Motion: Sante made a motion to approve the checks as amended

Second: Renken

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Benjamin Y,

Motion Carried

**Adjournment**

Motion: Renken made a motion to adjourn at 8:40pm.

Second: Flowers

Discussion: None

Motion carried unanimously

OFFICIAL