



Milton Township

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**Official Minutes for Milton Township Board of Trustees
Regular Board Meeting
Milton Township Hall - 32097 Bertrand St., Niles, MI
Tuesday February 21, 2017 7:00 P.M.**

The meeting was called to order at 7:00pm and the pledge was recited.

Board Members Present: Supervisor Robert Benjamin, Clerk Steve Sante, Trustee Eric Renken, and Trustee Kelly Sweeney

Board Members Absent: Treasurer Susan Flowers

Community Reports:

Planning Commission Ex Officio Member Sweeney reports the new zoning ordinance has been adopted and is in effect. The PC is now accepting bids to re-write the master plan. They are also monitoring events with respect to medical marijuana in the state.

Other Committee Chairs

SMCAS: Renken reports that SMCAS has a new ambulance and hopes that the lease for the OTH will be approved at their next meeting.

Board of Review

Roger Kempton reports that the training for BOR members conducted by MTA was successful and much was learned about changes for 2017.

Visiting Officials

Bob Ziliak indicated that there was a presentation by the county titled: Michigan's Broken Municipal Finance System: Issues and Proposed Actions. The date is February 24th at 1:00pm. Mr. Ziliak encouraged all to attend.

Anyone Wishing to Speak to the Board: None

Board Member Comments: None

Approval Of Agenda: The following items are added: Gumwood Roundabout and administrative assistant.

Approval of Previous Minutes:

Motion: Benjamin made a motion to approve the January 17th Minutes with the following change: Benjamin has withdrawn from the Southwest Michigan Planning Commission.

Second: Sweeney

Discussion: None

The Motion Carried Unanimously

Business With Attendees: No Attendees Present

Old Business:

Rental Update:

Sante reports that work is being done to try and get the flooring manufacturer for the great room flooring involved with discovering why it is failing.

Law Enforcement Pilot Update: No Update Presented

New Business:

Sound Detection Equipment: Tabled

Board of Review

Motion: Benjamin made a motion to approve resolution 2017-2R which allows residents to appeal taxes in writing.

Second: Renken

Discussion: None

Roll Call: Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

Assessing Workshop

The assessing workshop is scheduled for March 2nd at 7:00pm. Tony Meyaard is the scheduled presenter.

Motion: Benjamin made approving payment of \$225 to Tony Meyaard upon completion of the workshop.

Second: Sweeney

Discussion: None

Roll Call: Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

Quotes for Electrical Repair for Smiths Chapel:

Quotes were provided at the meeting for electrical repair needed at Smith's Chapel.

Motion: Benjamin made a motion to accept the bid from Runkle Electric in the amount of \$2,425.

Second: Renken

Discussion: None

Roll Call: Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

2017-2018 Budget Review and Set Dates:

Motion: Benjamin made a motion to set the 2016-2017 budget meeting for February 27th at 7:00pm.

Second: Sante

Discussion: None

Motion Carried Unanimously

Check Scanner:

Motion: Benjamin made a motion to approve a pilot check scan project to end March 1, 2018 with equipment costs of \$500 and monthly service fees not to exceed \$40/mo.

Second: Sweeney

Discussion: None

Roll Call: Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

Motion: The use of the machine is limited to the Treasurer or Deputy Treasurer.

Second: Renken

Discussion: None

Motion Carried Unanimously

Review Of Fire Department Budgets:

A SAD was recently approved by the Township. A SAD is against real property only. However, Edwardsburg Fire wants tax collected against personal property held by utility companies. A lengthy discussion occurred on this topic with no action being taken.

Salary Compensation Committee: No action taken as the 30 day deadline to act on the recommendations had lapsed. The recommendations are now in effect.

MTA Conference: Board discussed going and decided the benefit of going to the meeting was not worth the cost. No action was taken.

Gumwood & Redfield: Benjamin recently discovered that the CCRC has been planning to add a round-about on Gumwood Road south of Redfield. This was done without notifying the township. A long discussion occurred on this issue.

Administrative Assistant:

Motion: Benjamin made a motion to approve three hours of overtime pay this coming Friday for the administrative assistant.

Second: Sweeney

Discussion: None

Motion Carried Unanimously

Financial Report:

Review of Township Budget

Motion: Benjamin made a motion to approve Budget Resolution 2017-3R

| | | |
|--------------------------|---|---------|
| BOR-Tax Appeal Workshop | + | \$225 |
| Smith Chapel Maintenance | + | \$820 |
| Payroll Expenses | + | \$200 |
| Treasurer Equipment | + | \$115 |
| Groundskeeper | + | \$1,200 |
| Street Lights | + | \$1,310 |
| Employee Deductions | + | \$600 |
| Mechanical | + | \$1,500 |

| | | |
|-----------------|---|---------|
| Electrical | + | \$1,500 |
| Building | + | \$1,500 |
| External Audits | + | \$700 |
| BOR Training | + | \$10 |
| General Fund | - | \$9,680 |

Second: Sante

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

Financial Report

The treasurer reports that the Township Funds total \$587,969.23

Approval of Checks

Motion: Sante made a motion to approve the checks with the following Additions

| Name | Ck # | Amt |
|-----------------------|-------|--------------|
| Runkle Electric | 10674 | \$2,425.00 |
| Tony Maynard | 10675 | \$225.00 |
| US Postmaster | 10668 | \$319.66 |
| Williams & Works | 10669 | \$327.77 |
| Southwest Michigan PC | 10670 | \$1,795.00 |
| IRS | 10671 | \$200.00 |
| Chemical Bank | 10672 | \$128,344.28 |
| Burnham & Flowers | 10673 | \$152.00 |

Second: Benjamin

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion Carried

Adjournment:

Motion: Benjamin made a motion to adjourn at 8:26 pm

Second: Renken

Discussion: None

Motion Carried Unanimously