



# Milton Township

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**Unofficial Minutes for Milton Township Board of Trustees  
Regular Board Meeting  
Milton Township Hall - 32097 Bertrand St., Niles, MI  
Tuesday, January 19<sup>th</sup>, 2016 7:00 P.M.**

Meeting called to order at 7:00pm and the pledge was recited.

Members Present: Treasurer Susan Flowers, Clerk Steve Sante, Trustee Renken, Trustee Kelly Sweeney, and Supervisor Benjamin.

Members Absent: None

**Community Reports:**

**Planning Commission Ex Officio Member**

Sweeney reports the PC had election and appointed the following members:

Scott Kretchman	President
Karen Shirk	Vice Chair
Kara Boyles	Secretary

The new zoning ordinance will be reviewed in February by the PC. They are hoping to have a public hearing on it in March or April.

Sante reports that ballots will be available for distribution to absentee voters by the end of the week, Also reported was a Township Election Commission meeting on February 12<sup>th</sup> at 3:00pm.

Renken reports the entire front office staff of SMCAS has resigned. Kathy Gaines and a temporary employee have been working in the office until replacements are found.

**Robert Ziliak:**

A committee has been selected to find a new administrator. The timeline is 90 days and the county is considering hiring a consultant to receive resumes.

The Vintage Courthouse Committee meeting will be February 7<sup>th</sup> at 7:00pm at SMC College. The discussion will be possible uses and users for the old court house.

**Anyone wishing to speak to the board:**

Virginia Kraft questioned Ziliak on some possible uses for the old courthouse. She also mentioned the turnout for previous meetings has been low.

## **Board Member Comments:**

Sweeney reports the Reserve has installed new activators on its gates to allow emergency responders into the subdivision.

## **Approval of Agenda:**

Acoustic sound panels was added

## **Approval of Previous Minutes**

Clerk revised the minutes prior to the minutes and those changes were discussed with the board.

Motion: Benjamin made a motion to approve the 12/15/15 minutes as amended.

Second: Sweeney

Discussion: None

Motion Carried Unanimously

## **Business with Attendees:**

Benjamin reports that he has met with the township attorney to finish contracts with the fire departments for the new millage. Bill Gibert, the assessor, has been working on the rolls.

## **Old Business:**

### **Fire Services**

Benjamin indicates the township is in the process of setting up a special assessment for fire services.

### **Rental Updates**

Sante reported there was a call to our real estate broker from someone that had interest in the old township hall. They wanted the SMCAS building to be included. Since it can't be there was no further interest.

Flowers reported there are two new parties scheduled for the Great Hall.

### **Sound Panels**

~~The board discussed the acoustics in the room after the installation of sound panels. The board indicated no further panels were needed.~~

### **Policy Updates**

Sante will have his assigned policies updated for the next meeting.

## **New Business:**

### **Planning Commission**

Motion: Benjamin made a motion to accept the resignation of Geoff Klopenstine

Second: Renken

Discussion: None

Motion carried unanimously

Motion: Benjamin made a motion to appoint Paul Romanetz to the PC  
Second: Sweeney  
Discussion: None  
Motion carried unanimously

### **Risk Mitigation Activities**

Benjamin reported the Par Plan returned its recommendations to reduce the townships liability risks. Six potential risks were identified. Board members were assigned risks to review.

### **2016-2017 Budget**

Motion: Benjamin made a motion to set a special meeting for the purposes of having a budget work session on Monday the 8<sup>th</sup> at 6:30.

Second: Sweeney

Discussion: None

Motion carried unanimously

Motion: Benjamin made a motion setting the public hearing for the 2016-2017 budget on 3/15/16 at 6:30pm.

Second: Sweeney

Discussion: None

Motion carried unanimously

### **Sound Panels:**

Sweeney indicated he believes there is a need for more sound panels in the Great Hall to improve the acoustics. Sante agreed to have a proposal for the next board meeting.

### **Financial Report:**

#### **Review of Township Budget**

Motion: Benjamin made budget resolution 2016-01R to be as follows:

SC Heat	+\$4.00
Street Lights	+\$2,000
Pension	+\$3,000
PC-Consultants	+6,000
Comcast Franchise Fee	+2,870
Mechanical Inspector Exp	+2,365
Township Equipment & Furniture	-\$4,470
Old Township Hall Maintenance	-2,799

Second: Sante

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion carried unanimously

Motion: Benjamin made budget resolution 2016-02R to be as follows:

Brandywine Drain	+663.78
PC Consultants	-\$663.78

Second: Renken

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion carried unanimously

### **Financial Reports**

Flowers reported the township funds total \$533,333.99.

### **Approval of Checks**

Sante made a motion to approve the checks as written with the following to be added:

Cass County Drain Commission	\$663.78
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Second: Renken

Discussion: None

Roll Call: Flowers Y, Renken Y, Sante Y, Sweeney Y, Benjamin Y

Motion carried unanimously

### **Adjournment**

Motion: Flowers made a motion to adjourn at 8:08pm.

Second: Sweeney

Discussion: None

Motion carried unanimously