



# Milton Township

32097 Bertrand St., Niles, MI 49120 Phone (269)684-7262 Fax (269)684-1742  
Email: milton@miltontwp.org Website: www.miltontwp.org

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## Minutes for Milton Township Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday, September 21<sup>st</sup>, 2021 7:00 P.M.

### Call to Order/Pledge of Allegiance:

Meeting called to order at 7:00PM and the pledge was recited.

Members Present: Supervisor Eric Renken, Clerk Tony Floyd, Treasurer Susan Flowers, Trustee Rich Mullin, Trustee Phil Egert

### Community Reports:

#### 1. Planning Commission Ex Officio Member

#### 2. Other committee chairs

- a. Edwardsburg Fire -
- b. SMCAS

- i. Josh Kay the Operations Manager has named, Michigan EMS Practitioner of the Year
- ii. They have been doing drive through Monoclonal Antibody Therapy and are the model for other services.
- iii. Can usually do treatment within 24 hours of the order.

#### c. Visiting officials

### Anyone Wishing to Speak to the Board: (3 min/person)

1. Lauren Fox, 29818 Redfield, Niles, MI
  - a. There have been 15 blight complaints, 10 resolved within a year. 5 were resolved slightly longer than a year.
2. Lewis Mudd, 33667 Washington St, Niles, MI
  - a. Tree and pothole issues need to be addressed

### Board Member Comments:

1. Floyd - getting quotes to digitize past township records

### Approval of Agenda:

Motion: Renken made a motion to amend the agenda by adding Discussion of Litter Ordinance under new business and add Auditor to Business (w/attendees) then approve the agenda.

Second: Mullin

Motion Carried

### **Approval of Previous Minutes:**

Motion: Renken made a motion to approve the minutes from the August 17<sup>th</sup>, 2021, public hearing.

Second: Flowers

Motion Carried

Motion: Renken made a motion to amend Board of Trustee minutes from 17 August 2021 by editing that "Edwardsburg Fire – Residents asked the Edwardsburg Joint Fireboard to research" and the tree comments provided by Lewis Mudd, then approve.

Second: Floyd

Motion Carried

### **Business (w/attendees):**

1. Brian Hake, Kruggel Lawton CPA, presented audit results for the fiscal year ending on March 31<sup>st</sup>, 2021.
2. Clerk Floyd thanked Brian Hake for all his assistance and advice with successfully closing out the past fiscal year, preparing the current fiscal year, and making the financial tracking system more efficient and effective.

### **Old Business:**

### **New Business:**

#### **1. ARPA**

a. A workshop consisting of the BOT, legal, and CPA will be held.

b. A Milton Township Open House soliciting thoughts and ideas on ARPA funds will be held.

#### **2. Update ACH Policy**

Motion: Floyd made a motion to update the Electronic Transaction Policy by adding SEMCO, Blue Cross, and FNBO to the list of approved vendors for ACH Transactions

Second: Mullin

Roll Call Vote. Egert, Y. Mullin, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

#### **3. Employee ID's**

Motion: Renken made a motion to require the Zoning Administrator, Assessor, and Inspector to carry pictured employee identification.

Second: Floyd

Motion carried.

#### **4. Census**

#### **5. IT Updates**

Motion: Renken made a motion to update IT, not to exceed \$1,500.

Second: Flowers

Roll Call Vote. Egert, Y. Mullin, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

**6. Discussion of Litter Ordinance**

Motion: Renken made a motion to add Discussion of Litter Ordinance to the October BOT meeting and to direct the Township attorney and Zoning Administrator to attend said meeting.

Second: Floyd

Motion carried.

**Financial Report:**

**1. Review of Township Budget**

Motion: Renken made a motion to approve the budget.

Second: Egert

Motion carried.

**2. Financial Reports**

a. Treasurer Flowers reported the general fund balance is \$880,380.74.

**3. Approval of Checks**

Motion: Floyd made a motion to approve all checks as presented.

Second: Egert

Roll Call Vote. Egert, Y. Mullin, Y. Floyd, Y. Flowers, Y. Renken, Y.

Motion carried.

**Adjournment:**

Motion: Flowers made a motion to adjourn.

Second: Floyd

Voice vote.

Motion carried. Meeting adjourned at 8:17pm.