



Milton Township

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**Minutes for Milton Township Board of Trustees
Special Board Meeting
Milton Township Hall - 32097 Bertrand St., Niles, MI
Wednesday, May 6, 2015, 6:30 P.M.**

The meeting was called to order at 6:30pm and the pledge was recited.

Board Members Present: Supervisor Benjamin, Treasurer Susan Flowers, Clerk Steve Sante, Trustee Kelly Sweeney

Trustee Eric Renken arrived at 7:18pm

Guests: Ed Wainright-Plumbing/Mechanical Inspector, Mike Frederick Building Contractor, Richard Hebard-Building Architect

Township Hall Punch list:

Change proposal 24 (Acoustical Tiles) was discussed at length. The proposal was produced by a salesman without doing an engineer study. Neither Frederick nor Hebard were able to produce a plan that would have a good chance of success in curing the acoustical problems in the great hall. A lengthy discussion occurred on this issue.

Motion: Sweeney made a motion directing Hebard to hire a sound engineer to develop a plan to cure the acoustical problems in the great hall at a cost not to exceed \$2,000.

Second: Benjamin

Discussion: None

Roll Call: Flowers Y, Sante Y, Sweeney Y, Benjamin Y

A decision not to act on the change proposal until the study is completed was made.

Change proposal 25 was reviewed by the board. The items included in this proposal are as follows:

1. Door #112 Passage Set Hardware
2. Additional 22 Parking Bumper Blocks
3. Additional Play Ground Sign
4. Steel Landscape Edging
5. Additional Irrigation Coverage

The following was decided:

1. Clerk storage room lock needs repair have door #112 re-keyed if necessary and place a key inside the closet.
2. Hebard to review the area and make a recommendation
3. Benjamin made a motion to reverse the southern most sign.
Second: Renken
Discussion: None
Motion Carried
4. Hebard to review this area and make a recommendation
5. No action taken

Punch List Review:

Parking Lot Striping:

Motion: Benjamin made a motion to approve the parking lot striping as proposed by Hebard.

Second: Sweeney

Discussion: Hebard to provide a sketch

Motion Carried

Water heater:

A lengthy discussion occurred on the cause of the hot water smell. Hebard is to provide a recommendation.

Building Odor:

The odor has returned to the building. A lengthy discussion occurred as to the cause. No specific plan of action developed.

The board agreed to continue past 9:00pm.

Frederick agreed to cure punch list items 2-14

Policies:

Benjamin suggested the board review the township policies. The following members have agreed to review them as follows:

Offices & Property	Sweeney
SS Privacy	Flowers
Group Pension Plan Deposit	Sweeney
Smoking	Renken
Incident Management System	Renken
Zoning Admin. Reports	Sweeney
Lot Split Notification	Benjamin

Wellhead Protection	Sante
Build/Elec/Mech. Const Code	Benjamin
Credit Card	Sweeney
Competitive Bidding	Renken
Poverty Exemption	Benjamin
BOT to approve master plan	Sweeney
Payments between meetings	Renken
Key & Security	Sante
Investment/Depository	Sweeney
Electronic Transaction	Renken
Training	Sante
Reimbursement	Sweeney
Requests For Payment	Renken
Escrow	Benjamin
FOIA	Benjamin
Reservations/Rentals	Flowers

Adjournment:

Motion: Sweeney made a motion to adjourn at 10:03 PM

Second: Flowers

Discussion: None

Motion Carried