



Milton Township

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Unofficial Minutes for Milton Township Board of Trustees Regular Board Meeting Milton Township Hall - 32097 Bertrand St., Niles, MI Tuesday, December 15th, 2015 7:00 P.M.

Meeting called to order at 7:00pm and the pledge was recited.

Members Present: Treasurer Susan Flowers, Clerk Steve Sante, Trustee Renken, and Supervisor Benjamin.

Members Absent: Trustee Kelly Sweeney

Community Reports:

Members from the Edwardsburg Fire Department was present to present the new fire truck to the Township. Bruce Stack, whom is the Edwardsburg Fire Chief, reviewed information regarding the new truck. Also discussed was the way in which the truck was paid for by the fire department.

Planning Commission Ex Officio Member

Sweeney was not present for the meeting.

Robert Ziliak:

Mr. Ziliak reports the Board of Commissioners voted not to renew the Administrator's contract. A search for a new administrator is underway. Also, flyers for the courthouse remodeling project were left at the township.

Other Committee chairs and visiting officials:

Benjamin reports that the Board of Review had its December meeting and will not meet again until March.

Sante reports applications for AV ballots were sent out and ballots will be ready no later than January 19th.

Renken reported that there will be an Ambulance Board meeting on Thursday 12/17. The board is waiting on the final audit report which should be completed soon.

Anyone wishing to speak to the board:

Ken Swanson, who is a resident on Franz Drive, spoke on the poor condition of that road and need for its repair. A lengthy discussion followed involving the board and public. Benjamin provided suggestions on getting the problem resolved.

A discussion on the improvements to the Redfield/Gumwood intersection was also discussed.

Board Member Comments:

None

Approval of Agenda:

Board of Review Training

Approval of Previous Minutes

Minutes for 11/18/2015

Clerk revised the minutes prior to the minutes and those changes were discussed with the board.

Motion: Flowers made a motion to approve the minutes as revised

Second: Renken

Discussion: None

Motion Carried Unanimously

Business with Attendees:

None

Old Business:

Fire Services

Benjamin indicates the township is in the process of setting up a special assessment for fire services.

Rental Updates

Flowers presented ideas on improving rentals for the great hall and old township hall.

Sound Panels

The board discussed the acoustics in the room after the installation of sound panels. The board indicated no further panels were needed.

Policy Updates

Benjamin indicates the board needs to complete the review of township policies.

New Business:

2016 Meeting Dates

Benjamin presented a proposed meeting schedule for the Board of Trustees in 2016.

Motion: Benjamin made a motion to set the dates as amended

Second: Renken

Discussion: None

Motion carried unanimously

Zoning Administrator Salary

The ZA is now a master citizen planner. At her hiring, the board indicated she would receive a raise upon obtaining this certification.

Motion: Benjamin made a motion to increase her salary to \$17,136.

Second: Sante

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Benjamin Y

Motion carried

BOR Training

Motion: Benjamin made a motion to fund training for five individuals at an MTA class at a cost totaling \$562.50

Second: Renken

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Benjamin Y

Motion carried

Financial Report:

Review of Township Budget

Discrepancies in reported amounts in the budget were noted. The board requested the clerk to fix those discrepancies.

Financial Reports

Flowers reported the township funds total \$525,969.57.

Approval of Checks

Benjamin reviewed checks and noted two utility bills include tax and requested the clerk look into having it removed from the bill. Also, it was noted that reimbursement for millage was submitted but was too old per township policy.

Motion: Sante made a motion to approve the checks as written

Second: Flowers

Discussion: Benjamin indicated the millage reimbursement check could not be paid.

Motion: Benjamin made a motion to amend the original motion and exclude check 9768.

Second: Renken

Discussion: The Township needs to follow its policies regarding these issues.

Motion carried unanimously

Roll Call: Flowers Y, Sante Y, Sweeney Y, Benjamin Y

Motion carried

Adjournment

Motion: At 8:25 pm Flowers made a motion to adjourn.

Second: Renken

Discussion: None

Motion carried unanimously