

# Milton Township

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## Annual Report to the Board of Trustees

Township Fiscal Year 2011-2012 (4/1/2011-3/31/2012)

Over the past fiscal year, the Planning Commission has worked diligently updating the Master Plan for Milton Township. Through the year we have been working on several of the Zoning Ordinances and are in process of doing a complete Zoning Ordinance Audit. The Planning Commission has completed a Medical Marihuana Ordinance, Section 20.02 and the Private Road Ordinance, Article 23. The Planning Commission, under the request of the Board of Trustees, also developed a Road Repair Plan.

In addition, the Planning Commission has completed the following specific actions:

1. Held 9 Public Hearings
  - a. Private Roads
  - b. Conditional Use for an Archery Range
  - c. Accessory Uses to Article 1
  - d. Change Article 13.15 to allow illuminated signs for churches
  - e. Amend Article 14.04 to require only one publication of a Public Notice for Conditional Use Application
  - f. Add a section to regulate Medical Marihuana
  - g. Conditional Use to Mark Weaver to operate a lawn service
  - h. Public Hearing for the Township Master Plan (January 9<sup>th</sup>)
  - i. Public Hearing for the Township Master Plan (March 12<sup>th</sup>)
2. Submitted 5 Zoning Text Amendments recommended to the Board of Trustees
  - a. Ordinance Section 13.15D. Amended for certain Illuminated Signs
  - b. Ordinance Section 14.04. Public Notice Publication Update
  - c. Ordinance Section 20 (new). Add Medical Marihuana Article
  - d. Ordinance Section 23 (new). Add Private Road Article
  - e. Ordinance Section 1.12 Definitions. Add Definition for "Accessory Use."
3. Evaluated 2 Conditional Use/Special Use Applications
  - a. Archery Range in Rural Residential and Ag-Production
  - b. Landscaping Services in Rural Residential and Ag-Production
4. Additions to the Planning Commission
  - a. Richard Hebard (July 1, 2011 until June 30, 2014)
  - b. Kelly Sweeney (July 1, 2011 until June 30, 2014)

5. Training Opportunities Utilized
  - a. Master Planning Training at Cass County (May 2011)
  - b. Cass County Visioning Session (March 2012)
  
6. Issues to be addressed in the next year
  - a. Zoning Ordinance Audit
  - b. Master Plan implementation and Timeline establishment
  - c. Home Occupations-Home based business Ordinance
  - d. Condominium Ordinance
  - e. Subdivision Ordinance
  - f. Lot Line and Parcel Combination Ordinance
  - g. Election Period Sign Ordinance
  - h. Conditional Rezoning Ordinance
  - i. Updates and improvements to article 17 ZBA procedures.
  - j. Changing Conditional uses to align better with the “Special Use” approach as described in the MZEA (2006) MPEA (2008)
  - k. Land Division Ordinance Update

It has been my pleasure to serve as the Chairman of the Planning Commission for the last fiscal year. I would also like to personally thank Paul Sniadecki for his help with the Planning Commission. The Planning Commission is focused on making Milton Township an enjoyable place to work and live for all of our residents. In addition, the Planning Commission will need to appropriately manage the growth in the township, which was a 46.5% increase as documented by the 2010 Census data.

Respectively submitted,

Kelly Sweeney, Chairman

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## **Planning Commission**

**Members:**

**Jeremy Clanton, Richard Hebard, Ron Jureziz, Sandra Redman, Diane Shields, Kelly Sweeney and Sharon Ward**

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